Faculty Senate Meeting Minutes
April 12, 2016

Attending:

Zed Adams, NSSR
Elaine Abelson, Lang
Adria Benjamin, Performing Arts, Co-Chair
Craig Bernecker, Parsons
Julie Boyd, Performing Arts
Erin Cho, Parsons
Danielle Goldman, Lang
Richard Harper, Performing Arts
Rachel Heiman, SPE
David Lopato, Performing Arts
Frank Nemhauser, Performing Arts
Derek Porter, Parsons
Richard Salcer, Parsons
Barry Salmon, SPE
Elaine Savory, Lang
Christian Schneider, Parsons
Candy Schulman, SPE
Earl Scott, Parsons
Luciana Scrutchen, Parsons
Sven Travis, Parsons, Co-Chair
Marcus Turner, SPE
Jurgen Von Mahs, Lang
Scott Whitehurst, Performing Arts
Jennifer Wilson, Lang
Inessa Zartesky, CoPA

Not Attending:

Charles Allison, SPE

I. President and Provost meet with UFS

Discussion Items Proposed (but not limited to):
A. Remuneration for UFS Service
B. The UFS previously passed motion concerning the UFC Faculty/Staff Lounge
C. Database Capability in Lyterati
D. Access to Lyterati Information
E. Faculty involvement in continuing discussions regarding full-time faculty compensation

Sven began the meeting and reminded the UFS that the May meeting will take place at 6 East 16th Street instead of the Orzoco Room.
The president and provost joined the UFS meeting.

President’s Report
David reported that enrollment continues to be very important and that applications have been steadily increasing. AAS program is not doing very well. Milano and Media Studies also are not doing very well. But BPATs is doing good. Another issue was getting students to stay once they are here. David handed out a graph that shows enrollment trends analysis. Long term ambition is to create other means of revenue. Update on the Makings Center, should be ready for school in the fall. Need to start paying attention to other areas of the university that need a face lift. Apologized for incident at Lang and need to find ways to improve that building. Update on graduate students unionizing. Looking for other ways to support graduate students with stipends.

Provost Report
Tim reported that transfer students seem to do better overall and wondered if the university should be transfer strategic instead of just transfer friendly. Shared Capacities will be continuing and new committees will be forming. Research Support is an area that is being focused on in greater depth. Tim also reported on the use of Lyterati. It is not the first attempt to digitize the annual report system. But faculty weren’t really happy with the roll out. Individuals who have access to the data are just the faculty, the reviewer, select administrators, and the deans. One reason to move to Lyterati is to help streamline the annual review process. But it can also help to make known what faculty are working on across the university. So for marketing purposes it becomes important. There is an advisory council to review faculty concerns and set policy. The PO is not developing an algorithm to rank faculty or anything like that.

Discussion:
Elaine S. said that having it in this format makes it easy for reviewers to compare who hasn’t been doing enough. The format makes it quantitative. Design/electronic format makes an effect. Tim said that there is a balance of expectations though, some years are heavier on service as opposed to research. Elaine A. said that CVs are the way faculty present oneself and what faculty see when they log on to Lyterati isn’t what they look like. Doesn’t feel like the roll out was done well. One senator asked if when PR people are accessing it if they will contact faculty to make sure that they are represented accurately. Another question was about analytics. In the old system faculty didn’t have to put things into boxes, there was more narrative. Are there any analytics planned for this? Who is accessing the data/metadata? Tim said that at the moment that function is not being used and that the university needs to figure out how to use it in conjunction with the faculty. The administration won’t do something without consultation. Another senator asked for a list of all the capabilities. Christian noted that in regard to transfer students the university needed better support from ISS for visa issues, since a lot of transfer students are foreign nationals and it would be good to improve that process for students. David asked for emails with examples of issues that foreign students are experiencing so the administration knows. Sven asked about STEM OPTs since students want to know why there aren’t more offered. Occupational Training visas allows student to extend their visas if approved.
and is attractive to students. Sven wondered how to move forward in a proactive way in regard to digital software. Tim thought that was a good question but doesn’t really have a good answer. Barry asked for an update about the Perceptive software. Tim said that much of the knowledge comes from the experience of using the software, even if the intention is honorable. David said the university didn’t think through the front facing part of the software and that is the university’s fault. Jennifer asked if there were any other software rollouts that faculty should be aware of, like a new software for classroom assignments. Tim said that they were trying to hold back on that specific software rollout because it’s been so overwhelming. Danielle asked how much consideration was given to students who have to interact with all these softwares and felt that this could have something to do with attrition. Danielle also said the waitlist for courses is something else that Lang has been talking about. Tim said the university was trying to get a system where everyone gets to register for their 15 credits before they can register for more courses so everyone gets their 15 first. Elaine S. said that transfer students feel unwelcomed by DegreeWorks. David appreciated this sort of feedback.

**Full-Time Faculty Salary Increases**
Tim said that there has been improvement around this process and would continue to work on improving the process even more in conjunction with the faculty.

**Discussion:**
There was a question about the salary equity study by Towers and Watson. Tim reported that the study was in process now and would be done in the fall hopefully. Frank pointed out that it would be good to have a faculty member be a part of these discussions in the summer months.

**Compensation for UFS**
Tim and David reported that there has been a lot of discussion about this but that they have not reached a final decision yet. They would like to try to fold it into FTF service load as much as possible. The intent was that for the co-chairs there will be some sort of compensation. David L. said that he found it upsetting that they would tell him that they were still working on it. He was hoping for figures. Sven said that there is no settled number of how many PTF serve on UFS. Sven requested that this be resolved by years end. David agreed.

**Faculty and Staff Lounge**
Tim reported that they would like to put together a faculty committee to work with Design within Reach to help renovate the lounge.

**Discussion:**
Zed said that the motion that the UFS passed was a rejection of this approach since there is a fundamental design flaw. Tim said it was too expensive to build a wall, but that there are acoustic curtains that the school is looking into. The UFS did put together a group of faculty already. Zed was added to the group. Richard S. made the point that food services falling in that area could be because only New Card cash was accepted instead of just regular cash or debit cards.
25 Live - Room Scheduler
25 Live is the new room scheduler. Tim said that faculty will be able to give details of room attributes for 25 Live and then that will help people get scheduled to the right room.

Discussion:
Luciana asked if there was a point person in the Registrar's office to talk about this with. She felt that the Learning Environments committee should be in consultation with the registrar about this. Sven asked for some sort of visualization of spaces around the university. Jennifer wanted to know who the person would be to follow up with after the electronic process.

Erin felt that there was a diversity issue at the leadership level at the university and felt it was something that the administration should be more conscious of.

Tim and David left.

Sven asked for approval of minutes from March. A motion was made to approve the minutes. The motion was seconded and approved.

Adria said it was the co-chairs' impression that they were going to give a final answer about UFS compensation at this meeting and they are disappointed that they didn't have an answer. The co-chairs will strive to get an answer before the last UFS meeting of the year.

One senator wanted to make a motion to ask that the PTF be paid first. Sven said he would rather push for the full proposal instead.

A motion was made to adjourn the meeting. The motion was seconded and approved.