Eligibility Checklist
For Medical and Dental Care Plans For Mannes Part-Time Faculty*
For Academic Year 2020-2021

There are three steps in determining if Mannes part-time faculty who are members of Local 7902 ACT-UAW* are eligible to participate in the University’s medical and/or dental care plan(s) for academic year 2020-2021.

Step 1  Please check one response.

| As of 9/1/20, I will have worked at the University at least one academic year. | Yes | No |

You must check “Yes” to the question above to proceed to Step 2. If you checked “No”, you are NOT eligible to participate in the University’s medical and/or dental care plan(s).

Step 2  Please check one response for each statement.

| I taught at least two courses or the equivalent in teaching activities courses during academic year 2019-20 (fall 2019, spring 2020). | Yes | No |

| I earned at least what it would cost to cover the employee premium for the medical and/or dental coverage I select. The annual premium for the least expensive medical and dental plan (employee only) offered by the University for academic year 2019-20 is $1,668.86. | Yes | No |

You must check “Yes” to both of the questions above to proceed to Step 3. If you checked “No” for any of the questions in Step 2, you are NOT eligible to participate in the University’s medical and/or dental care plan(s).

Step 3  Please check one response for each statement.

| I received my appointment letter(s) confirming my teachings of at least two or more courses during the fall 2020 semester and/or spring 2021 semester. | Yes | No |

| I am scheduled to earn (for courses taught or equivalent teaching activities) at least what it would cost to cover the employee premium for the medical and/or dental coverage I select for academic year 2019-20. The annual premium for the least expensive medical and dental plan (employee only) offered by the University for academic year 2020-21 is $1,843.16 | Yes | No |
For Step 3 Eligibility, all scheduled courses are considered tentative and do not count towards eligibility until receipt of an appointment letter for the fall and spring semester. You must check “Yes” to at least one of the questions above to be eligible to participate in the University’s medical and/or dental care plan(s). If you checked “No” to both questions, you are NOT eligible to participate in the University’s medical and/or dental care plan(s).

Teaching activities include compensation for additional duties as outlined in the contact.

Courses canceled post-appointment by the University count as courses taught.

If you are determined to be newly eligible during one of our “PTF Benefit Eligibility” review we will contact you via email with instructions on how to make your benefit elections in MyDay.

Faculty scheduled to teach in either the spring or fall semester and who are eligible for coverage must pay their full share of the premiums in advance, possibly on a post-tax basis. Faculty who do not prepay for their coverage must earn enough in wages to cover the cost of the premium share of the plan they select.

*This checklist applies only to Mannes Part-Time Faculty who are members of Local 7902 ACTUAW. Other part-time faculty who are members of Local 7902 ACT-UAW should see “Eligibility Checklist for Medical and Dental Care Plans for Part-Time Faculty (Except Mannes Faculty) for Academic Year 2020-2021”.

*Jazz Part-Time Faculty who are members of Local 802, American Federation of Musicians, AFLCIO should see “Eligibility Checklist for Medical and Dental Care Plans for Local 802 Part-Time Faculty for Academic Year 2020-2021”.

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