University-Hosted Blog Policy

Policy on University-Sponsored Websites and Blogs
The university can host a limited number of university-sponsored websites, blogs, and social networking applications on its server. These are selected on a case-by-case basis upon the recommendation of a New School dean or officer, evaluation by CEA, and approval by the provost.

All content will be the responsibility of the individuals who create and maintain the sites. The New School will not be liable for any errors or omissions. The university retains the right to remove any website, blog or social networking application or content posted due to lack of available space on the university server or if any content is illegal, obscene, defamatory, threatening, infringing on intellectual property rights, invasive of privacy or otherwise injurious or misleading.

Wordpress Blogs

CEA Wordpress blogs must be requested and approved, and may be used for publishing dynamic content within a “standard” CMS site. Except in rare cases with permission from CEA, blogs should not be used in place of a New School CMS site.

The following guidelines apply to CEA Wordpress blogs:

• Wordpress should not be used for course or curricular projects, or student-based activities.
• Wordpress blogs may be used for various purposes including:
  o Categorizing and tagging content
  o Allowing for RSS to distribute content to other websites and/or online entities
  o Commenting on posts (must be moderated)
  o Short term uses (such as promoting an event)

• Blog owner and blog administrator must be specified and be administrative staff.
• Online Media will set up one initial blog (using “New School” theme) and one administrative account.
• By default, commenting will be disabled. If commenting is enabled, all comments must be moderated before published and visible to the public.
• Access to the blog via FTP is not available.
• Administrator of record is responsible for blog settings and management. (A suite of plug-ins is provided as part of the blog environment.)
• All content is the responsibility of owner and will not be overseen or managed by CEA.
• Any special plug-ins will be considered on a case-by-case basis.

Making a Request:
If you would like The New School to host a website blog on your behalf, please have the relevant Dean or Officer gain approval from the Provost.

Please forward approved request to the director of Online Media, Chris Bate, batec@newschool.edu.