GRADUATE STUDENT PARIS/NEW YORK CAMPUS CHANGE PROCESS
The following is the process for graduate students in MA History of Decorative Arts and Design, MA Fashion Studies, MA Design Studies, and MFA Design and Technology who wish to permanently change their campus from New York to Paris or Paris to New York. Graduate students wishing to attend an alternate campus for one semester should refer to the mobility process and application.

SUBMISSION DEADLINES
The deadlines for campus change are the same as the study abroad deadlines each semester. For Fall campus change, applications must be submitted by early March. Spring campus change applications must be submitted by early October. Please see the Parsons Study Abroad page for updated deadlines each term.

CAMPUS CHANGE CRITERIA AND REQUIREMENTS
Students must be in good academic standing (3.0 GPA or higher). The student should consult with the Program Director at the campus to which they are applying to discuss the appropriateness of the request. Students should not have any incompletes.

MA students seeking a change to the Paris campus, should have demonstrated proficiency in French and intention to concentrate on a French area of study.

Students must submit a completed application via GoAbroad in My.NewSchool.edu under the Academics tab no later than the posted deadline.

APPLICATION REVIEW PROCESS
Campus Change requests are reviewed by the Paris Director of Student Life and Advising and the New York Office of Global Initiatives, with the student’s academic advisor and program director. Students applying to Parsons Paris will also have a discussion with the program director in Paris. Applications received by the deadline are approved if the student meets criteria and there is space available.

Students will receive notification via their New School email address. Students will be instructed to confirm their acceptance by completing the Confirmation Reply form within one week of notification. Once the student has formally accepted he/she is provided with the documents to begin the visa process and given further information on housing.

Please note that there is a difference in tuition cost per the Registrar’s website.

Please note, due to space, housing, and visa regulations, once a student has been accepted for a formal campus change this is considered a permanent change. A student who wishes to
initiate a change campus again must submit a new application for approval.

**ADDITIONAL INFORMATION**
Please contact your program director with any questions about courses, curriculum or how this campus change will impact your academic plan.

*Please direct questions about the application or process to:*

**Parsons NYC**
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