

**INSTRUCTIONS:**

- Use this form as a cover sheet each time you send us items by mail. This will ensure the accurate and timely processing of admission documents. We advise that you submit the online application before sending any supporting documentation.
- Due to the high volume of mail and applications, it can take two weeks for applicant materials to be matched and marked as received in the system (this includes electronic submission of transcripts, recommendations, portfolios or auditions). Please allow time for this matching process when checking the status of your application.

**APPLICATION INFORMATION:**

LAST NAME/FAMILY NAME	FIRST NAME	MIDDLE INITIAL	ANY OTHER NAME BY WHICH YOU MIGHT BE KNOWN
STUDENT ID (N#) IF ASSIGNED	DATE OF BIRTH (MM/DD/YYYY)	<input type="checkbox"/> BFA <input type="checkbox"/> BBA <input type="checkbox"/> BA/BFA	<input type="checkbox"/> SPRING 20____ <input type="checkbox"/> FALL 20____
		INTENDED DEGREE OR PATHWAY	START TERM
		EMAIL USED ON APPLICATION	

**CHECK ALL ITEMS ENCLOSED:**

Do not send copies of anything you submitted as part of your online application, and do not send materials not required for admission (passport copies, health records, financial records, etc.).

<input type="checkbox"/> Application Fee	<input type="checkbox"/> Letter of Recommendation in sealed envelope from recommender
<input type="checkbox"/> Official High School Transcript(s) in sealed and signed envelope from institution	<input type="checkbox"/> IELTS
<input type="checkbox"/> Official College Transcript(s) in sealed and signed envelope from institution	<input type="checkbox"/> Official Foreign Transcript Evaluation or Translation
<input type="checkbox"/> Why The New School Essay	<input type="checkbox"/> Other: _____

**ADDITIONAL PROGRAM REQUIREMENTS:**

BA/BFA Pathway with Eugene Lang College of Liberal Arts: <input type="checkbox"/> BA/BFA Essay
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**SUBMITTED VIA SLIDEROOM (<https://parsons.slideroom.com>):**

- Parsons Challenge
- Portfolio

**MAILING INSTRUCTIONS:**

- Write the program name and degree for which you are applying on the outside of the mailing envelope below your return address.
- Be sure to either write our proper mailing address as written below, or cut out and affix this mailing label to the outside of the mailing envelope:

Parsons School of Design  
 Office of Admission (PS 100)  
 79 Fifth Avenue, 5th Floor  
 New York, NY 10003