RESOURCES FOR TRANS AND GENDER NON-CONFORMING STUDENTS

NAME CHANGE
Students can enter a preferred name at any time on MyNewSchool. Under the Services tab there is a link to a Google form for requesting a name change. You can pick up a new ID card at Campus Card Services 48 hours after the request is approved. Students may also have a new photo taken at this time. Note that you must turn in your current card and pay a $25 fee in order to receive your replacement card. Contact Irwin Kroot in Human Resources at krooti@newschool.edu if financial assistance is needed.

The chosen or preferred name will be used on class and grade rosters, course catalog, Starfish, Canvas, MyDay, The Village, and other systems that use the New School NetID and password authentication. In all other instances, legal names will be utilized (e.g., on transcripts or diplomas).

Faculty, Staff & Student Workers can enter a preferred name at any time in Workday (click on Personal Information link, then click on Preferred Name link). You can pick up a new ID card at Campus Card Services 48 hours after the request is approved. Faculty, staff, and student workers may also have a new photo taken at this time. Note that you must turn in your current card and pay a $25 fee in order to receive your replacement card. Contact Irwin Kroot in Human Resources at krooti@newschool.edu if financial assistance is needed.

LEGAL CHANGES TO UNIVERSITY DOCUMENTS
To make a legal change to university documents such as: Legal Sex, Transcript, Diploma Name, Alumni Name, Social Security Number, the student will need to visit the Registrar’s office with their legal documentation and staff will provide instructions. The student’s official record will be changed.

Registrar Office
72 Fifth Avenue, 2nd floor
Phone: 212.229.5620
http://www.newschool.edu/registrar/updating-your-academic-records/

Documents accepted for legal changes:
—Birth certificate
—Court order legalizing the change
—Valid social security card, driver’s license or passport
—for international students: comparable paperwork approved by their consulate
Gender Inclusive Campus Housing
Gender inclusive housing is an option at The New School that enables two or more students to share a multiple-occupancy bedroom or suite, by mutual agreement, regardless of gender. Gender inclusive housing aligns with the university’s non-discrimination policy and represents a full commitment to the principles of social justice with respect to sexual orientation, gender, and gender identity. Gender inclusive housing provides housing options for students who identify as transgender, are questioning their gender identity, or do not subscribe to gender classifications.

All Gender Bathrooms
There are many all-gender bathrooms on campus, some are single-user and lockable, some are multi-occupant with stalls. The All-Gender Restroom Map indicates where each of these facilities are located. Find it here: goo.gl/yhbwwu

Hormone Therapy
Student Health Services offers hormone therapy, which is covered by The New School’s health insurance plan.

Gender Affirming Surgery
The Aetna Student Health Insurance Plan covers gender affirming surgery.

Queer Collective
The Queer Collective is a student group, both graduate and undergraduate, across the LGBTQIAGNC spectrum, that strive to build a university community that respects, prioritizes and values all gender and sexual identities.

The Queer Collective offers a regularly meeting group for trans and gender non-conforming students.

—Gender Venting Group: exclusively for trans and gender nonconforming students, Fridays, biweekly from 3-4:30 in room 513 of the UC

queercollective@newschool.edu
www.newschool.edu/LGBTQ

Suicide Prevention Hotlines
Suicide Prevention Lifeline
800.273.8255

Trevor Lifeline — LGBTQ suicide prevention hotline
866.488.7386

Trans Lifeline — Trans-Run Suicide Prevention Hotline
877.565.8860