Mannes Recommendation for Admission 2009–2010

Section 1: Applicant, Please Complete Section 1
Mannes requires one letter of recommendation. Please send only one. Give this form to your most recent major teacher or a professional musician who is familiar with your performance ability. If necessary, the reference may submit the form directly to the Admission Office at Mannes. The deadline for the receipt of recommendations is January 1, 2009, for Entrance auditions. The deadline for the receipt of recommendations is April 1, 2009, for late auditions. Please indicate to the reference that s/he must include your complete, full name and major field of study (e.g. voice, instrument) on his/her letter.

1. Applicant’s Full Name

2. Major Field of Study

3. Letter of Recommendation Waiver Statement
Under the provisions of the Family Educational Rights and Privacy Act of 1974, you will have access to the information provided in letters of recommendation unless you waive the right to future access to these letters. By waiving the right to access letters of recommendation, you enable your reference to provide Mannes with a frank portrait of you and your abilities. Please check the appropriate box below based on whether or not you want to have future access to your letters of recommendation.

☐ I waive my right to future access to letters of recommendation.
☐ I do not waive my right to future access to letters of recommendation.

4. Signature of Applicant Date

Section 2: For the Reference
Under the provisions of the Family Educational Rights and Privacy Act of 1974, this applicant (if admitted and enrolled) will have access to the information provided unless he or she has waived the right to access the letter by checking off and signing the statement above. The program for which this person has applied is a professional program requiring thorough preparation as a musician. Your frank response to the following will be sincerely appreciated. This recommendation must be received by the deadline indicated above.

1. Reference Information

Name of Reference

Position or Title

Institution

Address (Street, City, State, Country)

Use the back of this form and/or attach a separate letter to this form. Please explain the capacity in which you know the applicant. We are interested in your frank appraisal of his or her abilities and strengths as a musician and any other additional information that would be helpful to our Admission Committee. Please indicate the complete full name and major field of study of the applicant in your letter.

2. Signature of Reference Date

3. You may mail this form and letter in a sealed envelope directly to:

Office of Admission
Mannes College The New School for Music
150 West 85th Street
New York, NY 10024