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Introduction

Purpose of Student Handbook

This Student Handbook is a general reference to graduate study in this program. It includes information on academic programs, program requirements and other matters related to your academic progress. It is designed to help you navigate many of the curricular aspects of your graduate study in the Anthropology department and the NSSR. This Handbook supplements the NSSR Catalog, which is the official source of information about the rules, regulations, and requirements of the University, and the NSSR.

The information published here represents the plans of the NSSR as of (August 20, 2019). The division reserves the right to change any matter contained in this publication, including but not limited to policies, degree programs, names of programs, course offerings, academic activities, academic requirements, faculty and administrators.

Note: Students are beholden to the requirements in the Student Handbook that corresponds to their first semester in their current degree program. Specific questions, e.g. about retroactive changes or possible exceptions, can be directed to the SA.

For further assistance, refer to the designated departmental contacts below.


About the Department
### Department Contacts

<table>
<thead>
<tr>
<th>Chair</th>
<th>Senior Secretary</th>
</tr>
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</table>
| Nicolas Langlitz  
langlitn@newschool.edu  
212-229-5757 X2443  
Albert & Vera List Academic Center (Bldg. D)  
6 East 16th Street, Room 931 | Charles Whitcroft  
whitcro@newschool.edu  
212-229-5757 ext. 3013  
212-229-5595 (Fax)  
Albert & Vera List Academic Center (Bldg. D)  
6 East 16th Street, Room 926-A |

<table>
<thead>
<tr>
<th>Student Advisor</th>
<th>Mailing Address</th>
</tr>
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</table>
| Sarah Chant  
anthadvisor@newschool.edu  
212-229-5712 ext. 3016  
Albert & Vera List Academic Center (Bldg. D)  
6 East 16th Street, Room 933-J  
[Office Hours Available Here](#) | Department of Anthropology  
79 Fifth Avenue, 9th floor  
New York, NY 10003 |
### Department Faculty

#### Faculty On Leave

<table>
<thead>
<tr>
<th></th>
<th>All Year</th>
<th>Fall Only</th>
<th>Spring Only</th>
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<tbody>
<tr>
<td>Janet Roitman</td>
<td></td>
<td>Benjamin Lee</td>
<td></td>
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<tr>
<td>Miriam Ticktin</td>
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Academic Advising & Other Information

The Student Advisor

The Student Advisor is a PhD student hired by the Department to assist graduate colleagues with technical matters of registration, orientation, petitions and the like. The Student Advisor posts regular office hours. The Student Advisor for 2019-20 is Sarah Chant. Please note that the Student Advisor position is part time.

The Faculty Advisor

Purpose

Broadly, the purpose of faculty advising in the Anthropology department is to provide students with support from a faculty member, who acts as a consultant for academic concerns and interests. This includes discussing degree progress and plans, selecting coursework, and project development. For M.A. students, the faculty advisor should serve as a source of support for progressing through the program and helping with planning future options, including PhD applications and post-degree career options. For PhD students, faculty advisors should be the main contact point for developing research projects, making themselves available for discussing progress and providing support from the first year through the fieldwork and dissertation-writing phases.

Assignment & Selection

MA faculty advisors are assigned upon entry to the MA program. The student advisor together with the department chair assigns advisors based on students' interests as well as advising quotas. PhD advisors are assigned upon entry to the PhD program, determined by the faculty in accordance with the students' applications (on which they designate potential advisors). In both cases, advisors can be changed if the advising relationship does not work out. This requires an email to the student advisor on which the former advisor, student, and new advisor are all copied, indicating that all three are aware of and agree to the change.

Expectations

MA students should expect that their faculty advisor is available to meet at minimum twice a semester to discuss plans and progress, and that the advisor will be aware of the student's general status in the department as well as their research interests. As an M.A. student your progress will be reviewed formally by the department every semester. Before this review a circular will be sent by the department asking you to meet with your Advisor to reflect on the state of your progress towards completing the degree.

Students should also expect that part of this relationship requires their proactive communication with the advisor. PhD students should expect that their faculty advisor is available to meet throughout the semester, that they are aware of their progress and research interests, and that they will support the student with their project development. PhD students are subject to a
formal review of their progress in a meeting of the full faculty once a year in the spring semester. Students are not present in this review meeting, but are required to meet with their Advisor beforehand. During fieldwork, they should expect their advisor to be in contact with them when necessary, and in the dissertation writing phase they should expect that their advisor is available to read drafts and provide feedback in a timely manner. As with the MA, PhD students are expected to stay in contact with their faculty advisor through their own initiative as well as their advisor's initiative.

Anthropology Lectures & Workshop Series

The Anthropology Department hosts many lectures, workshops, and conferences throughout the year. Your participation in these activities is part of your intellectual life in the Department and attendance is expected. They are an integral part of your initiation into the issues and concerns of anthropology. These are also opportunities to meet other students, learn about faculty and student projects-in-progress, and gain experience in the practical aspects of academic life.

The Anthropology Lectures are usually convened three times per semester. The Department invites internationally distinguished scholars to present recent work and engage in conversation with students. These are intellectually stimulating and unique opportunities to learn about the state of the discipline. Students are encouraged to attend.

The biweekly Anthropology Workshop is an opportunity for students of all cohorts to discuss issues of importance to their work and future careers, as well as to present their own work in progress. Workshops take place on Wednesday evenings at 6pm in the Anthropology Department.

Workshops are created and run by student facilitators, and are supported and advised by faculty. There is a strong emphasis on student input. Past topics include: grant applications, proposal writing, reports on summer research, dissertation outlining, conference presentations, turning chapters into articles, submitting work to journals, and job talks.

Anthropology Students Association & the Student Senate

The Anthropology Students Association (ASA) sponsors activities and events intended to build a sense of intellectual community among graduate students in the Department.

The ASA is a vehicle for expressing student interests to the faculty and the administration. It allows students to combine their voices on issues such as curriculum, hiring, and new or changing policies. Nominations and elections for student offices are generally discussed at the first meeting each year. ASA meetings are also graduate student social events.

Funds for ASA activities come from the student activity fee paid at registration. Funds are used to buy refreshments for ASA meetings, to finance student parties, and to provide honoraria to speakers the ASA invites to The New School. Funds are limited, but can be made available for any other activities or projects that ASA members agree would be worthwhile. Bring any ideas you may have to the ASA meetings.
Beyond the Department, the Graduate Faculty Student Senate (GFSS) also represents your interests to the administration. GFSS is a forum where students from different departments meet to discuss concerns and new ideas concerning NSSR students. You are encouraged to attend GFSS meetings and to participate in discussion and voting.

Anthropology Student Representatives

Nominations of candidates for election to student offices are usually made at the first ASA meeting of the year. Present positions include one Student Senate Representative, one ASA Treasurer/Fee Board Representative, an ASA Secretary, and two Representatives to the Dean's Advisory Committee.

Both M.A. and Ph.D. students may be candidates for positions, and a student may hold more than one position. Reports from representatives are provided at ASA meetings or by email.

Nominations of candidates for a Student-Faculty Representative position are also made at the start of each year. The Student-Faculty Representative (along with the student advisor) attends parts of Department faculty meetings to communicate student interests, and reports back on proceedings to the graduate students by email and at ASA meetings. Only Ph.D. students are eligible to serve as the Student-Faculty Representative.

Student Mailboxes

Each student is assigned a mailbox slot inside the Department area by the student advisor. A directory is located next to the mailboxes.

Email

You should regularly check your New School email account. The system is currently hosted by Google and may be accessed from any computer on campus or via the web. Your account is where up-to-date information on University events will be sent, and it is useful for communicating with faculty, students and friends. The Student Advisor maintains an email list of current students for distributing information such as job opportunities, course announcements and faculty communications.

University policy states that official communication between University offices and students may only be sent to official New School accounts. Many important University and NSSR announcements regarding jobs, workshops and other issues are also sent via University email, so even if you use another address, check your University account periodically or have email sent there forwarded to your other address.

Other Important Resources

NSSR Academic Affairs
Student Disability Services
Student Health Services
Master’s in Anthropology (MA)

Program Overview

Our 2-year M.A. by coursework provides a comprehensive advanced training in the major conceptual and methodological problematics of critical, historically grounded ethnography. The M.A. is 30 credits of coursework and a capstone MA exam in the final semester.

Degree Pathways

Under usual circumstances, this is how your path through the M.A. program should proceed:

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<tr>
<th>First Year</th>
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<tr>
<td>Fall Semester</td>
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<td>Spring Semester</td>
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<tr>
<th>Second Year</th>
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<tr>
<td>Fall Semester</td>
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<td>Spring Semester</td>
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Some students instead choose to distribute the workload in the second year as follows:

<table>
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<tr>
<th>Second Year</th>
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<tbody>
<tr>
<td>Fall Semester</td>
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<td>Spring Semester</td>
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This allows students to frontload their MA exam preparation, while maintaining full-time status with MA exam ‘equivalency credits.’

Coursework

The program is built around two required core courses:

1. **Problems in Anthropology (3 credits):** This course provides an introduction into contemporary anthropology through a selection of problems preoccupying the field today.
2. **Critical Foundations of Anthropology (3 credits):** This course introduces classical concepts in social and anthropological theory and examines how theory has shaped ethnographic approaches.

These core courses make up 6 of the 30 credits required for the M.A. Incompletes will not be granted for core courses. For the other 24 credits you take eight electives.

You must keep at least a 3.0 cumulative GPA on your core and elective courses to fulfill your coursework requirements. Financial aid and other considerations may depend on a higher GPA.

**The M.A. Exam**

The capstone of the program is a take-home written exam designed to test your familiarity with key ideas and issues in anthropology today.

The exam consists of a series of questions, based on a bibliography drawn mostly but not exclusively from the syllabi of the two core courses. Questions will not necessarily correspond to particular courses, but will rather aim to test your overall knowledge and your ability to synthesize across literatures and debates.

The exam is offered in the first week of February each year. You are eligible to take the exam after completing 24 credits including all required courses. Students may only take the M.A. exam on the condition that they have no incompletes (I) on their record.

There are four possible outcomes to the M.A. exam: high pass, pass, low pass, and fail. A low pass is the minimum requirement for completing the M.A. You will be told the outcome of the exam within a week after you have submitted your responses. If you receive a low pass or a fail, you may petition once to retake the exam.

If, due to extraordinary circumstances, you cannot take the M.A. exam, you must take the exam one year later, as the department only offers the exam in the spring.
Scenes from graduation 2017. Center image: Miriam Ticktin (second from left) and Student Advisor Sarah Chant (third from left)
The PhD Program

Overview

The entering Ph.D. cohort is selected each year through a competitive process. Only students who have completed the M.A. program in the NSSR Anthropology Department or will have completed it by the end of term in which applications are submitted are eligible to apply.

The Ph.D. is composed of four elements: Coursework, Qualifying Exams, Fieldwork, and Dissertation. The degree typically takes 5 years to complete (in addition to the 2 years of the MA).

Internal Admission to the Ph.D. Program

There are a limited number of places available in the PhD program. This number varies from year-to-year. It should also be noted that a given number of places does not a guarantee that all those places will be filled, even if there are sufficient numbers of applicants to fill them: decisions to admit students to the department are made according to criteria listed under point 1 below.

Applicants must follow the formal application procedure outlined below.

Application Procedure

If you wish to apply for admission to the doctoral program, you must first:

1. Have completed all core courses in the Department’s M.A. program, and
2. Have received either a pass or a high pass on the M.A. exam.

On completing these requirements, you should submit a letter of Intent of 2-3 pages that outlines:

1. The problem that your proposed dissertation project will explore
2. The course of training and research that the proposed project will entail, and
3. Your reasons for wishing to pursue that training and research through The New School’s Anthropology program.

Your primary advisor must be a faculty member of the Anthropology Department. If you envision assembling a committee consisting of non-NSSR Anthropology faculty, a written form of consent from proposed external faculty must be included in your application.

Typically students apply to the doctoral program in the spring of their second year of the MA program for admission the following fall. Students are also eligible to apply after they have completed the MA program. Applications should be submitted by the end of February, and results will be announced following the M.A. exam. A precise timeline for application submission and notification of decision will be announced by the Department by the end of the fall semester.
In weighing applications to the Ph.D. program, the Department considers:

1. The fit between the proposed research and the wider aims and capacities of the program
2. The competence and willingness of at least two members of faculty in the Department to advise the proposed research
3. The applicant's overall performance in M.A. courses and on the M.A. exam, and
4. The applicant's preparedness for doctoral-level work in anthropology.

Letters of Recommendation

Students frequently ask faculty to write letters of recommendation as part of their applications for graduate schools or external fellowship programs. If you intend to request a recommendation, be sure to make your request at least three weeks in advance of the application deadline. Provide the letter writer with details about your academic career and the program to which you are applying – including a CV, your project description or interests, courses attended at NSSR, and any required documentation. It is the responsibility of the student to ensure that your letter writer is aware of each deadline as it approaches.

Please also note: if you intend to seek the assistance of the department faculty in forming a proposal for applications to graduate programs, you may only meet with each faculty member twice.

Coursework

A student can advance to doctoral candidacy by fulfilling several requirements. First, complete coursework worth 60 credits, i.e. 30 credits over and above the 30 credits already done for the M.A. The courses taken to satisfy this requirement must include the following:

- The Department’s three doctoral research ProSeminars:
  - PhD ProSeminar I: Methods (3 credits)
  - PhD ProSeminar II: Project Conceptualization (3 credits)
  - PhD ProSeminar III: Grant Writing (3 credits)
- At least one course on the history or ethnography of the region in which you plan to do your dissertation research.

The remaining coursework requirements are fulfilled with electives from the list of graduate courses offered annually at The New School or the Inter-University Doctoral Consortium (IUDC). Requests to take courses offered in the consortium must be approved by the Student Advisor and by the Office of Academic Affairs. Students may also petition to have up to 30 credits transferred for graduate coursework completed elsewhere (this includes any credits transferred at the M.A. level). Please consult the NSSR Catalog for information and policy on transfer credit petitions.

As you work to fulfill your requirements for candidacy, you should also be looking ahead to your dissertation project by working on your proposal and applying for grants to fund your research.

Degree Pathway

Here, in sum, is the pathway that your first two years in the doctoral program is likely to follow:
# First Year

<table>
<thead>
<tr>
<th>Semester</th>
<th>Requirements</th>
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</thead>
<tbody>
<tr>
<td><strong>Fall Semester</strong></td>
<td>2 PhD ProSeminars (GANT 7005 &amp; GANT 7006)</td>
</tr>
<tr>
<td></td>
<td>1 elective course</td>
</tr>
<tr>
<td><strong>Spring Semester</strong></td>
<td>1 PhD ProSeminar (GANT 7007)</td>
</tr>
<tr>
<td></td>
<td>2 elective courses</td>
</tr>
<tr>
<td></td>
<td>Assemble Exam Committee</td>
</tr>
<tr>
<td><strong>Summer Semester</strong></td>
<td>Preliminary Research</td>
</tr>
</tbody>
</table>

# Second Year

<table>
<thead>
<tr>
<th>Semester</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall Semester</strong></td>
<td>3 elective courses</td>
</tr>
<tr>
<td></td>
<td>Intensive work on Research Proposal</td>
</tr>
<tr>
<td></td>
<td>Grant Applications</td>
</tr>
<tr>
<td><strong>Spring Semester</strong></td>
<td>1 elective course</td>
</tr>
<tr>
<td></td>
<td>Language competence exam</td>
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<tr>
<td></td>
<td>PhD Qualifying Exam</td>
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</tbody>
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## Ph.D. Qualifying Exam & Advancing to Doctoral Candidacy

All Anthropology doctoral students are required to pass the Qualifying Examination (QE) in order to advance to candidacy and continue towards the doctoral degree. The QE is administered by a QE committee comprising: a Chair, usually your faculty Advisor; and two other members of faculty, at least one of whom must be a member of the Anthropology Department. Students should assemble an exam committee in consultation with their Advisor by the end of their first year in the doctoral program. For information on how to schedule exams, please refer to your student advisor/department secretary.

While a timeline for drafts should be worked out with your Advisor, final drafts of your proposal and two essays must be submitted to the entire committee at least two weeks prior to the date of the QE in order to give the committee time to prepare.

In general, all students are expected to take the QE within two years of entering the doctoral program. However, under certain circumstances, this timeline may be extended into the third year of doctoral study. Please note that students may not advance to candidacy without removing any “incomplete” grades from their NSSR transcript.

The decision on when the QE exam will be scheduled will be taken by the student’s faculty Advisor in consultation with the student, the members of the student’s QE Committee, and the Department Chair. If, following this consultation, the Advisor does not consider that the student is ready to take the exam by the end of his or her third year in the doctoral program; and if there are no agreed upon mitigating circumstances, the student will be subject to dismissal or a request to withdraw from the program.
The QE consists of two parts: a written proposal and a two-hour oral examination at which the student presents the proposal to his or her QE Committee. The student must submit the written proposal to the Committee two weeks prior to the date of the exam.

The proposal includes:

1. A **detailed research prospectus** that describes the student’s proposed research project, the problematic, the proposed methodology, necessary historical and ethnographic context, relevant preparation including preliminary site visits, and any other matter requested by the student’s QE Committee (20-25 pages, double-spaced, actual length to be determined by the Committee).

2. **Two bibliographic essays** on fields selected and developed in consultation with the student’s QE Committee (approximately 15-20 pages each, double-spaced; actual length to be determined by the Committee). The exact form of these statements will be determined in consultation with the student’s Advisor and Committee members. In general, it is expected that of the two essays, one will be devoted to material on the geographic region of the proposed dissertation, and the other will be dedicated to the analysis of a topical or theoretical problematic of central relevance to the student’s research. The essays will be organized as responses to strategic questions developed by the student in consultation with his or her Advisor and Committee members.

3. Evidence that the student has taken or has scheduled the **language exam** (see Language Exam below).

The oral examination is an extended meeting in which the student presents and defends the proposal. The exam normally lasts two hours and proceeds as follows: a ten-minute presentation by the student outlining the proposed dissertation research; a one-hour discussion of bibliographic essays; and a one-hour discussion of the research prospectus. The Oral Exam is open to all faculty members.

The QE Committee defense chair is selected from among members of the QE Committee who are tenured members of the Anthropology Department, excluding the student’s Advisor, who is ineligible to serve as defense chair.

There are three possible outcomes to the qualifying exam:

- Pass, with admission to doctoral candidacy.
- Pass, with revisions required before proceeding with the dissertation.
- Fail.
  - If you fail the qualifying exam, you may petition once to repeat it. Approval of this petition is at the discretion of the Anthropology department. Students will be asked to write a one-page summary of what they took from the qualifying exam discussion, what revisions were required (if any) and what suggestions were offered for fieldwork and future development.

**Language Exam**

Before advancing to candidacy, students must pass an exam in a language other than English (LOTE) that is relevant to the proposed dissertation project and has been approved by their
Advisor. (Native speakers of a relevant LOTE are exempt, but a memo from the Faculty Advisor must be sent to the Student Advisor.)

After consulting with the chair of their committee, students need to identify a professor in the NSSR proficient in the relevant language who is willing to evaluate the student’s proficiency. Students are responsible for scheduling the language exam with the Department secretary and passing the exam before they can advance to candidacy. It is a one-hour exam demonstrating reading comprehension by translating a portion of a social science article in the language of your choice into English. Students may bring a dictionary. After passing the exam, the results will be reported to the Registrar’s Office.

Once you have passed the qualifying exam and language exam, you are eligible to change your status from Ph.D. student to Ph.D. candidate. This is done by filling out an online General Student Petition.

**Ph.D. Committees**

After advancing to candidacy, you should immediately assemble a dissertation committee comprising a faculty Advisor and at least three other members. This committee may but need not include some or all of the members of your exam committee. Your Advisor must be a member of the Anthropology Department. Other members should be drawn from the department or New School for Social Research faculty. However, dissertation committee members from outside the New School may be nominated in consultation with your Advisor. If you do not select a fourth member, a Dean’s Representative will be appointed for you by the Associate Dean of Faculty and Curriculum (link). Membership of your committee may change if necessary, but you should have a committee in place before starting your research. Please advise the student advisor by email of the members of your committee.

Once admitted to candidacy, you are ‘ABD’ (All But Dissertation) and the path you take to finishing the degree will depend on many specific circumstances. Typically, however, you should conduct research in your third year and write up in your fourth and fifth years, defending your dissertation in the spring of your fifth year.

**IRB**

The New School University Institutional Review Board (IRB) is the official oversight committee for the protection of human subjects in research. The IRB reviews each applicable research proposal and related materials, including informed consent documents. The IRB has the responsibility and authority to approve, require modification of, or disapprove any research activity involving human subjects. IRB approval is often a requirement of certain funding agencies. Information available on the Research Support webpage.

**Defense**

To receive a Ph.D. you must successfully defend your dissertation in an oral hearing conducted by the members of your committee and a Dean’s Representative. There are three possible outcomes to dissertation defenses:
- Pass
- Pass with revisions
- Fail.
  - Students will be asked to write a one-page summary of what they took from the defense, what revisions were required (if any) and what suggestions were offered for future development.

Before scheduling your defense, check with the Anthropology Student Advisor and the Office of Academic Affairs to make sure you have completed all course requirements, the language requirement, and the Oral Examination.

Schedule your defense carefully by consulting the University Calendar in the Catalog and the travel plans of your committee. Please note that no dissertation defense may be scheduled without first obtaining the approval of the Chair of the dissertation committee. Consult the Catalog for dissertation defense and graduation procedures. The Office of Academic Affairs has compiled guidelines on document formatting, which you should consult as you complete your dissertation (see link).

Snapshot from the field: Katyayani Dalmia
Departmental Policies & Procedures

General Registration & Course Information

Inter-University Doctoral Consortium (IUDC)

The Inter-University Doctoral Consortium (“the consortium”) affords students the opportunity to take graduate courses at selected universities in the greater New York area. The consortium has been in existence for over 25 years and offers an enormous array of courses and opportunities for contact with faculty and students in your field.

NSSR students may apply to take consortium courses once they have completed one year of full-time coursework (18 credits) at The New School.

There is a limit of 12 credits that can be taken through the consortium. However, the consortium is only to be used to provide courses not offered at The New School and which directly pertain to your graduate studies and research projects.

If you have completed 18 credits and you wish to take consortium courses, you should consult with your Advisor about your program of study. You must register both at The New School for the Anthropology consortium and at the host school for the particular course. See the IUDC website for information on how to register.

The following programs participate in the consortium: Columbia Graduate School of Arts and Sciences, CUNY Graduate Center, Fordham University, NYU Graduate School of Arts and Sciences, Princeton Graduate School, Rutgers University, Stony Brook University, Teachers College of Columbia University, and The New School for Social Research.

Please beware of requesting an incomplete in a Consortium course. It often takes much longer to resolve these and receive a grade from the host school.

Language Classes

Anthropology students are entitled to audit language classes at The New School for Public Engagement. Students will not receive any credits for language instruction, but the auditing fee will be waived. Students must arrange to audit language classes during the registration period. In order to register for a language audit, an email will be sent out by Academic Affairs at the beginning of the academic year with instructions on how to register. Students taking a non-introductory course who have not taken the lower-level classes at The New School will need to take a brief placement exam at the Foreign Languages Department. The exam can usually be scheduled on the day requested.
Maintenance of Status & Equivalency Credits

M.A. and Ph.D. students at The New School must register each semester until all requirements for the degree are met, unless the student is granted a leave of absence. Students who have finished coursework remain matriculated by registering to maintain status.

Students who will be making progress towards the degree without taking courses should register to maintain status; for instance, when preparing for exams or doing research. In some cases students may also be allowed to register to maintain status without finishing all courses if the student is taking a pause to finish incompletes or otherwise bring academic records into order.

Students maintaining status to work towards a degree requirement can also register for equivalency credits at no charge. Equivalency is required for students working towards a non-course degree requirement such as the MA Exam or PhD Dissertation. EQ credits can reflect part-time or full-time enrollment for loan or visa purposes. Equivalency credits allow all academic work apart from coursework to be recorded on your transcript. Students may request equivalency when doing program-related activities such as exam preparation, research, or teaching.

Registration for maintenance of status and equivalency credits takes place during the spring and fall online registration periods. The Student Advisor must authorize registration.

Re-enrollment & Readmission

Students who fail to maintain status or register for courses for one, two or three semesters must file a petition to re-enroll. Students who fail to register for courses or maintain status for four or more semesters must apply for readmission.

Incomplete Grades

The Department of Anthropology does not allow M.A. students to take "incomplete" grades in any anthropology core course and strongly discourages you from seeking "incompletes" in other courses. More information on the NSSR’s incomplete policy can be found in the NSSR Catalog and NSSR Academic Affairs website.

Funding Opportunities

Research & Travel Awards

Students may apply for Research and Travel awards during the academic year. Notification about the competition and deadlines are sent to students by Academic Affairs.

The Anthropology department has a yearly fund of $5,000-$8,000. A maximum of $800 from this fund will be disbursed in the fall competition, but this amount is set aside for exceptional circumstances, such as a job interview at a conference. We prefer to disperse the
funds in the summer, when students can get the maximum amount of time to do research. We strongly encourage students to apply for the summer competition.

Criteria for allocation of funds are as follows, in order of priority:

1. Doctoral students (i.e., pre-QE) whose proposed fieldwork will directly contribute to the development of their dissertation research proposal.
2. Doctoral candidates (i.e., ABD) presenting papers at conferences or attending conference job interviews.
3. Doctoral students presenting papers at conferences.

Funding for Dissertation Research

Applying for outside funding from major funding agencies is part of the preparation for fieldwork and is expected of all students. Information about external and internal funding opportunities can be found here: https://www.newschool.edu/nssr/institutional-funding/

Internal Funding

You should consider applying for university fellowships during the year you undertake dissertation research. Consult the NSSR webpage (http://www.newschool.edu/nssr/funding-opportunities/) for application deadlines and procedures. Applications for Internal Dissertation Fellowships include a written proposal that must be reviewed by your Academic Advisor prior to submission.

External Funding

Once you have the basic information you need about external funding opportunities, you should visit grant foundation websites for further information and applications. Know in advance what the deadlines are and submit proposal drafts to your faculty advisors 6-8 weeks in advance. Grant proposals are due 8-12 months in advance of the time you will need fieldwork funding, so give yourself adequate lead time when applying. This is also the appropriate time to apply for any visas that may be required for fieldwork travel.

If you have already written your statement in preparation for the Oral Examination, it should be the basis on which to write proposals for outside grants to fund your research. Work closely with your Advisor and other committee members in writing your grant proposals. The Student Advisor has a folder of past successful grant proposals available upon request. Also be on the lookout for Funding Workshops that are offered regularly by Career Services.

Academic Jobs

For information about Research Assistantships (RA), Teaching Assistantships (TA), and Teaching Fellowships (TFs) see the Graduate Student Teaching Program information on the Provost’s website. The opening of applications will be sent to students via email. For opportunities available to NSSR students, see the Fellowships and Funding page on the NSSR website.