How to get to Evaluation KIT evaluation results reports

Step 1
Login to My.NewSchool.edu

Step 2
Select “Academics” from the menu at the top.
Step 3
Scroll down, if necessary, to the “EvaluationKIT Course Evaluation” Apps frame, and click on the link “Faculty: click here to check response rates for your classes.” This will bring you to EvaluationKIT.

Step 4 (this is the KEY step for TA/TF who have dual roles as students and faculty within EvaluationKIT)
Once in Evaluation KIT, select “Instructor” as your role from the upper right menu (it often defaults to “Student/Respondent”).
Step 5
From the menu bar at the top, select “Results” → “Instructor Results”

Please use the “?” icon at the upper right for additional help and to understand the various reporting options.

If you need additional assistance, please contact the Dean’s Office in the College of the course for the Course Evaluation Coordinator, or email CourseEval@newschool.edu.