A MESSAGE FROM THE DIRECTOR

The New School for Drama will help you identify your secret, your emotional truth, your organic voice. You will come away with professional training, but figuring out your secret—the one that scares you—is what will make you unique. I know many artists who never touch that inner voice, but brilliant artists always own and command their secret. When you enter the professional world, you’ll possess a distinct identity that will reverberate in the industry, whether you are a playwright, director, or actor.

Practical application, not theory, is the real teacher. And the learning curve never ends. The theater is a series of tests. You audition. You get the job. Those steps are followed by rehearsals, opening night, closing night. Embedded in our curriculum are similar challenges so that as you develop your craft, you learn to become self-reliant and gauge your progress.

In addition to being master teachers, most of our faculty are working professionals. Because of their experiences, they know what the industry demands and the importance of what they are passing on to the next generation.

Robert LuPone
Director, The New School for Drama

ADMINISTRATION

Director, Robert LuPone
Managing Director, Robert A. McAlpin
Associate Director, Matthew Kelty
Director of Professional Development, Robert Hoyt
Director of Development, Mary Hastings
Production Supervisor, Tim Capalbo
Assistant Director of Admission, Troy Menn
Managing Associate to the Director, Linda Kleppinger
Senior Office Assistant, Emerson Brathwaite
Assistant Production Supervisor, Brian Olsen
Admissions Counselor, Sherri Barber

ABOUT THE NEW SCHOOL FOR DRAMA

At The New School for Drama, the creative instinct is nurtured. Actors stretch their talents through an integrated curriculum that combines Stanislavski and Chekhov techniques with intensive training of the body and voice. Playwrights hone their skills as they create and refine plays to be performed in studio settings and on the school’s mainstage. And directors develop a deep understanding of story and a proficiency in creating visionary theater. In all three disciplines, the working professionals on our faculty help students find their unique and original voice.

Collaboration is at the core of the program, which culminates in a season of plays—some extant, some written by our student playwrights—performed, directed, and presented to the public by each graduating class. The three disciplines come together in rehearsals and classes, giving students a taste of what it means to develop a new play. This crossover lets students learn from their peers as well as from their instructors, and gives them the opportunity to develop important and long-lasting professional connections. They establish a sense of themselves as individuals, as artists, and as professionals, with the ability to apply their gifts in seamless collaboration with other artists.

The New School has been training theater artists since it began hosting the legendary Dramatic Workshop in 1940. The Dramatic Workshop’s founder, Erwin Piscator, and faculty, including Stella Adler and Lee Strasberg, fostered artistic voices as distinctive as Tennessee Williams and Marlon Brando. The university has offered an MFA degree in acting, directing, and playwriting since 1994.

With theater in the air and on the streets as well as on its hundreds of stages, New York City provides unrivaled opportunities for observation and professional development. Through its integrated acting, directing, and playwriting programs, The New School for Drama is forging the next generation of artists capable of bringing stories to life on stage.

CAREER DEVELOPMENT

In addition to their training as artists, students work with the Office of Professional Development to meet major players in the field and to develop a business plan for their careers after graduate school. Professional development offers career seminars, workshops, and colloquia for students and graduates. Leaders in the business—including agents, managers, publishers, artistic directors, playwrights, stage directors, and actors—help students and alumni develop the skills they need to succeed in their chosen fields.

ALUMNI RELATIONS

The Office of Alumni Relations maintains contacts and builds networks with graduates of The New School for Drama, publishing a semi-annual alumni newsletter and sponsoring special events to help alumni stay in touch with The New School. In addition, Drama sponsors an Alumni Play Development Project and the Drama Alumni Playwright Lab, which provide opportunities for Drama alumni to create and develop new work. Alumni are welcome to attend most public events at The New School free of charge, and have use of some university facilities. For more information, visit the New School alumni website, www.newschool.edu/drama/subpage.aspx?id=8882.
ABOUT THE NEW SCHOOL

The New School was founded in 1919 as The New School for Social Research by a group of prominent progressive scholars, including Charles Beard, John Dewey, James Harvey Robinson, and Thorstein Veblen. The school was established as an alternative to the traditional university and offered an open curriculum, minimal hierarchy, and free intellectual exchange. In 1933, New School President Alvin Johnson created the University in Exile, a refuge for scholars driven out of Germany by the Nazis, and gave it a home at the school. In 1934, the University in Exile was renamed the Graduate Faculty of Political and Social Science and incorporated into The New School, making it a degree-granting institution.

Today The New School consists of eight divisions offering undergraduate and graduate degrees and certificates and continuing education courses in the arts, the humanities, the social sciences, and public policy. Students benefit from small classes, access to the rich educational resources of New York City, and a faculty of prestigious scholars and working professionals. The New School is located in Greenwich Village, one of New York City’s oldest and most beautiful neighborhoods. The university’s divisions are The New School for General Studies, The New School for Social Research (formerly the Graduate Faculty of Political and Social Science), Milano The New School for Management and Urban Policy, Parsons The New School for Design, Eugene Lang College The New School for Liberal Arts, Mannes College The New School for Music, The New School for Drama, and The New School for Jazz and Contemporary Music.

The university’s commitment to transcending the boundaries between traditional academic disciplines, its ties to the cosmopolitan cultural and professional life of New York City, and its willingness to reinvent itself remain unchanged, as does its dedication to the ideal of lifelong education for all citizens. The New School holds a place in the avant-garde of American universities, attracting adventurous, creative, civic-minded scholars.

For more information, visit www.newschool.edu.

ACCREDITATION

All degree programs at The New School are registered by the New York State Department of Education. The New School has been regionally accredited by Middle States Commission of Higher Education since 1960. To read the report and documentation from our most recent Middle States review click here. Additionally, professional curricula are accredited by the appropriate professional educational agency or board. Accrediting agencies of individual programs are listed below.

- Parsons The New School for Design has been accredited by the National Association of Schools of Art and Design since 1966.
- The Master’s program in Architecture has been accredited by the National Architectural Accrediting Board since 1994.
- The graduate Clinical Psychology program has been accredited by the American Psychological Association since 1981.
- The Master’s Program in Urban Policy Analysis and Management has been accredited by the National Association of Schools of Public Affairs and Administration since 1988.

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Important Notice: The information published herein represents the plans of The New School at the time of publication. The university reserves the right to change without notice any matter contained in this publication, including but not limited to tuition, fees, policies, degree programs, names of programs, course offerings, academic activities, academic requirements, facilities, faculty, and administrators. Payment of tuition for or attendance in any classes constitutes a student’s acceptance of the administration’s rights as set forth in this notice.

The New School for Drama
151 Bank Street
New York, NY 10014
www.newschool.edu/drama
ACADEMIC CALENDAR

FALL 2010

Registration for continuing students
Registration for new students; late reg. for cont. students
Classes begin
Convocation
Last day to add a class
Last day to drop a class

\textit{Last day to withdraw from a class with a grade of W}
Undergraduate students

\textit{Holidays}
Labor Day Weekend: Saturday–Monday, September 4–6
Rosh Hashanah: Wednesday–Thursday, September 8 eve*–September 9
Yom Kippur: Friday–Saturday, September 17 eve*–September 18
Thanksgiving: Wednesday–Sunday, November 24–28
Winter break: Tuesday–Friday, December 21–January 21

Rescheduled days: on Tuesday, November 23, classes follow the Thursday schedule. On Monday, December 20, day classes do not meet and evening classes follow the Wednesday schedule.

Online Session A
Online Session B
Online Session C
Classes and exams end

*No classes that begin Wednesday and Friday 4:00 p.m. or after and no classes all day Thursday and Saturday.

SPRING 2011

Registration for continuing students
Registration for new students; late reg. for cont. students
Classes begin
Last day to add a class
Last day to drop a class

\textit{Last day to withdraw from a class with a grade of W}
Undergraduate students

\textit{Holidays}
Martin Luther King Day: Monday, January 17
President’s Day: Monday, February 21
Spring break: Monday–Sunday, March 14–20

Fall 2011 registration
Online Session A
Online Session B
Online Session C
Classes and exams end
Graduation
Robert LuPone, Director
Robert LuPone, a member of the Actors Studio, appeared on Broadway in True West, A Thousand Clowns, A View from the Bridge, Late Night Comic, Zoya’s Apartment, Swing, St. Joan, and Nefertiti as well as Zach in A Chorus Line. His off-Broadway credits include Pericles, Clothes for a Summer Hotel, Black Angel, Lennon, and Snow Orchid. In regional theater, he has performed at the Brooklyn Academy of Music, Hartford Stage, Yale Rep, Arena Stage, Berkshire Theater Festival, Shakespeare Theater of New Jersey, Williamstown Theater Festival, and the Goodman Theater, where he won the Jefferson Award for his performance in The Tooth of Crime. Mr. LuPone’s television credits include Law and Order, Crossing Jordan, Swift Justice, Guiding Light, Mia—Child of Hollywood, American Tragedy, Palookaville, Sex and the City, and The Sopranos as Dr. Cusimano. He received an Emmy nomination for his portrayal of Zach Grayson on All My Children. His film credits include Nick of Time, Dead Presidents, The Doors, Jesus Christ Superstar, The Door in the Floor, Indocumentos, and the upcoming Tiny Dancer and Then She Found Me. Mr. LuPone is president of the board of ART/NY, and the artistic director of MCC Theater in New York City.

Matthew Kelty, Associate Director
Matthew Kelty received his BA from St. John’s College in Santa Fe, where he also co-founded the Ekstasis theater company. He studied with Jeffrey Sweet, Romulus Linney, and Lloyd Richards while pursuing an MFA in Dramatic Writing at The New School. Off-Broadway he has performed with the 24-Hour Play Company (Lucille Lortel) and with Epic Rep in Anouilh’s Antigone and the world premieres of Reading Zimbabwe and Dancing with Joy. His other New York and world premieres include Safe (Sam French), Dawning (Strawberry), Loader #26 (Fringe NYC), and Sid and Marshall (the Actors Studio). Mr. Kelty has directed a number of plays in New York and regionally, including La Puta Vida (Lang Atrium), The Bald Soprano and Fool for Love (Ekstasis), and the developmental projects All We Ever Had (Common Basic) and Robbie and Lynn (the Actors Studio). His play When a Storm Comes was produced off-Broadway at the DR2 Theatre; other plays have been performed in venues across New York and regionally, including the American Theatre of Actors, the Actors Studio, and The Theater at Madison Square Garden. His play Opening was a winner in the 2007 Samuel French Short Play Festival; his play Black and Blue is in development with MCC Theater. Mr. Kelty is artistic director of the New York City company Quarter Acre, with whom he is workingshopping his adaptation of Lope de Vega’s Fuente Ovejuna.

Kathryn Rossetter, Coordinator
Kathryn Rossetter is an actress, writer, teacher, and director. She appeared on Broadway opposite Dustin Hoffman in Death Of a Salesman in Time Of The Cuckoo at Lincoln Center. Off-Broadway she has appeared in numerous productions at the Working Theater, the WPA Theater, Public Theater, Vineyard Theatre, the Hudson Guild theater, UBU Rep, Playwrights Horizons, New Dramatists, Village Gate, Workhouse Theatre, and the Ensemble Studio Theatre, where she is a member. Her film credits include Death Of A Salesman, Speed II, Fearless, Shakedown, The Night We Never Met, the independent short Girls In Suits At Lunch, and the Sundance hit Whatever. She has recently completed work on Pose Down, The Unidentified and Ten Stories Tall. Her television appearances include roles on Law and Order SVU, Touched by an Angel, Full House, LA Law, Kate and Allie, Spencer For Hire, The Deidre Hall Story, The Bill Cosby Show, and a pilot directed by Paul Sorvino called Urban Legends. In spring 2005 she was a recipient of a Tennessee Williams Theatre Fellowship for developing the one-person show. Her current show, Starving, Hysterical, Naked, the result of that fellowship, is in development in New York City.

Her director credits include Wait Until Dark at Bristol Valley Playhouse; The Star Spangled Girl at the Fredonia Opera House; Still Life at the Bank Street Theatre; Mother, Lunch, Waiting For Julia and many others at the Westbank Café; and the one-person shows Between Take Off and Landing, If Tap Shoes Could Talk, and A Line In the Sand at the New York City, Edinburgh, and Seattle Fringe Festivals and in Vancouver, Toronto, and Montreal.


Elinor Renfield, Chair
Elinor Renfield began training as a dancer with the Martha Graham Company in the 1950s. She attended the “old” High School of the Performing Arts and the Central School of Speech and Drama in London and earned an MA in Theater at the City University of New York. She has directed more than 25 new American plays since 1976 at the New York Shakespeare Festival, Playwrights Horizon, the American Place Theater, Ensemble Studio Theatre, Theatre for the New City, and Café La Mama. Her production of Johnny Got His Gun at the Circle Repertory won an Obie Award, her production of The Diary of Anne Frank won the Boston Theater Award, and her production of Passion Play by Peter Nichols at the Arena Stage in Washington, DC, was nominated for a Helen Hayes Award. She has since again directed Passion Play at the Minetta Lane Theater (off-Broadway), and revised the libretto and directed the Schwartz/Fields musical A Tree Grows in Brooklyn at the Goodspeed Opera House. On Broadway, Ms. Renfield directed Open Admissions by Shirley Lauro at the Music Box. Since 1988, she has been a member of the Theater and Dance faculty at Princeton University.

Part-Time Faculty: Casey Biggs, Timothy Capalbo, Doug Hughes, Lou Jacob, Dorothy Lyman, Austin Pendleton, Jim Simpson.
PLAYWRITING

Pippin Parker, Chair
Pippin Parker works as a writer in theater, film, television, radio, and interactive media. He is a founding member and former artistic director of Naked Angels Theater Company in New York City and a founder of Writer Group, a collective of drama and fiction authors whose members include Nicole Burdette, Frank Pugliese, and Kenny Lonergan. Mr. Parker helped develop Naked Angels’ cold reading series Tuesdays@9, which has brought together emerging playwrights and actors for weekly presentations of works-in-progress for the past 15 years. He also co-conceived the company’s signature Issues Projects, for which he has had the opportunity to collaborate with Amnesty International, the Center for American Progress, Project A.L.S., and the Culture Project. His short play A Gift was produced in New York and Los Angeles and was subsequently adapted for radio for NPR’s The Next Big Thing, featuring Lily Taylor. He has been a staff writer for shows including the animated series The Tick and developed work with producer Tom Fontana. His current projects include his new play, Assisted Living, which has been presented at Naked Angels and at New York Stage and Film, and an original television series now in development at HBO. He is an active member of the Writers Guild of America, East.

Part-Time Faculty: Jon Robin Baitz, Nicole Burdette, Laura María Censabella, Frank Pugliese, Christopher Shinn, Michael Weller.

MOVEMENT

Thomas Vasiliades, Chair
Tom Vasiliades is an internationally recognized teacher of the Alexander Technique with 30 years’ experience in theater and movement. In addition to studying acting with Stella Adler, Robert Lewis, and Sanford Meisner, he studied various techniques including mime with Richard Morse as a member of the Richard Morse Mime Theater, the Williamson Technique with Loyd Williamson, movement for actors with Anna Sokolow, viewpoints with Mary Overlie, and the techniques of Michael Chekhov. He has acted in regional and New York productions, had a recurring role on the CBS-TV daytime show As the World Turns, and produced two plays in New York, The Sin Eaters and Triptych. His Alexander Technique and movement coaching work includes the Tony Award-winning revival of Private Lives and My Name Is Rachel Corrie. In November 2004, he founded the Alexander Technique Center for Performance and Development; he currently serves as the center’s director.

Part-Time Faculty: Erica Berg, Teva Bjerken, Cynthia Reynolds, Rick Sordelet, Jean Taylor, Shelley Wyant, Mina Yakim.

VOICE AND SPEECH

Nova Thomas, Chair
Nova Thomas is an internationally acclaimed opera singer and has been with The New School for Drama since its first year.

At Drama, she has co-authored and developed a three-year curriculum of voice and speech training designed to parallel and partner the Stanislavski-inspired system of training. Her performances have taken her to opera houses all over the world, where she has distinguished herself in a variety of roles, including Violetta in La Traviata, Leonora in Il Trovatore, Mimi in La Bohème, Desdemona in Otello, Lady Macbeth in Macbeth, all four heroines of Les Contes d’Hoffman, and the title roles in Madama Butterfly, Norma, Anna Bolena, Tosca, Aida, and Turandot. She also recorded The Bohemian Girl for DECCA records. Ms. Thomas conducts master classes, appears as a guest lecturer and public speaker, and serves on the National Board of Directors for the General H. Hugh Shelton Leadership Initiative, as well as several national scholarship committees. She has won The New School’s Excellence in Teaching Award and a Lifetime Achievement Award from her home state of North Carolina for her contributions to the arts.

Part-Time Faculty: Keith Buhl, Susan Cameron, Patricia Fletcher, Molly Goforth, Alba Quezada, Dr. Chris Roselli.

HISTORY AND CRITICISM

Paul Rudd, Chair
Paul Rudd worked as a professional actor and director from 1967 through 1986 in New York City both on and off Broadway and in regional theaters around the country. His credits include the Public Theater’s New York Shakespeare Festival, Lincoln Center Theater, Roundabout Theater, Circle-in-the-Square, Hudson Guild Theater, Longwharf Theater, Hartford Stage Company, Arena Stage, American Repertory Theater, Goodman Theater, South Coast Repertory, and San Diego Shakespeare Festival. Primarily a theater actor, Mr. Rudd began his career carrying a spear for Joe Papp in Shakespeare’s Henry IV, Parts 1 and 2; he became a respected New York performer as Billy Wilson in the premiere of David Rabe’s Streamers, the Gentleman Caller in Glass Menagerie, Romeo in Romeo and Juliet, and the title role in Henry V for Joe Papp in Central Park. He worked in television and film productions of End of Summer, A Family Reunion, and Beulah Land. His roles include Brian Mallory in Beacon Hill, J FK in Johnny We Hardly Knew Ye, and guest roles in episodes of Moonlighting, Knot’s Landing, Hart to Hart, and Murder, She Wrote. In 1986, after his first child was born, he opted to stay home. While living at home with his growing family in Greenwich, Connecticut, he developed language and theater workshops for middle schools and high schools from Harlem to Norwalk, Connecticut. In 2000, Mr. Rudd joined the theater faculty at Sarah Lawrence College as an acting teacher. He later worked as Shakespeare teacher and director. He is currently teaching classics, period, and style to Drama’s third-year acting students.

Part-Time Faculty: Jane Ann Crum, Robert Hoyt, Gary Vena, Stephen Willems.
**ACADEMICS**

**MASTER OF FINE ARTS DEGREE**

The New School for Drama offers the Master of Fine Arts (MFA) degree in Acting, Directing, or Playwriting in a full-time course of study that is designed to be completed in three years (six semesters) and must be completed within five years. Because of the integral nature of the program, transfer credits are not accepted.

Higher Education General Information Survey (HEGIS) codes: Acting (HEGIS 1007.00); Directing (HEGIS 1007.00); Playwriting (HEGIS 1007.00).

**Intellectual Property Policy**

Under The New School’s Intellectual Property Policy, the university shall have a nonexclusive, royalty-free, worldwide license to use works created by its students and faculty for archival, reference, research, classroom, and other educational purposes. With regard to tangible works of fine art or applied art, this license will attach only to stored images of such work (e.g., slides, videos, digitized images) and does not give the university a right to the tangible works themselves. With regard to literary, artistic, and musical works, this license will attach only to brief excerpts of such works for purposes of education. When using works pursuant to this license, the university will make reasonable efforts to display indicia of the authorship of a work. This license shall be presumed to arise automatically, and no additional formality shall be required. If the university wishes to acquire rights to use the work or a reproduction or image of the work for advertising, promotional, or fundraising purposes, the university will negotiate directly with the creator in order to obtain permission.

**PROGRAMS OF STUDY**

**Acting**

With the techniques of Konstantin Stanislavski as its organic center, The New School for Drama’s acting track offers intensive training in all aspects of internal and external disciplines, as well as in the individual and collaborative application of classical and modern texts. The goals ensure that students understand the intellectual, emotional, physical, vocal, and psychological demands of individual performance in the current professional world; build their individual voices as performers and collaborators in the program and in the profession; and learn the skills they need to succeed in the profession.

**Year One: Discovery**

Integral to the acting track is step-by-step development of both basic acting and text discovery skills. With the classroom as laboratory, students explore the process of imagination through games, storytelling, and sensory and word exercises. In the second semester, students probe accessible texts through scene work and develop stronger, deeper, more nuanced vocal and physical performance in comprehensive voice and movement classes.

**Year Two: Structure**

This year centers on the development and application of stylistic and structural knowledge and command, both in the classroom and in public performances of one-act plays.

**Year Three: Production**

The final year focuses on production experience and professional preparation. The personal and collaborative skills that students have developed in the first two years are realized in work that may include experimental pieces, cabarets, classics with an edge, and original full-length plays. Practical aspects of entering the acting profession are explored. Students attend sessions with producers, directors, writers, actors, casting directors, and agents. Students also rehearse for an industry showcase in which they display their skills to the professional world.

**Directing**

If the playwright is the author of the text, the director, in conjunction with the actors, is the author of the production. Directors at The New School for Drama study theater history, acting, staging, script analysis, and hands-on directing. The directing track enables students to build necessary skills in play analysis, define and execute the given circumstances, and shape a production around the director’s idea of the story of a play. A large part of the work consists of exercises in interpretations, which is as much a part of the storytelling process as motivating actors in a rehearsal; collaborating dramaturgically with a playwright to develop a script; and learning to use classic texts for language, style, and stage composition.

**Year One: Discovery**

Directors work on ten-minute plays—both published and new—to develop their skills clarifying relationships and building conflict and dramatic action.

**Year Two: Structure**

The emphasis is on the study of classic texts (from Chekhov to Albee), culminating in a one-act performance festival at the end of the year.

**Year Three: Production**

Students focus entirely on performance and production, applying the skills mastered in the first two years.

**Playwriting**

The playwriting department challenges a select group of students to become courageous, informed writers able to support and artistically express themselves in the professional world. In the course of three years, playwrights build a portfolio of a ten-minute play, two one-acts, a full-length play, a screenplay, and a sample television script, some of which may be workshopped or produced. The program helps students develop not only the fundamental skills of craft and discipline...
but also self-awareness and sensitivity to the range and depth of human experience in the larger world.

Like the other programs at Drama, playwriting emphasizes collaboration, in the belief that the best theater emerges from an intelligent and passionate fusion of writing, directing, and acting.

**Year One: Discovery**

Playwrights are immersed in the creation, history, and significance of drama. Class exercises build from inspiration to the fully developed, well-written scene. Text analyses of classic and modern plays emphasize the building blocks of dramatic forms. Lab class is an initiation into the vocabulary and technique of collaboration.

**Year Two: Structure**

The second year begins with the ten-minute play, developed and critiqued in writing and lab classes and presented at the end of the first semester. In the second semester, students begin writing their first full-length play and delve into the process of rewriting as they work on longer one-acts, which are produced at the end of the year.

**Year Three: Production**

Over the summer, students begin their thesis by writing the first draft of a 35-minute one-act and starting fresh on a full-length play. Both pieces are workshopped in writing and lab classes, then presented to the public at the end of the year. Students also take classes in screenwriting and writing for television.

**CURRICULUM**

Students must complete all courses in their program of study. All courses are offered every year.

**Acting**

Total Required Credits 115

**Year One**

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<td>Contemporary Technique 1 &amp; 2</td>
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<td>Alexander Technique 1.1 &amp; 1.2</td>
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<td>Vocal Production 1.1 &amp; 1.2</td>
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<tr>
<td>Neutral American Speech 1 &amp; 2</td>
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<td>History of Theater 1 &amp; 2</td>
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<td>Script Analysis for Actors</td>
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<td>Michael Chekhov Technique 1 &amp; 2</td>
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<td>Classical Technique 1 &amp; 2</td>
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<td>Theatrical Clown</td>
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<td>Stage Combat 1 &amp; 2</td>
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<td>Grotowski &amp; Viewpoints</td>
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**Directing**

Total Required Credits 84

**Year One**

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**Year Two**

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<tr>
<td>Production Design 1 &amp; 2</td>
<td>4</td>
</tr>
<tr>
<td>The Avant-Garde</td>
<td>3</td>
</tr>
<tr>
<td>Directing the Classical Play</td>
<td>4</td>
</tr>
<tr>
<td>Directing the Avant-Garde</td>
<td>4</td>
</tr>
<tr>
<td>Dramaturgy</td>
<td>2</td>
</tr>
<tr>
<td>Assistant Directing</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>30</strong></td>
</tr>
</tbody>
</table>
Year Three | Credits
--- | ---
Co-Lab 3.1 & 3.2 | 8
Directing for Film | 3
Directing for Television | 3
Directing Full-Length Plays | 4
Producing the Play 1 & 2 | 2
Directing the First Production | 4
Thesis | 2
Total | 26

Playwriting

Total Required Credits 93

Year One | Credits
--- | ---
Co-Lab 1.1 & 1.2 | 4
Acting Technique for Playwrights & Directors | 4
Playwriting 1.1 & 1.2 | 8
The Writer and the World 1 & 2 | 8
Script Analysis for Playwrights and Directors | 2
History of Theater 1 & 2 | 6
Scene Study for Playwrights and Directors | 4
Total | 36

Year Two | Credits
--- | ---
Co-Lab 2.1 & 2.2 | 4
Playwriting 2.1 & 2.2 | 8
The Play in Motion 1 & 2 | 8
Dramaturgy | 2
The Avant-Garde | 3
Writing for Film 1 | 3
Total | 28

Year Three | Credits
--- | ---
Co-Lab 3.1 & 3.2 | 8
Playwriting 3.1 & 3.2 | 8
Writing for Film 2 | 6
Writing for Television 1 & 2 | 6
Thesis Supervision | 2
Thesis | 2
Total | 29

Special Electives

Other than actors, who must earn 3 credits in theater history, students are not required to earn elective credits for graduation.

A = Actors
D = Directors
P = Playwrights

Year Two | Credits
--- | ---
The Actor and Musical Theater (open to third-year A, D, and P) | 3
Special Topics in Theater History (elective for D and P; second-year A must choose one) | 3
British Theater of Anger | 
Masterpieces of American Drama | 
Professional Training Internship | 1

COURSE DESCRIPTIONS

For the most up-to-date course descriptions, visit [www.newschool.edu/drama](http://www.newschool.edu/drama).
ADMISSION

ELIGIBILITY

Applicants to The New School for Drama must hold a bachelor’s degree, or international equivalent, from an accredited college or university and have sufficient theater experience to benefit from training at the graduate level.

HOW TO APPLY

Students may apply to The New School for Drama online or by downloading and mailing the application. Visit www.newschool.edu/drama for forms and instructions. Applying online is strongly recommended.

APPLICATION DEADLINE

The deadline is January 8 for the following school year (mailed applications must be postmarked by January 10). Early application is strongly encouraged, especially for applicants for the Acting program who wish to attend an earlier audition date.

The following items must be submitted to the University Admission Office by the published deadline: a completed application form, a nonrefundable application fee, a statement of purpose, an artistic resume, official transcripts of all undergraduate and graduate studies, two letters of recommendation that speak to the applicant’s artistic ability, and an actor’s headshot (actors only) or photograph (playwrights and directors). Playwriting applicants must also submit a writing sample, and directing applicants must also submit a production portfolio. Additional information regarding the required materials for each program of study is listed below.

AUDITIONS AND INTERVIEWS

Applicants are invited to audition or interview on the basis of a review of their application. Not all applicants receive an invitation. Audition and interview schedules are posted on the website.

ACTING

Applicants to the Acting program must submit a standard headshot in addition to all other materials. They must also complete a regional and a chair weekend audition in order to be admitted into the program. For further information, visit www.newschool.edu/drama.

PLAYWRITING

Acceptance into the MFA program is based on a review of the applicant’s writing, in addition to other materials. Writing samples must include either the first 50 pages of an original full-length play or two original one-acts. After all materials are reviewed, playwrights may be invited to interview at The New School with the department chair. Applicants invited to interview must make plans to travel to New York City.

DIRECTING

Acceptance into the MFA program is based on review of a director’s portfolio and an audition, in addition to all other materials. No applications for the Directing program without a portfolio will be processed. Production information should be organized in a standard portfolio binder and should include reviews if available. After the portfolios are reviewed, directors may be invited to audition by directing a scene for a member of the faculty. Applicants invited to audition must make plans to travel to New York City.

APPLYING TO MULTIPLE DEGREE PROGRAMS

Because many theater artists have interests and talents that cross the three disciplines of writing, acting, and directing, The New School for Drama does allow application to more than one area of study at a time. However, a student will be admitted into one program only—and once an offer of admission has been made for an area of study, it is not negotiable. Students should not consider applying to multiple programs unless they will be equally happy in whichever program they are admitted to. Any applicant who has a preference for one discipline over another should apply only for the preferred area of study.

INTERNATIONAL APPLICANTS

In addition to all other materials, non-U.S. citizens will need to submit the following to complete an application:

- TOEFL Results—The Educational Testing Service (ETS) administers the Test of English as a Foreign Language. This test is required for all applicants whose first language is not English. ETS’s information number in the U.S. is 609.771.7100. The New School for Drama’s TOEFL code is 2385.
- Certified English translations of all school credentials not in English.
- A Course-by-Course Evaluation Report prepared by World Education Services (www.wes.org), our preferred provider, or another member of the National Association of Credit Evaluation Services (NACES).

We recommend that international applicants start the evaluation process—including submission of required documents to WES (or another provider)—as early as possible, in order to ensure the timely completion of an evaluation report.

This school is authorized under federal law to enroll non-immigrant international students. If admitted to The New School for Drama, international students will receive a URL link to a website with their letter of acceptance. Accepted students who are not US citizens or permanent US residents...
(green card holders) should download and complete the form and submit it to International Student Services. Once they receive an I-20 or DS-2019, they may apply for an F-1 Student or J-1 Exchange Visitor visa. It is essential that accepted international students apply immediately, as the process can take 90 days or longer. For more information on obtaining a visa, please check the International Student Services website at [www.newschool.edu/studentservices/international](http://www.newschool.edu/studentservices/international). You may also contact ISS via phone at +1.212.229.5592 or via email at iss@newschool.edu.

**ADDITIONAL INFORMATION**

For complete and updated application information, visit the Drama website at [www.newschool.edu/drama](http://www.newschool.edu/drama). Students may also call 877.528.3321, or email studentinfo@newschool.edu.
FINANCIAL INFORMATION

ANNUAL COST OF ATTENDANCE

The New School for Drama MFA Program

All information is for the 2010–2011 school year and is subject to change. Students can get current information about tuition, fees, and all education-related expenses online at www.newschool.edu/studentservices, or by contacting Student Financial Services at sfs@newschool.edu or 212.229.8930.

Typical School Year Expenses 2010–2011 Academic Year

<table>
<thead>
<tr>
<th>MFA Candidate</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$35,370</td>
</tr>
<tr>
<td>Maintenance of Status</td>
<td>$85 per term</td>
</tr>
<tr>
<td>University Services Fee</td>
<td>$200</td>
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<tr>
<td>Student Senate Fee</td>
<td>$10</td>
</tr>
<tr>
<td>Student Health Insurance</td>
<td>$1,817</td>
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<tr>
<td>Health Services Fee</td>
<td>$520</td>
</tr>
<tr>
<td>Room (on campus)*</td>
<td>$12,260</td>
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<tr>
<td>Board**</td>
<td>$3,000</td>
</tr>
<tr>
<td>Personal Expenses**</td>
<td>$1,550</td>
</tr>
<tr>
<td>Transportation**</td>
<td>$801</td>
</tr>
<tr>
<td>Books and Supplies**</td>
<td>$2,050</td>
</tr>
</tbody>
</table>

*Actual-on-campus housing charges vary from student to student.

**Estimates only; actual expenses vary.

Please note: All eligible students are automatically charged a Student Health Insurance Fee and a Student Health Services Fee. Depending on course load and status, students may be eligible to decline these services by submitting an Online Waiver Form.

BILLING AND PAYMENT INFORMATION

For registered continuing students, invoices will be sent electronically. An email will be sent to the student’s New School email address (@newschool.edu) notifying him or her that the invoice is ready to view through MyNewSchool. The fall invoices are available for viewing in early July with a payment due date of August 10; invoices for the spring semester are available in December with a payment due date of January 10. The invoice contains all current financial aid as of the date of the invoice.

Students who register just prior to the start of classes must pay their tuition and fees (and housing if applicable) in full, less approved financial aid awards. Degree students may also make payment arrangements with the approval of Student Financial Services at the point of registration.

Accepted forms of payment: Payment may be made by Visa, MasterCard, Discover, American Express, check (US funds only), money order, travelers check, cash (in person only), and wire transfer (see instructions below). Students are encouraged to make payment online at MyNewSchool for timely, accurate, and secure posting. Online payment may be made using a U.S. checking or savings account, or Visa, MasterCard, Discover, or American Express.

Wire Transfer: For information on how to wire transfer funds to The New School, please sign on to MyNewSchool (click the “Student” tab, then in the “Student Financial Services” channel click “Wire transfer information.”).

Students who do not have access to MyNewSchool, please email Student Financial Services for instructions. Only students who have been admitted and deposited can send funds by wire.

MONTHLY PAYMENT PLAN

The New School offers a monthly payment plan, which is accessible through MyNewSchool. It enables students or their families to pay interest-free monthly installments toward tuition, fees, and housing. The monthly payment plan allows you to maximize your savings and income by spreading your education expenses over four or five monthly payments each semester. Many students and families find monthly installments more manageable than one lump payment each semester.

The payment plan is not a loan so there are no credit checks. It is available for the fall and spring semesters. (This payment plan is not available for summer charges).

Matriculated students taking six or more credits per semester and New School for Social Research students maintaining status are eligible.

The plan is interest free and there is a $55.00 enrollment fee per semester. Payment for the fall five (5) month plan begins on August 1, and payment for the fall four (4) month plan begins on September 1. Payment for the spring five (5) month plan begins on January 1, and payment for the spring four (4) month plan begins on February 1. Enrollment is through MyNewSchool.

Important Note: All payment plans are based on per semester charges. Students will need to re-enroll each subsequent semester in order to continue using the payment plan as an option.

DEFERRAL OF PAYMENT FOR EMPLOYER REIMBURSEMENT

Students expecting reimbursement from an employer or sponsor may defer payment of tuition and fees by submitting a signed authorization letter on official employer/sponsor letterhead along with the appropriate deferral form(s) as described below. This may be done by mail or fax or in person, but not by email.

The authorization letter must show a current date and must include the student’s full name (and, if available, the student’s New School ID number), the amount to be reimbursed, the academic term for which the charges will be covered, the signer’s address and telephone number, and the specific terms for reimbursement (either contingent on receipt of grades or else billable upon registration; see below). Any portion of
charges that the employer has not agreed to pay may not be deferred. Registered degree students may fax the forms (instructions below). Non-matriculated students must submit the forms with their registration.

A registered degree student must submit the authorization and the deferment form(s) to Student Financial Services by the appropriate payment due date in order to avoid the late payment fee. A non-matriculated (general credit, noncredit, or certificate) student must submit the authorization and deferment form(s) with his or her registration.

Authorizations letters and forms should be faxed to 212.229.8582; mailed to The New School, attention Third Party Billing, 79 Fifth Avenue, 5th floor, New York, NY 10003; or brought in person to the cashiering office at 72 Fifth Avenue. Payment may be made online at mynewschool.edu by ACH or credit card, or by faxing a credit card authorization along with the deferral form to 212.229.8582. Payment of all charges is the responsibility of the student. The student is liable for any and all deferred charges that the employer does not pay for any reason. The student’s liability is not contingent on receiving grades, receiving passing grades, or completing courses. For answers to questions regarding employer reimbursement, email sfs@newschool.edu or call 212.229.8930, option 2.

TERMS OF REIMBURSEMENT

If the reimbursement will be made upon receipt of grades: There is a participation fee of $150, and the student must complete both the Employer Reimbursement Deferment Form and the Deferral Credit Card Payment Authorization. (These forms can be downloaded from the website: go to www.newschool.edu/studentservices and select Billing and Payment.) Payment of the $150 participation fee and any balance of tuition and university fees not covered by the authorization letter must be made prior to or submitted with the deferment forms. Deferred charges must be paid in full by February 1 for the fall semester, June 15 for the spring semester, and August 15 for summer term. If payment is not contingent on receipt of grades and The New School can bill the employer directly: There is no participation fee. The student submits only the Employer Reimbursement Deferment Form (found on the website; see above) with the employer authorization letter. The New School will send an invoice for payment to the employer according to the authorization. Payment for any balance due not covered by the authorization letter must be made prior to or submitted with the deferment form.

DEFERRAL FOR APPROVED FINANCIAL AID

Students receiving financial aid may defer tuition and fees only if an award has been granted and the proper forms have been signed and returned to Student Financial Services. Approved financial aid awards appear on student invoices and reduce the amount due. Students must make payment in full of any charges not covered by their financial aid package.

It is the student’s responsibility to know the status of his or her financial aid awards, including loans, so that all tuition and other charges are satisfied in a timely fashion. In the event anticipated financial aid or loans are not realized, the student will be required to pay any outstanding balance through other means.

For additional information contact Student Financial Services.

RETURNED-CHECK FEE

If for any reason a check does not clear for payment after being deposited, a penalty of $30 is charged to the student’s account. The university cannot presume that the student has withdrawn from classes because the check has not cleared or has been stopped; payment and penalty remain due. Payment for the amount of the returned check and the $30 returned check fee must be made with cash, a certified bank check, or a money order. Another personal check is not acceptable. A penalty (ten percent of the balance) is charged if payment for a returned check is not received within four weeks. If a second check is returned, all future charges must be paid with cash, a certified bank check, or a money order; personal checks will no longer be accepted.

FINANCIAL ASSISTANCE

The New School offers a comprehensive program of financial services for graduate students, including institutional scholarship support to eligible students on the basis of merit. All applicants may apply for financial aid. All applicants for admission may, and should, apply for financial aid consideration if they feel they need it.

The New School for Drama understands that an arts education is very expensive. While scholarships will cover part of the cost of studies for many students, scholarships alone will not finance the full cost of education for any student. There are two types of financial support available: merit-based awards administered by the school’s director of Academic Affairs and need-based financial assistance administered by Student Financial Services.

Eligibility

In general, to be eligible for federal assistance under any of the programs described below, students must be matriculated in a degree program, enroll for at least 6 credits in a semester and must not be in default on or owe a refund to any federal aid program.

NEW SCHOOL DRAMA SCHOLARSHIPS

Returning students may be offered financial assistance by The New School for Drama on the basis of merit. “Merit” is defined as outstanding theatrical and academic achievement and ability. At the end of each academic year, members of the faculty complete individual student evaluations on the basis of several aspects of the student’s performance in the classroom. Factors considered include but are not limited to professional behavior, class participation and collaboration, openness and application of new techniques and ideas, written work, and
contributions to the Drama community. Those criteria are tabulated according to a weighted formula, and the score becomes the basis for allocating scholarship funding for the next year. To ensure honest and direct feedback from the faculty, Drama does not make these evaluations available for review by students.

The New School for Drama attempts to award a constant level of funding throughout the three years of study, offering recipients the same dollar amount each year. The good-faith efforts of the school to maintain scholarship amounts should not be taken as a guarantee as many factors go into awarding institutional funds. In addition, scholarships may occasionally be increased for outstanding students or decreased for students fail to meet program expectations. (Students should never assume that they will receive an increase or decrease in scholarship funding.)

If a student feels that a scholarship award does not adequately reflect his or her academic performance in the previous year and funds are available, the award may be appealed in writing to the Scholarship Appeal Committee at Drama. That committee will review the appeal along with any pertinent documentation and decide whether to amend the scholarship allocation. The decision of the committee is final.

The school may reduce or withhold a student’s scholarship under some circumstances, including placement on academic probation or serious disciplinary action (such as for violating the university Code of Conduct; see www.newschool.edu/studentservices/rights). In any such case, the student will receive prior notice of the reason.

The Office of Student Financial Services at The New School provides a comprehensive program of financial services for degree-seeking students including significant institutional scholarship support to eligible students on the basis of merit. Eligible Drama students may apply for assistance under the following federal, and state aid programs:

**Scholarship and Grant Programs**
- New York State Tuition Assistance Program (TAP)
- New York State Aid for Part-Time Study Program (APTS)
- New York State Higher Educational Opportunity Program (HEOP)
- New York State Regents Opportunity Scholarship Program

**Loan Programs**
- William D Ford Direct Student Loan Program
- William D Ford Direct Parent Loan for Undergraduate Students (PLUS) Program
- Federal Perkins Loan Program
- Private credit-based educational loans

**Work Programs**
- Federal Work-Study Program

**Other Programs**
- Federal aid to Native Americans
- Veterans’ benefits
- Social Security payments to children of deceased/disabled parents

For additional information on financial aid sources, visit the Department of Education’s website at [www.studentaid.ed.gov](http://www.studentaid.ed.gov).

**HOW TO APPLY**

In general, to be eligible to apply for assistance under the programs listed above, students must be matriculated in a degree program and be enrolled at least half-time. To be eligible for federal assistance, students must not be in default on or owe a refund to any of the federal aid programs. Students interested in applying for the government and institutional financial assistance programs listed above must complete a Free Application for Federal Student Aid (FAFSA) annually. The New School’s code is 002780. Students are encouraged to file this form electronically at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), no later than March 1st each year. Completing and submitting the FAFSA enables Student Financial Services to receive a need analysis report or Student Aid Report (SAR) electronically.

**ESTIMATED COST OF ATTENDANCE AND DETERMINING ELIGIBILITY**

The Student Aid Report (SAR) allows Student Financial Services to determine a student’s eligibility for federal aid programs. The expected student contribution and aid from other sources are subtracted from the student expense budget to determine the individual student’s financial need. Thus, a simple expression of the financial aid equation is represented by the following formulation: Student Expense Budget – Available Resources = Need.

Your student expense budget, also known as your Cost of Attendance (COA), is the foundation on which eligibility for student financial assistance is determined. Federal laws regulating the disbursement of funds to students receiving Title IV aid (including subsidized and unsubsidized Federal Student Loans, Federal Perkins Loans, and Federal Work-Study awards), dictate the expense items that can be included when calculating COA budgets. Allowable expenses for the period of enrollment are tuition and fees, books and supplies, room and board, other personal expenses, transportation costs, and federal loan fees.
ADDITIONAL INFORMATION

Details on tuition, fees, educational expenses, billing, payment, as well as rules and regulations governing aid eligibility can be found at www.newschool.edu/studentservices/financialaid or by contacting Student Financial Services.

Student Financial Services
The New School
72 Fifth Avenue (lower level)
New York, NY 10011
Phone: 212.229.8930
sfs@newschool.edu
STUDENT SERVICES

Student Services offers workshops, lectures, events, and programs that enrich each student’s academic experience at The New School and reflect the university’s diverse student population. It brings together students from all the university’s divisions to build a community dedicated to the principles of fairness, civility, and diversity. Students are encouraged to become involved in student organizations and other leadership programs. Student Services also offers a recreation program and a health education program. Offices include

Student Housing and Residence Life
Student Health Services
International Student Services
Student Disability Services
Student Rights and Responsibilities
Career Development
Intercultural Support
Student Development
Recreation and Intramural Sports

To find out more about Student Services, visit www.newschool.edu/studentservices.aspx.

Student Housing and Residence Life

Student Housing and Residence Life offers undergraduates and graduate students unique living and learning spaces with amenities to suit individual needs and budgets. All residences and some apartment facilities are fully furnished and are staffed with professional residence hall directors and student resident advisors. Through the enthusiasm and creativity of our resident advisors, students are exposed to diverse educational and social programs at The New School and in New York City. There is 24-hour security coverage, and our residential staff is trained in handling crises and emergencies should the need arise. The Residence Hall Handbook details housing services and residence hall policies that are essential to creating safe, supportive, and respectful communities.

For students who wish to navigate the metro New York real-estate market, listings of rental properties, shared apartments, short-term accommodations, and subletting opportunities are available in the Student Housing office. Student Housing provides a compilation of these listings upon request. The Off-Campus Housing Resource Guide also provides information about New York City and its neighborhoods and the ins and outs of the local real estate market. Workshops and one-on-one sessions are also available. For more information about student housing, visit www.newschool.edu/studentservices.

Student Health and Counseling Services

Student Health Services promotes the health and well-being of students by providing counseling and medical services, health education, and the Student Health Insurance Plan. All degree, diploma, visiting, mobility, graduate certificate, and nonmatriculating students in undergraduate and graduate degree programs, including students taking courses only online, are automatically charged a Health Services Fee at registration.

Student Health and Counseling Services offers medical services to students who are ill or injured or have questions about their health. A staff of physicians, nurse practitioners, physician assistants, nurses, and office assistants is available to serve students’ medical needs. The counseling services staff—which includes licensed psychologists, clinical social workers, psychological counselors, and a psychiatrist—provides students with a supportive environment to discuss concerns or problems. Counseling Services works with each student to decide on a plan of treatment that addresses these concerns in a reasonable and helpful manner. The Health Education Program offers health-related workshops and training and outreach programs throughout the university. For more information about Student Health and Counseling Services, visit www.newschool.edu/studentservices/health.

Student Health Insurance

The Student Health Insurance Plan offers affordable medical insurance. All degree, diploma, visiting, mobility, graduate certificate, and nonmatriculating students in undergraduate and graduate degree programs, including students taking courses only online, are automatically enrolled in the plan unless they waive participation by demonstrating that they already have comparable health insurance. Graduate and undergraduate students who register for fewer than 6 credits may waive participation without demonstrating that they have other insurance. There is a deadline for waiving student health insurance.

For complete information about the Student Health Insurance Plan, visit www.newschool.edu/studentservices/health.

International Student Services

This school is authorized under federal law to enroll nonimmigrant alien students.

International Student Services’ mission is to help international students reach their fullest potential and have positive experiences while at the university. In cooperation with the university community, International Student Services promotes diversity and respect for cultures from all over the world. The office offers workshops, handouts, and other programs, as well as advice and support.

All international students are required to attend orientation and check in with International Student Services. The office checks documents to see that students have been properly admitted into the United States, and reviews rights, responsibilities, and regulations. Each international student has access to one-on-one advising sessions. Visit www.newschool.edu/studentservices for more information.

Student Disability Services

The New School fosters an environment that encourages all students to reach a high level of achievement. Through student services and programs, the school emphasizes the importance of recognizing and embracing individual differences. In keeping with this philosophy, The New School is committed
to helping students with disabilities obtain equal access to academic and programmatic services. Student Disability Services is designed to assist students with disabilities in need of academic and programmatic accommodations as required by the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Federal Rehabilitation Act of 1973. If you have either a temporary or chronic disability of any kind, feel free to submit medical documentation to Student Disability Services at the beginning of the semester. The staff members can advise you on policies and procedures and discuss any available accommodations and support.

Visit [www.newschool.edu/studentservices](http://www.newschool.edu/studentservices) for more information about Student Disability Services.

**University Student Senate**

The University Student Senate (USS) is the official university student government of The New School. Senators are elected by matriculated students from every academic division with the number of senators determined by the size of the school. Elections are held each April for the following school year. The USS represents students’ concerns to administration, plans university-wide events, makes suggestions for improving the university, helps with student orientation, works with the provost and deans on academic planning, represents the students on university-wide committees, and works generally to ensure that the student experience at The New School is positive. The USS meets two or three times a month; the schedule is posted on the USS website. Meetings are open to all students, and students are encouraged to bring their concerns or ideas to the USS. Visit [www.newschool.edu/studentservices](http://www.newschool.edu/studentservices) for more information.

**Career Services and Advising**

New School Career Development: [www.newschool.edu/studentservices](http://www.newschool.edu/studentservices)

The Office of Career Development emphasizes a holistic approach to career planning, helping students make sound career decisions to ensure personal and professional growth. The services provided are designed to empower students as they enter the competitive global arena. The services include individual counseling, special programs and workshops, full- and part-time employment opportunities, career resource information, job search strategies, résumé reviews, mock interviews, and cover-letter writing.

To facilitate the online search, Career Development posts career information arranged by field on its website.

The online database of job opportunities for New School students is hosted through College Central. Visit [www.collegecentral.com/newschool](http://www.collegecentral.com/newschool) to access the database. Registration is required. The registration process enables students to upload their résumés and search for positions.

**Intercultural Support/HEOP**

[www.newschool.edu/studentservices](http://www.newschool.edu/studentservices)

The Office of Intercultural Support (OIS) works with students of diverse backgrounds to build community at The New School. OIS offers individual counseling services and sponsors events and workshops to promote intercultural awareness. The staff works closely with recognized student organizations as well as the University Diversity Committee. The office also administers the Arthur O. Eve Higher Education Opportunity Program and the Student Ombuds Office.

**Food Services**

Students may enroll in a meal plan or take advantages of dining facilities on campus on a cash basis. Visit [www.newschool.edu/studentservices](http://www.newschool.edu/studentservices) for more information.

**Diversity Initiative**

The University Diversity Committee is being reconstituted and renamed the Diversity and Social Justice Committee. The new name reflects the broadening of our mission beyond encouraging diversity to building structures and promoting interactions that will foster socially fair relationships among different groups. The committee is currently drafting a new mission statement, which will be available on the New School website sometime this fall.

**FACILITIES AND RESOURCES**

**The New School for Drama Facilities**

**151 Bank Street**

The New School for Drama facility at 151 Bank Street is located in the Westbeth Artists Community Complex in the historic Bell Laboratories building near the Hudson River in the West Village. The facility includes administrative offices, seven rehearsal/classroom studios of varying sizes, costume and props shops and storage, and The New School for Drama Theater—a 120-seat black-box theater. The facility is within walking distance of the subway and buses as well as many cafes, restaurants, nightclubs, stores, and parking garages.

**The Herbert Robinson Drama Book and Script Collection**

Located in the office of Professional Development at 151 Bank Street, this archive and reference collection includes scripts and a wide range of texts on theater, film, television, career development, craft, history, and criticism. Built around a private collection generously donated by Herbert Robinson, the library continues to receive donations from Mr. Robinson and others. In addition, Drama subscribes to reference periodicals such as *Back Stage*, *ArtSearch*, *American Theater*, and *Dramatist Magazine*. Most books can be borrowed on an honor system.

**Rehearsal Studios**

The rehearsal/classroom studios at 151 Bank Street fall within two general categories. There are four large studios measuring roughly 30 feet by 20 feet and three midsized studios measuring roughly 20 feet by 20 feet.
Studio Reservation Policies

Students wishing to use a room must reserve it via email by Wednesday the week prior to the rehearsal. Only rooms and times allotted to each student’s track may be reserved in advance. All requests and responses to room requests are sent by email. All requests should be coordinated within a class/track to avoid multiple requests for the same time in the same space. Classes are encouraged to elect class secretaries to assist in determining who will use the allotted space at the allotted time. Students may sign up for additional rehearsal space once the weekly schedule is posted.

To reserve space, class secretaries should email NSD@newschool.edu along with the entire class, the mutually decided requests for the week. The person for whom the room is assigned is ultimately responsible for the room and its contents and cleanliness.

Emails should include the following information:

- Class or project the request is for, with the professor’s name, course name, track, and year of class
- Date requested
- Times and name of individual requesting use of the space

Students who need additional space once the deadline has passed should not send an email. Instead, they should sign up for any available room once the weekly schedule has been posted outside room 204. Students should write their locker number in the space indicating the room they will be using and block out the time they will be in the space. If a reserved room is empty, students should wait 15 minutes; if the person who originally signed the room out has not arrived, the room is available. The student now taking the space should write his or her locker number on the schedule and use the room.

Studio Rules

Students may not use a room unless they have reserved it in advance or signed it out.

Students are responsible for the room and its contents and its cleanliness.

Students must not remove furniture or props from any room.

Students should report any broken or missing items to the production office immediately.

Students must not nail, tape, or attach anything to the walls, floor, or light fixtures.

Open flames—matches, lighters, and candles and other flammable items—are strictly prohibited.

Students must restore and vacate the room by the end of their scheduled time. Fold and stack all chairs, push all furniture to the wall, wash any dishes used, and throw away all trash.

Student Responsibilities

Rules are posted in the hallways, in every studio, and are distributed to all students and faculty via this document.

Students are responsible for knowing, understanding and abiding by the rules.

Students who sign out a room must use it or cancel the reservation to make the space available to others.

Students who are more than 15 minutes late forfeit their reservation.

Students who need to cancel a room request must send an email as soon as possible. If the cancellation request is for the same day, they must go to the schedule outside the Production Office, cross out their name, and write “free.”

Students may not request more space or time than needed.

Failure to abide by any of these rules will result in loss of room request privileges.

Theater Rules

The theater may not be reserved or used by students, faculty, or staff outside of scheduled production rehearsals and classes.

Eating or drinking anything except bottled water is not allowed inside the theater.

Open flames—matches, lighters, candles, and other flammable items—are strictly prohibited.

Glitter and confetti are strictly prohibited.

No set pieces may be brought into the theater without prior written approval from the Production Department.

Props, costumes, and set pieces associated with a production may not be used. Classes will be supplied with classroom furniture.

Operation of or interference with the air conditioning is prohibited.

The lobby may be used as a lounge or waiting area but not for rehearsal space or storage.

The designated student class secretary is responsible for turning house and work lights on and off. Classes are not permitted to use the stage lighting or sound systems.

Nothing may be drilled, hammered, or inserted into the stage floor, ceiling, pillars, softgoods, etc. Nothing may be attached to the grid. Nothing may be taped, glued, or otherwise attached to the walls anywhere inside the theater.

The room must be restored and vacated by the end of the scheduled time. Fold and stack all chairs and tables, store furniture in designated areas, and throw away all trash.

On occasion, The New School for Drama will rent alternate spaces for classes, rehearsals, or performances. Students who are involved in events in these spaces are expected to abide by all guidelines set forth by the Production Department, the Office of Professional Development, and the faculty or staff member overseeing the event.

Lockers

Every student at The New School for Drama is assigned a locker in which to store personal belongings. Students must provide their own locks. Locker dimensions are 12 inches
deep by 10.5 inches wide by 22 inches tall. Lockers are assigned by the Program Office at the beginning of each school year and must be vacated the week after final classes and exams at the end of the spring semester.

Photocopying
The New School for Drama provides free copying of approved materials for students. All requests for copies must follow the school’s guidelines, which are distributed to students at orientation and are available from the Program Office, room 203.

UNIVERSITY FACILITIES

Libraries
The New School libraries offer a full array of workshops and lab classes for students and faculty. Individual reference appointments are available upon request from students and faculty. For information about the libraries listed below, visit www.library.newschool.edu.

University Libraries
Fogelman Social Science and Humanities Library
Gimbel Art and Design Library
Scherman Music Library
Kellen Archives
Visual Resource Center

Consortium Libraries
New York University
Avery Fisher Center for Music and Media
Elmer Holmes Bobst Library
Library of the Courant Institute of Math Sciences
Cardozo Law Library
Cooper Union Library
New York Academy of Art
The New-York Historical Society

The University Writing Center
www.newschool.edu/admin/writingcenter
The University Writing Center helps students become better expository writers through individual tutoring sessions in every phase of the writing process. Tutors can help students organize an assignment, develop a rough draft, and revise a paper. Rather than offering a quick-fix editing or proofreading service, the center offers tutors who help students develop versatile, lifelong communication skills that will serve them throughout their careers. The staff includes many professional writers in addition to ESOL specialists and speech coaches. Visit www.newschool.edu/admin/writingcenter for more information.

Other Resources
Barnes and Noble
105 Fifth Avenue at 18th Street
212.675.5500
www.barnesandnoble.com/textbooks

Textbooks for most courses are available for purchase at Barnes & Noble.
The Foundation Center
79 Fifth Avenue, 2nd floor
212.620.4230
www.fdncenter.org
Many foundations administer scholarship programs for students, but most funds are granted to colleges and universities, which then distribute awards according to various criteria. A small number of foundations (some 5,000 organizations identified by the Foundation Center) approve grants directly to individuals. These organizations are listed in an online database, and a significant proportion of those grants are for direct scholarships, fellowships, and loans to students at all undergraduate levels. Students pursuing foundation funding for their education should contact reference librarians at the Foundation Center. To learn more about these special resources for scholarships, visit the www.fdncenter.org.

Computer Facilities
Students have access to the latest technology in the university’s computer, print, and A/V equipment centers. Features include:

• Mac and Windows open labs
• Computer-equipped presentation classrooms
• Advanced video, audio, Web, print design, 2D and 3D modeling and animation programs; and research, statistics and Microsoft Office software and hardware
• AV recording studio with microphones and lighting gear
• Private editing suites, an equipment center, and a print output center
• Self-help and online reservation for select facilities
• Specialty scanners (oversized, slide, film, and drum)

Wireless
The New School provides free wireless Internet access throughout the campus. Students should be sure to have the latest anti-virus and anti-spyware software.

University Help Desk
The University Help Desk is the point of contact for students, faculty, and staff requiring assistance or information on all university computing issues. For more information, visit www.newschool.edu/at/support/helpdesk/about.html.

COMMUNICATION WITH STUDENTS

The college and university administration routinely communicates with students through these channels:

MyNewSchool
MyNewSchool is the university’s customizable Web portal that connects students to the university. See Student Services for more information.
Student email accounts
The university provides each student with a GroupWise email account. Students are required to activate their account and check their university email daily. Official communications from the college and the university will be made through this account. GroupWise accounts can be set up to forward to a personal email account, but delivery problems with certain providers may be encountered. It is recommended that students use GroupWise.

Weblog
Weblog is the bachelor’s program’s electronic newsletter for announcements of upcoming internship, grant, and scholarship opportunities open to its students, news about commencement and graduation ceremonies, and information about other student resources, http://nsgsbp.wordpress.com/.

Change of Address or Telephone Number
Students are responsible for keeping their address and phone number current with the university. Students may update their contact information in MyNewSchool (http://my.newschool.edu) as needed. University correspondence is mailed to the address designated as “official” or emailed to the student’s New School (GroupWise) email address.
REGISTRATION

The Office of the Registrar registers students for classes, charges tuition and fees, and processes course changes and withdrawals.

REGISTRATION PROCEDURES

Registration procedures at The New School vary by school. Students should refer to the Registration Information website (www.newschool.edu/reginfo) each semester for detailed registration instructions specific to their school, as well as relevant policy information. Students should follow the registration procedures outlined by their school.

Note the following specifics regarding registration procedures:

Exact advising and web registration dates will be provided by the student’s department. Generally speaking, new students register over the summer (for the fall term) or in January (for the spring term). Continuing degree students register in April for the following fall term, and in November for the following spring term.

All course registrations must be approved by a departmental advisor before a student registers, and then submitted to the registrar’s office through MyNewSchool or in person. Students who register for a course without an advisor’s approval will be asked to drop the course, and may be administratively withdrawn from the course.

Student Financial Services e-mails continuing degree students a schedule of classes and a single invoice for tuition and fees several weeks before the start of the semester. Students should verify the accuracy of the schedule. A student is not registered, and will not receive credit, for courses not appearing on the schedule. Registration is not complete until payment or payment arrangements have been made.

Students who do not register or who do not make payments by the stated deadlines (see below) will incur late fees. Deadlines for completing registration will not be extended because of delays in clearing registration holds (which may be imposed for reasons including non-payment of tuition, late fees, or for failure to return vaccination forms).

Registration Holds

In the event that a student fails to satisfy requirements for documentation or payment, the appropriate university office will place a hold preventing further registration. Students should check MyNewSchool at least two weeks prior to registration to see if any holds have been placed on their account. MyNewSchool will indicate the type of hold and the appropriate office to contact to resolve the hold. The deadlines for completing registration will not be extended because of delays in clearing holds, and students will be subject to any applicable late fees.

Full-Time and Half-Time Status

For graduate degree or diploma students, full-time status is defined as enrollment in a minimum of either 12 or 9 credits per semester, depending on the program. Half-time status is defined as enrollment in a minimum of one-half the credits required for full-time status (6 or 4.5, depending on program).

Students with loans or tuition grants from external sources, including New York State TAP awards, should be advised that such programs may require 12 credits for full-time status. It is the student’s responsibility to meet the full-time status requirements as defined by each external source of funds.

Adding, Dropping, and Withdrawing From Courses

To add, drop, or withdrew from a course, students must contact their academic advisor for approval and instructions. All course changes must be submitted to the Office of the Registrar through MyNewSchool or in person. No course change is effective until this step is complete.

There is a financial penalty for dropping classes once the term has begun. (See the University Refund Schedule for more information.)

Deadlines for adding, dropping, and withdrawing from courses are as follows (see the Academic Calendar for exact dates for each semester):

Adding a course through 2nd week of semester
Dropping a course (deleted from student’s academic transcript) through 3rd week of semester
Withdrawal with a grade of W on academic transcript (no academic penalty)
Undergraduate students through 7th week of semester
Parsons and Mannes graduate students through 7th week of semester
All other graduate students through end of semester
Withdrawal with a grade of WF noted on academic transcript (equivalent to an F in GPA)
Undergraduate students after 7th week of semester
Parsons and Mannes graduate students after 7th week of semester
Late-starting courses may be added after these deadlines with an advisor’s permission. Online courses may have different deadlines; refer to the Registrar’s Office website for details.

Attendance in class or completion of course requirements alone does not constitute formal registration and will not make a student eligible to receive credit for that course. Likewise, failure to attend classes, failure to complete coursework, failure to complete payment, or notification of the instructor, does not constitute official withdrawal and may result in a permanent grade of WF on the student’s record.

REFUND SCHEDULE AND POLICIES

In the event of early withdrawal, a percentage of tuition will be refunded (see University Refund Schedule below). Refunds
will be granted only after the official withdrawal procedure has been completed or the university determines the student is no longer enrolled. Refund processing takes approximately four weeks.

**University Refund Schedule—Degree Students**

<table>
<thead>
<tr>
<th>Courses dropped</th>
<th>% Semester Tuition Charges Refunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before semester begins</td>
<td>100%</td>
</tr>
<tr>
<td>Within first week of semester</td>
<td>90%</td>
</tr>
<tr>
<td>Within second week of semester</td>
<td>80%</td>
</tr>
<tr>
<td>Within third week of semester</td>
<td>70%</td>
</tr>
<tr>
<td>Within fourth week of semester</td>
<td>60%</td>
</tr>
<tr>
<td>After fourth week of semester</td>
<td>No refund</td>
</tr>
</tbody>
</table>

Refunds, including tuition deposits for new students, are non-refundable. Housing fees are subject to the terms stated in the housing contract.

The above percentages will be applied to the number of credits dropped and the tuition will be recalculated based on the new credit load. Refund amounts will be the difference between tuition already paid and the recalculated tuition. Student financial aid may be affected when a student withdraws or drops credits. Students should contact Student Financial Services with questions regarding their account. Failure to complete payment prior to withdrawal does not relieve a student of financial liability.

For students receiving Title IV funds (federal aid) who withdraw officially or unofficially from all classes, refund calculations will be based on the amount of Title IV aid earned and on the amount of time the student was in attendance, using a proportional calculation through 60 percent of the payment period. This calculation has no relationship to the student’s institutional charges. The amount of tuition, fees, housing, and meal plans assessed will be based on the institutional refund policy.

**Electronic Refunds Deposited in Your Bank Account**

Student refunds can be deposited directly into a personal savings or checking account. Contact Student Financial Services for more information. Exception: a paper refund check will be sent to the parent borrower for any student whose fees were paid with a PLUS loan.

**Late Registration and Late Payment Fees**

The policy outlined below applies to all continuing degree students, except those returning from a leave of absence or mobility. It does not apply to newly admitted students during their first semester.

Please note that tuition and fee policies are subject to change.

**Fall semester:** Students registered for the fall semester are required to make arrangements to pay by August 10. Failure to do so will result in a late payment fee of $150. Students who register after August 10 will be charged a late registration fee of $150.

**Spring Semester:** Students registered for the spring semester will be required to make arrangements to pay by January 10. Failure to do so will result in a late payment fee of $150. Students who register after January 10 will be charged a late registration fee of $150.

**Appeals:** Students who are charged the late payment fee or late registration fee and have extenuating circumstances that warrant a review of the fee may appeal by writing a letter stating their case and attaching appropriate documentation.

The appeal must be received prior to October 15 for the fall term or prior to February 15 for the spring term. The fee must be paid before the appeal can be reviewed. If the appeal is granted, a refund will be issued. The appeal should be sent to Late Fee Appeal Committee c/o William Kimmel University Registrar The New School 79 Fifth Avenue, 5th floor New York, NY 10003
GRADES AND GRADING

GRADE REPORTING

At The New School for Drama, grades reflect faculty members’ assessment of a student’s artistic growth, accomplishment in the application of knowledge and skills taught in a course, professional comportment, attendance, preparation for class, and contribution to class activities.

Faculty members determine the grades that each student will receive for work done under their instruction. Grades are recorded for all students registered in a course for credit. They are generally posted within two weeks of the end of the course. Students can access their grades and view their academic transcript on MyNewSchool. The university does not automatically mail paper copies of grades to students. Students who need an official copy of their grades for the current term can request it through MyNewSchool.

GRADE DESCRIPTIONS

A grade of A indicates work that exceeds what is expected. B indicates consistently good work of the quality expected of graduate students. C indicates inconsistent or mediocre work whose quality is below that expected of graduate students. There is no grade of D; credit is not given at the graduate level for work deemed less than mediocre.

Numerical values of grades are as follows:

- A = 4.0
- B+ = 3.3
- C+ = 2.3
- D = 1.0
- A- = 3.7
- B = 3.0
- C = 2.0
- F = 0
- B- = 2.7
- C- = 1.7
- WF = 0

The following grades are not figured into the grade-point average:

- W = Withdraw
- I = Temporary incomplete
- P = Pass (credits count toward degree)
- U = Unsatisfactory (credits do not count toward degree)
- AP = Approved (non-credit certificate)
- NA = Not approved (non-credit certificate)
- GM = Grade not reported

Grade of W

The grade of W may be issued by the Office of the Registrar to a student who officially withdraws from a course within the applicable deadline. There is no academic penalty, but the grade will appear on the student transcript.

A grade of W may also be issued by an instructor to a graduate student (except at Parsons and Mannes) who has not completed course requirements nor arranged for an Incomplete.

Grade of WF

The grade of WF is issued by an instructor to a student (undergraduates and graduate students at Parsons and Mannes) who has not attended or not completed all required work in a course but did not officially withdraw before the withdrawal deadline. It differs from “F,” which indicates that the student technically completed requirements but that the level of work did not qualify for a passing grade. The WF is equivalent to an F in calculating the grade point average (zero grade points) and no credit is awarded.

Grades of Incomplete

The grade of I, or Temporary Incomplete, may be granted to a student under unusual and extenuating circumstances, such as when the student’s academic life is interrupted by a medical or personal emergency. This mark is not given automatically but only upon the student’s request and at the discretion of the instructor. A Request for Incomplete form must be completed and signed by student and instructor. The time allowed for completion of the work and removal of the “I” mark will be set by the instructor with the following limitations:

Undergraduate students: Work must be completed no later than the seventh week of the following fall semester for spring or summer term incompletes and no later than the seventh week of the following spring semester for fall term incompletes. Grades of “I” not revised in the prescribed time will be recorded as a final grade of “WF” by the Office of the Registrar.

Graduate students: Work must be completed no later than one year following the end of the class. Grades of “I” not revised in the prescribed time will be recorded as a final grade of “WF” (for Parsons and Mannes graduate students) or “N” (for all other graduate students) by the Office of the Registrar. The grade of “N” does not affect the GPA but does indicate a permanent incomplete.

GRADE-POINT AVERAGES

The semester grade-point average is computed by multiplying the number of credits earned in each course by the numerical values associated with the grade received in that course. The grade points for all courses are totaled and then divided by the total number of graded credits attempted, including any failed courses.

The cumulative grade-point average is computed by dividing the total number of grade points earned (quality points) by the total number of graded credits attempted. Credits transferred from another institution are not included in the cumulative GPA.

GRADE CHANGES

Final grades are subject to revision by the instructor with the approval of the dean’s office for one semester following the term in which the course was offered (one year for graduate students). After that time has elapsed, all grades recorded in the registrar’s office become a permanent part of the academic record, and no changes are permitted.
Grade Appeal Policy

Students may petition for review of any grade up to 60 days after the grade was issued. Before deciding to appeal, the student must request an informal explanation of the basis of the grade from the instructor. If the student is not satisfied with the explanation, the student may pursue the matter as follows:

- The student submits a letter outlining any questions and/or objections directly to the faculty member, with a copy sent to both the department chair and director of Academic Affairs of the drama school. (If the faculty member is also the chair or director, the copy will be sent to the dean’s office.)
- The instructor submits a written response to the student’s letter within one month of receipt, with a copy to both the department chair and director of Academic Affairs.
- If the student is not satisfied by the faculty member’s written response, the student may appeal further by writing to the director of Academic Affairs, who will convene an appeals committee to review both letters, clarify any outstanding questions or issues and make a recommendation to the director of the drama school. The director’s decision is final.

ACADEMIC TRANSCRIPTS

An official transcript carries the Registrar’s signature and The New School seal, and documents a student’s permanent academic record at the university. Students may have a transcript mailed to the address of their choosing (including other colleges and institutions), by submitting an official request to the Office of the Registrar. This can be done online at MyNewSchool, or by completing the transcript request form available on the web: www.newschool.edu/studentservices/registrar/transcript_requests.aspx?s=6:1. Standard transcript services are free of charge. Transcripts are not issued for students with outstanding debts to the university.

TRANSFERRING CREDITS

Evaluation of transfer credit for undergraduate degree students is handled through the Office of Admissions (at Mannes, transfer credit evaluation is handled through the Dean’s Office). The Office of the Registrar will post approved transfer credit to the student’s transcript. Graduate students complete a Transfer of Credit Petition available at the registrar’s office. The New School does not transfer grades or grade points from other schools. Credits only are transferred.
ACADEMIC STANDING AND PROGRESS

DEAN’S LIST

Undergraduates who are full time and have a term grade point average of 3.7 or better are enrolled on the Dean’s List, which is noted on the academic transcript. Students who receive grades of incomplete will be eligible for the Dean’s List if they complete all course requirements within the time allocated by the instructor. Dean’s List is not awarded for the summer term.

RETAKING A COURSE

With approval, graduate students with a grade of B- or below and undergraduate students with a grade of F or WF in a course are eligible to retake the course and have the original grade removed from the cumulative GPA. Approval will be granted for this up to three times during a single degree program. The initial grade will continue to appear on the transcript but will drop out of the cumulative GPA; the grade earned the second time will be used to compute the GPA. Retaken courses will not count twice toward fulfillment of graduation requirements nor for student loan or New York Tuition Assistance Program (TAP) certification. Students who wish to retake a course should contact their advising or dean’s office to learn the proper procedure prior to registration.

ACADEMIC STANDING REQUIREMENTS

All graduate students must earn a 3.0 term GPA and cumulative GPA to remain in good academic standing. Students with less than a 3.0 term GPA or cumulative GPA will be placed on academic probation. Students who earn less than a 3.0 term or cumulative GPA for two consecutive semesters will be subject to dismissal.

In addition, graduate students who do not complete one half of accumulated attempted credits after two consecutive semesters in their program will be subject to probation and will not necessarily be allowed to register for more courses and/or equivalency credits in the following semester.

Drama students must earn a grade of B- or better in required classes to remain in good standing in the program. At the conclusion of the semester’s probation, students who receive additional grades below B- will be subject to dismissal. Students who fail any required course will be dismissed. Students are additionally responsible for meeting department/program academic requirements in order to remain in good academic standing in their program.

DISMISSAL NOTIFICATION

Students dismissed based on fall semester grades must be notified before spring semester classes begin. Otherwise, the student will be placed on probation and allowed to attend spring term classes.

ACADEMIC DISMISSAL APPEALS

A student dismissed from The New School for Drama may petition the director to reverse the decision by filing a formal appeal. All appeals must be presented in writing, with supporting documentation, within two weeks of receipt of notice of academic dismissal. Students may expect to hear the results of an appeal within two to four weeks of its submission. The director’s decision is final.

Appeals must contain the following information:

- An explanation of poor performance and/or failure to complete required coursework.
- A description of plans to improve academic performance and/or to complete outstanding work.
- Any other relevant information pertaining to academic history or potential.

ACADEMIC STANDING AND FINANCIAL AID

Satisfactory academic progress is a crucial factor in maintaining eligibility for state, federal, and institutional financial aid. In addition to the standards described above, certain aid programs (such as New York State’s Tuition Assistance Program) may have additional or different academic progress requirements. Failure to meet these requirements may jeopardize a student’s continued financial assistance. Students should contact Student Financial Services with questions about general requirements or personal status.

A student who loses financial aid eligibility because of failure to satisfy academic progress requirements may have his or her financial aid reinstated if satisfactory academic standing is regained or if he or she is readmitted to the academic program.
**POLICIES AND PROCEDURES**

**CHANGE OF MAJOR OR PROGRAM**

Students generally declare a major either as part of the admission process or upon entering their second year of study at the university. After this initial major is declared, students who wish to change their major should work with their advisor to complete a Change of Department form. This form should only be used to change departments within the same division and degree program. If a student seeks entrance to a different degree program within their division (e.g. from a BA to a BS) or to another division of the university, he or she should apply directly through the proper admission office.

**LEAVE OF ABSENCE**

Students in good academic standing may petition for a leave of absence. Students taking a leave of absence should meet with the Academic Affairs Officer in their school and complete the official Exit Form. Due to the sequential nature of the curriculum, The New School for Drama requires that all leaves of absence be for an academic year (two semesters). Recipients of student loans should note that a leave of absence constitutes a break in their program of study, resulting in loss of their loan repayment grace period and/or eligibility for student deferment. They should consult Student Financial Services when contemplating taking a leave of absence.

International students on F-1 and J-1 visas normally fall out of status during the period of a leave and must return to their home countries during the leave; international students should consult International Student Services when contemplating a leave of absence.

Academic records for students on leave are maintained in accordance with the relevant drop and withdrawal deadlines, and refunds are calculated in accordance with the University Refund Schedule.

Leaves of absence for medical reasons require appropriate documentation. To return from a leave taken for medical reasons, a student must submit follow-up documentation indicating that the student is able to continue study, at which point a decision will be made as to the student’s eligibility to return.

If unable to return to study as planned, the student must contact their academic affairs officer immediately to request an extension of their leave.

**WITHDRAWAL FROM A DEGREE PROGRAM**

Students who wish to withdraw completely from the university must meet with the academic affairs officer in their school and complete the official Exit Form. Their academic records will be maintained in accordance with the relevant drop and withdrawal deadlines, and refunds will be calculated in accordance with the University Refund Schedule.

Students who withdraw and later wish to return to the university must reapply through the Office of Admission.

**READMISSION**

A student seeking to return to the university may be required to apply for readmission if he or she

- was dismissed
- did not complete the official Exit Form before taking a leave or withdrawing
- was not approved for a leave of absence
- was approved for a leave of absence but did not return to the university within the approved time frame
- withdrew from his or her program

**DEGREE COMPLETION TERM LIMITS**

Students must complete degree requirements within five years for the master’s degree. Term limits for the PhD are: 10 years at The New School for Social Research, except the clinical psychology PhD, which must be completed within 12 years, and eight years at Milano The New School for Management and Urban Policy. Beyond these time limits, students are not permitted to register unless an extension of time is obtained. Extensions of time may be granted based on a petition submitted by the student and assessed by the student’s academic department. To petition, the student must outline work completed toward the degree and a plan for completion of the degree. If the extension of time is not granted, the student will be dismissed from the program.

**GRADUATION**

Requirements for Graduation

To earn an undergraduate degree, students must have a minimum 2.0 cumulative grade-point average and must complete all degree requirements (as specified in school catalogs) prior to the graduation date.

To earn a graduate degree, students must have a minimum 3.0 cumulative GPA and must complete all degree requirements (as specified in school catalogs) prior to the graduation date. Doctoral programs may require cumulative GPA’s above 3.0.

Graduating students should not receive incomplete grades in any course taken in the final semester of study.
PETITIONING TO GRADUATE

Students who intend to graduate must submit a Graduation Petition to the Office of the Registrar (through mynewschool or by hard copy) and pay the appropriate fee by the dates listed below. The petition must be filed regardless of intent to attend the commencement ceremony:

For January graduation
- Prior to October 1: No fee
- After October 1: $20 late fee
- After November 1: $50 late fee

The final deadline to petition is November 15.

For May graduation
- Prior to February 15: No fee
- After February 15: $20 late fee
- After March 15: $50 late fee

The final deadline to petition is March 30.

PhD students must pay for the microfilming and binding of their dissertation when they petition to graduate.

THE COMMENCEMENT CEREMONY

The graduation ceremony for both May and January graduates is held in May. Undergraduate students who are within nine credits of completing their degree requirements and who will complete all outstanding credits in the summer term following commencement may participate in the ceremony. Graduate students must complete all degree requirements in the semester prior to commencement to participate in the ceremony. Participation in commencement exercises does not ensure that degree requirements have been met. Students attending the May ceremony must purchase graduation attire from the university supplier.

GRADUATION WITH HONORS

Undergraduates who have completed at least 60 credits in residence for a bachelor’s degree and 34 credits for an associate’s degree and who have a cumulative grade point average of 3.7 or higher may graduate “with honors” noted on their diplomas and transcripts. Departmental graduation honors are internally awarded and may be noted on transcripts but not on the diploma.

DEGREE CONFERRAL AND ISSUING OF DIPLOMAS

The New School confers degrees in January and May. After all semester grades are received and posted, an evaluation of the student’s academic record will be done to determine eligibility to graduate. This process will take several weeks. If the student is eligible to graduate, the degree will be conferred and a diploma will be mailed to the student’s specified “diploma address” approximately 12 weeks later. Diplomas are not issued to students with outstanding debts to the university.

STUDENT RESPONSIBILITY

At The New School for Drama, students are expected to take an active role in their own education. All students are responsible for promoting and upholding the highest standards of academic integrity, including learning the procedures specific to their disciplines for correctly and appropriately differentiating original work from quoted, incorporated, or emulated sources.

All students are responsible for knowing and fulfilling the requirements of every course they take: to familiarize themselves with course requirements by reading the syllabus and following oral and written instructions for assignments and to know and comply with the attendance policy of the instructor. Students who have questions about course requirements, assignments, examinations, attendance records, progress, or grades, should ask instructors for clarification.

All students are responsible for keeping track of their academic progress. At all times, students should be aware of the credits they have earned, are in the process of earning, and have yet to earn, in order to meet graduation requirements. If students have questions, they should ask the director of Academic Affairs.

PROFESSIONAL CONDUCT

Students at The New School for Drama are expected to conduct themselves in a professional manner at all times. This includes interactions with faculty, staff, and other students, and with production personnel including stage managers, designers, directors, crew, and shop staff. Failure to follow these guidelines can result in disciplinary action and/or a change in grade, drop in academic standing, or change in scholarship eligibility.

Responsibilities include but are not limited to the following:

Actors
- Actors must be on time, sign in when required, and attend rehearsals faithfully. Absence, lateness, or any violation of the requirements listed below are grounds for replacing the actor.
- Actors are required to learn lines verbatim in a timely manner.
- All legitimate artistic disagreements in rehearsal must be negotiated with the director.
- In all disputes, actors must accept the decisions of the producer as the final authority.
- Actors must follow all stage management and crew instructions, with regard to conduct in rehearsal and in the theater, in a professional manner.
- Actors must never give acting notes to other actors.
Directors

- Directors are required to be prepared, arrive on time, and attend rehearsals faithfully. Absence, lateness or any violation of the requirements listed below may be grounds for replacing the director on a project.
- Directors fulfill their responsibility to the producer by maintaining artistic control of projects.
- Directors fulfill their responsibility to the playwright by faithfully executing the playwright’s work.
- Directors should report artistic disagreements to the producer, who will attempt to negotiate agreement. The producer will have final say on all artistic issues if agreement cannot be reached.

Playwrights

- Playwrights are required to arrive on time and attend rehearsals faithfully. Absence, lateness, or any violation of the requirements listed below may be grounds for terminating the production of a project.
- Playwrights must attend any meetings or rehearsals requested by the producer or director.
- Playwrights must complete all agreed-upon revisions in a timely manner for instructors and company.
- Playwrights must engage collaboratively with directors when questions arise about the script.
- Playwrights must always go through the director regarding any acting or production notes. They should never give notes directly to actors during rehearsals or performances.

PHOTOGRAPHY AND VIDEOGRAPHY

The New School for Drama employs professional directors, designers, and playwrights for its productions and pays all appropriate royalties for using established works. Therefore, photographing, sound and/or video recording, or the possession of any device for photographing, sound and/or video recording inside any theater or place of performance occupied by the school without written permission of The New School is prohibited by law. Violators may be ejected, and violations may render the offender liable for monetary damages. For questions regarding this policy and/or whether it applies to a specific performance, contact the managing director of The New School for Drama.

It may be permissible for students to photograph or make sound and/or video recordings in the classroom, if the instructor approves it in advance.

Use of Photographs by the University

The New School reserves the right to take or cause to be taken, without remuneration, photographs, film or videos, and other graphic depictions of students, faculty, staff, and visitors for promotional, educational, and/or noncommercial purposes, as well as approve such use by third parties with whom the university may engage in joint marketing. Such purposes may include print and electronic publications. This paragraph serves as public notice of the intent of the university to do so and as a release to the university giving permission to use those images for such purposes.

ATTENDANCE

The New School for Drama expects that students attend classes regularly and promptly in compliance with the expectations stated in every course syllabus. Full participation is essential to successful completion of graduate-level course work and enhances the educational experience for all, particularly in courses where group work is integral. As aspiring theater professionals, all students should make it their personal policy never to miss classes.

Faculty members are required to make attendance policies clear, in writing, at the beginning of the semester. A student is allowed two absences in a course per semester. Absences will not be considered as excused or unexcused. After two absences, the instructor will have the discretion to issue the student a grade of “F” in the class, or to issue any other grade that accurately reflects the effect of the absences on the student’s work.

Policy on Lateness At The New School For Drama

A student who enters a classroom after the stated start time of the course will be considered late for the purpose of instructor record-keeping. An instance of lateness will be considered “half of an absence” and will be considered in accordance with the division’s absence policy when assessing a student’s work and assigning a grade for the course. Faculty members will have the option to refuse entry to any student arriving more than fifteen minutes late to a class, and to designate that student as absent for that session.

Important Note

These policies will serve as a MINIMAL expectation for classes. Some instructors may have stricter policies regarding absence and lateness in their classrooms. Any instructor’s stricter policy should be considered to take precedence over the school’s policy.

Religious Absences and Equivalent Opportunity

Pursuant to Section 224-a of the New York State Education Laws, any student who is absent from school, because of his or her religious beliefs, will be given an equivalent opportunity to register for classes or make up any examination, study or work requirements which he or she may have missed because of such absence on any particular day or days.

ACADEMIC HONESTY

The duty of every member of an academic community to claim authorship of his or her own work and only for that
work and to recognize the contributions of others accurately and completely is fundamental to the integrity of intellectual debate and creative and academic pursuits. All members of the university community are expected to conduct themselves in accord with the standards of academic honesty. Students are responsible for knowing and making use of proper procedures for research and writing, presenting and performing work, and taking examinations. Instructors are responsible for informing students of their policies with respect to the limits within which students may collaborate with or seek help from others on specific assignments. Instructors are expected to educate students about the ethical and legal regulations placed upon creative work and about the consequences of dishonesty in the professional world.

Academic dishonesty includes but is not limited to

- cheating on examinations, whether by copying another student’s work or by using unauthorized materials
- any act of plagiarism, defined in detail below
- destruction or defacement of the work of others
- aiding or abetting any act of dishonesty
- any attempt to gain academic advantage by presenting misleading information, making deceptive statements, or falsifying documents.

Plagiarism

Plagiarism is the use of another’s work without proper acknowledgement, intentionally or unintentionally, in one’s own academic or creative writing, research data, examinations, creative projects, etc. Material from any source, whether books, journals, internet postings, the words or ideas of other students, or faculty, etc., when used without attribution is plagiarized, including purchased or “outsourced” written assignments.

Principle of Acknowledgement

A simple rule determines which sources must be acknowledged: When any text, data, or idea is quoted or paraphrased from a particular source, the source must be clearly acknowledged and credited. In particular, direct quotations must be placed in quotation marks and the source clearly cited.

Reuse of the Same Work

A student may not submit the same research or creative project to fulfill the requirements for two separate courses, unless with the specific prior approval of both instructors in the form of a written agreement signed by both. The rule is not intended to regulate repeated use of a concept or skill developed by the student, but no student should receive academic credit more than once for an identical formulation and presentation. Anyone with questions about the application of this rule in a specific case should consult with the Director of Academic Affairs. Exception: In the case of sequenced writing courses, where a student may work on several drafts of a longer work over the course of several semesters, acknowledgment of the continuation of the project by the writing instructor is sufficient.

Unauthorized Collaboration

Collaboration with other students in laboratories, reports, papers, homework assignments, examinations, senior projects, or other academic work depends on expectations communicated by the instructor in a course. Sometimes students are encouraged to collaborate on research, for example, but instructed to submit their reports independently. Unless specifically authorized, students should presume that collaboration on academic work is not permitted. Submission of collaborative work without acknowledgement definitely constitutes a violation of academic honesty. Any questions or uncertainties on this subject should be discussed with the course instructors in advance.

Disciplinary Procedures and Penalties

An instructor who suspects a student of academic dishonesty should give the student an opportunity to explain the materials or activity in question and investigate whether the student understands the relevant standards of conduct. On the basis of this discussion, the instructor should assess the case, taking into consideration the extent of the plagiarism or dishonest activity, the likelihood that the dishonesty was intentional, and the importance of the work in question to the student’s grade, and determine whether a minor or major offense has occurred. If the instructor determines that an offense is minor, he or she may counsel the student about academic honesty, explain the consequences of academic dishonesty, and require the student to resubmit the work with appropriate modifications or otherwise make restitution.

When an instructor determines that a major offense has occurred, he or she is required to assign a failing grade to any work in question and report the incident to the director of academic affairs. The report should include the student’s name, the course, semester, copies of the relevant plagiarized submission with problems identified or a description of other dishonest activity, and notes on his or her conversations with the student. Questions about how to handle any particular case should be addressed to the director of academic affairs. (If the course in question is offered by a different division of the university, the dean’s office of that division will handle the case and inform the director of academic affairs of the outcome.)

The director of academic affairs will issue a formal letter to the student, with a copy to the instructor and a file copy, documenting the accusation. The director of academic affairs, in consultation with the director of the drama school and selected members of the student’s department faculty, may impose additional sanctions, which could include a failing grade in the course and suspension or dismissal from the program. For a second major offense, a student will be dismissed from the program.

Students penalized for academic dishonesty may appeal the findings and penalties to the university Academic Appeals Committee.
OTHER POLICIES

The Student Right to Know Act

The New School discloses information about the persistence of undergraduate students pursuing degrees at this institution. This data is made available to all students and prospective students as required by the Student Right to Know Act. During the 2010–2011 academic year, the university reports the “persistence rate” for the year 2009 (i.e., the percentage of all freshmen studying full time in fall 2009 who were still studying full time in the same degree programs in fall 2010). This information can be found under the common data set information. Visit the Office of Institutional Research at www.newschool.edu/admin/gsp for more information.

Equal Employment and Educational Opportunity

The New School is committed to creating and maintaining an environment that promises diversity and tolerance in all areas of employment, education and access to its educational, artistic or cultural programs and activities. The New School does not discriminate on the basis of age, race, color, gender or sexual orientation, religion, religious practices, mental or physical disability, national or ethnic origin, citizenship status, veteran or marital status.

Inquiries concerning the application of the laws and regulations concerning equal employment and educational opportunity at The New School (including Title VI-equal opportunity regardless of race, color or national origin; Section 504-equal opportunity for the disabled; and Title IX-equal opportunity without regard to gender) may be referred to: The Office of the General Counsel, The New School, 80 Fifth Avenue, Suite 800, New York, New York 10011. Inquiries may also be referred to: The Office of Federal Contract Compliance Programs, U.S. Department of Labor, 23 Federal Plaza, New York, NY 10278 or the U.S. Equal Employment Opportunity Commission (EEOC), New York District Office, 201 Varick Street, Suite 1009, New York, NY 10014. For individuals with hearing impairments, EEOC’s TDD number is (212) 741-3080.

Inquiries concerning the application of the laws and regulations concerning equal employment and educational opportunity at The New School (including Title VI-equal opportunity regardless of race, color or national origin; Section 504-equal opportunity for the disabled; and Title IX-equal opportunity without regard to gender) may be referred to: The Office of the General Counsel, The New School, 80 Fifth Avenue, Suite 800, New York, New York 10011. Inquiries may also be referred to: The Office of Federal Contract Compliance Programs, U.S. Department of Labor, 23 Federal Plaza, New York, NY 10278 or the U.S. Equal Employment Opportunity Commission (EEOC), New York District Office, 201 Varick Street, Suite 1009, New York, NY 10014. For individuals with hearing impairments, EEOC’s TDD number is (212) 741-3080.

Students or Employees who believe they have been discriminated against on the basis of a disability may contact their Division’s Dean Office, their Department Director, or the Office of the Senior Vice-President for Human Resources & Labor Relations, who is the University Disability Official.

Academic Freedom: Free Exchange of Ideas

An abiding commitment to preserving and enhancing freedom of speech, thought, inquiry, and artistic expression is deeply rooted in the history of The New School. The New School was founded in 1919 by scholars responding to a threat to academic freedom in this country. The University in Exile, progenitor of The New School for Social Research, was established in 1933 in response to threats to academic freedom abroad. The bylaws of the institution, adopted when it received its charter from the State of New York in 1934, state that the “principles of academic freedom and responsibility … have ever been the glory of the New School for Social Research.” Since its beginnings The New School, has endeavored to be an educational community in which public as well as scholarly issues are openly discussed and debated, regardless of how controversial or unpopular the views expressed are. From the first, providing such a forum was seen as an integral part of a university’s responsibility in a democratic society.

The New School is committed to academic freedom in all forms and for all members of its community. It is equally
committed to protecting the right of free speech of all outside individuals authorized to use its facilities or invited to participate in the educational activities of any of the university’s schools. A university in any meaningful sense of the term is compromised without unhindered exchanges of ideas, however unpopular, and without the assurance that both the presentation and confrontation of ideas takes place freely and without coercion. Because of its educational role as a forum for public debate, the university is committed to preserving and securing the conditions that permit the free exchange of ideas to flourish. Faculty members, administrators, staff members, students, and guests are obligated to reflect in their actions a respect for the right of all individuals to speak their views freely and be heard. They must refrain from any action that would cause that right to be abridged. At the same time, the university recognizes that the right of speakers to speak and be heard does not preclude the right of others to express differing points of view. However, this latter right must be exercised in ways that allow speakers to state their position and must not involve any form of intimidation or physical violence.

Beyond the responsibility of individuals for their own actions, members of the New School community share in a collective responsibility for preserving freedom of speech. This collective responsibility entails mutual cooperation in minimizing the possibility that speech will be curtailed, especially when contentious issues are being discussed, and in ensuring that due process is accorded to any individual alleged to have interfered with the free exchange of ideas.

Consistent with these principles, the university is prepared to take necessary steps to secure the conditions for free speech. Individuals whose acts abridge that freedom will be referred to the appropriate academic school for disciplinary review.

**Family Educational Rights and Privacy Act**

The Family Educational Rights and Privacy Act of 1974, with which The New School complies, was enacted to protect the privacy of education records, to establish the right of students to inspect and review their education records, and to provide guidelines for correction of inaccurate or misleading statements.

The New School has established the following student information as public or directory information, which may be disclosed by the institution at its discretion: student name; major field of study; dates of attendance; full- or part-time enrollment status; year level; degrees and awards received, including dean’s list; the most recent previous educational institution attended, addresses, phone numbers, photographs, email addresses; and date and place of birth.

Students may request that The New School withhold release of their directory information by notifying the Registrar’s Office in writing. This notification must be renewed annually at the start of each fall term.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

The right to inspect and review the student’s education records within 45 days of the day the university receives a request for access.

A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask the university to amend a record should write to the university official responsible for the record, clearly identify the part of the record the student wants changed, and specify why, in the student’s opinion, it should be changed.

If the university decides not to amend the record as requested, the university will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

The right to provide written consent before the university discloses personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

The university discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the university in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health services staff); a person or company with whom the university has contracted as its agent to provide a service instead of university employees or officials (such as an attorney, auditor, or collection agent); a person serving on the New School Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the university.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the university to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901
ABOUT THE UNIVERSITY

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Martin Mueller
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David Scobey
Executive Dean, The New School for General Studies and Milano The New School for Management and Urban Policy

Joel Towers
Dean, Parsons The New School for Design

BOARD OF TRUSTEES

For the most up-to-date list, visit www.newschool.edu/administration.html.

ABOUT THE NEW SCHOOL

The New School was founded in 1919 as The New School for Social Research by a group of prominent progressive scholars, including Charles Beard, John Dewey, James Harvey Robinson, and Thorstein Veblen. The school was established as an alternative to the traditional university and offered an open curriculum, minimal hierarchy, and free intellectual exchange. In 1933, New School President Alvin Johnson created the University in Exile, a refuge for scholars driven out of Germany by the Nazis, and gave it a home at the school. In 1934, the University in Exile was renamed the Graduate Faculty of Political and Social Science and incorporated into The New School, making it a degree-granting institution.

Today The New School offers undergraduate and graduate degrees and certificates and continuing education courses in the arts, the humanities, the social sciences, and public policy. Students benefit from a variety of learning formats (from small seminars to studios to traditional lectures to hybrid online/onsite formats), access to the rich educational resources of New York City, and a faculty of prestigious scholars and working professionals. The New School’s main campus is located in Greenwich Village, one of New York City’s oldest and most beautiful neighborhoods. The university’s divisions are The New School for General Studies and Milano The New School for Management and Urban Policy, The New School for Social Research, Parsons The New School for Design, Eugene Lang College The New School for Liberal Arts, Mannes College The New School for Music, The New School for Drama, and The New School for Jazz and Contemporary Music.

The university’s commitment to transcending the boundaries between traditional academic disciplines, its ties to the cosmopolitan cultural and professional life of New York City, and its willingness to reinvent itself remain unchanged, as does its dedication to the ideal of lifelong education for all citizens. The New School holds a place in the avant-garde of American universities, attracting adventurous, creative, civic-minded scholars. For more information, visit www.newschool.edu.

THE DIVISIONS OF THE NEW SCHOOL

The New School for General Studies and Milano The New School for Management and Urban Policy

66 West 12th Street, New York, NY 10011
212.229.5615, www.newschool.edu/generalstudies

72 Fifth Avenue, New York, NY 10011
212.229.5400, www.newschool.edu/milano

During the 2010-2011 academic year, The New School for General Studies and Milano The New School for Management
Urban Policy are advancing a major initiative that will bring them together as one university division.

The New School for General Studies: A pioneer of lifelong education in the United States, The New School for General Studies is still a center of innovation today. Its offerings include a bachelor’s degree program for returning students, graduate degree programs that integrate theory and practice, and a broad and serious curriculum open to noncredit students. The school offers the following degrees: the BA and BS in Liberal Arts, BFA in Musical Theater (in association with the American Musical and Dramatic Academy), MA in Media Studies, MFA in Creative Writing, and MA in TESOL. The New School offers graduate-level certificates in Documentary Media Studies and Media Management and undergraduate and noncredit certificates in Creative Arts Therapy, Teaching English to Speakers of Other Languages, English as a Second Language, Film Production, and Screenwriting. Accelerated joint bachelor’s/master’s degree options are available in several graduate programs at the university. The curriculum open to noncredit students includes courses in history, psychology, literature, philosophy, film and media studies, visual arts, acting, writing, management and business, foreign languages, and food studies. The school is also the home of the Vera List Center for Art and Politics.

Milano The New School for Management and Urban Policy: The J.M. Kaplan Center for New York City Affairs was founded in 1964 as the first academic institution in the United States devoted to the study of a single metropolitan area. In 1975, the Kaplan Center evolved into the Robert J. Milano Graduate School of Management and Urban Policy (later renamed Milano The New School for Management and Urban Policy). Today the school trains working professionals for leadership in government, corporations, and nongovernmental and community organizations. Milano’s teachers are world-class theorists and working practitioners who use New York City as a training ground and laboratory for their students. The curriculum focuses on urban policy, nonprofit management, and organizational change. Students can earn an MS in Nonprofit Management, Organizational Change Management, or Urban Policy Analysis and Management; an MA and MS in International Affairs; a PhD in Public and Urban Policy; or a post-master’s certificate in Organizational Development.

The New School for Social Research

16 East 16th Street, New York, NY 10003
212.229.5700, www.newschool.edu/socialresearch

The New School for Social Research is a graduate center for the social sciences and philosophy that began in 1933 as the University in Exile, the legendary haven for European scholars seeking refuge from fascism. Today each department and program excels in its own area of inquiry while promoting dialogue that transcends the concerns of its field. Students participate in interdepartmental courses and multidisciplinary conferences and forums and collaborate with other social scientists, designers and artists, and faculty and students in other parts of The New School. The New School for Social Research awards masters and doctoral degrees in anthropology, economics, philosophy, political science, psychology, and sociology, as well as interdisciplinary master’s degrees in historical studies and liberal studies.

Parsons The New School for Design

2 West 13th Street, New York, NY 10011
212.229.8950, www.newschool.edu/parsons

Parsons The New School for Design is a degree-granting college of art and design offering professional and liberal education at the undergraduate and graduate levels. The school focuses on critical thinking skills, social engagement, collaborative methods, and global perspective. Parsons graduates are known for their leadership in creative, management, and scholarly areas of art and design. The school was named in 1936 for longtime president Frank Alva Parsons, who devoted his life to integrating visual art and industrial design. Professional internships, interdisciplinary collaboration, and international study opportunities augment Parsons’ undergraduate, graduate, and certificate programs. Parsons offers the following degree programs: BFA or a five-year BA/BFA dual-degree program in Architectural Design, Communication Design, Design and Technology, Fashion Design, Fine Arts, Illustration, Integrated Design, Interior Design, Photography, and Product Design; BBA in Design Management; BA in Environmental Studies; BS in Environmental Studies and Urban Design; AAS in Fashion Marketing, Fashion Studies, Graphic Design, and Interior Design; MFA in Design and Technology, Fashion Design and Society, Fine Arts, Interior Design, Lighting Design, Photography, and Transdisciplinary Design; MArch; MArch/MFA (dual degree) in Lighting Design; and MA in History of Decorative Arts and Design and Fashion Studies. The following programs are in development: MA Urban Design Studies; MS Design Management, and MS Urban Design Ecologies. Nonmatriculated students of all ages can participate in a variety of programs, such as Summer Intensive Studies (pre-college and college-level), Continuing Education (for adults), and the Parsons Pre-College Academy (certificate programs and general art and design education for young people in grades 4–12).

Eugene Lang College The New School for Liberal Arts

65 West 11th Street, New York NY 10011
212.229.5665, www.newschool.edu/lang

Eugene Lang College is The New School’s four-year liberal arts college for traditional-age undergraduates. Established in 1985, the school was named in honor of the educational philanthropist and New School trustee Eugene M. Lang. Lang students enjoy the benefits of study in small seminar-style classes and can pursue the BA in the Arts, Culture and Media, Economics, Environmental Studies, Global Studies, History, Interdisciplinary Science, Literary Studies, Philosophy, Psychology, Urban Studies, or Liberal Arts. Liberal Arts majors can complete interdisciplinary programs in Education Studies, Religious Studies, and Social Inquiry; they can also elect a self-designed program of study. In addition, Lang offers a dual-degree program in which students earn a BA from Lang and a BFA from Parsons The New School for...
Design or The New School for Jazz and Contemporary Music. The college also offers several bachelor’s/master’s dual degree programs with other divisions at The New School.

**Mannes College The New School for Music**

150 West 85th Street, New York, NY 10024  
212.580.0210, www.newschool.edu/mannes

Mannes is a leading conservatory of classical music that was founded in 1916 by violin and piano duo David Mannes and Clara Damrosch Mannes. It provides professional training for graduate and undergraduate students of music, preparatory instruction for children ages 4 to 18, and classes for adult students at every level of proficiency. At Mannes, a comprehensive curriculum, a faculty of experienced artists, and the resources of an innovative university support students in their quest for virtuosity. Mannes offers the BM, BS, and MM, as well as undergraduate and professional diplomas. Students can major in every classical instrument, orchestral or choral conducting, composition, theory, and voice. The Mannes community comprises students from every corner of the world and instructors at the top of their fields, including performers and conductors from prominent orchestras, ensembles, and opera companies, as well as renowned soloists, composers, and scholars.

**The New School for Drama**

151 Bank Street, New York, NY 10014  
212.229.5150, www.newschool.edu/drama

The New School has been a center of innovation in theater since Erwin Piscator founded the Dramatic Workshop at the university in the 1940s. Today The New School for Drama prepares talented graduate students for lives and careers as performing artists. The school awards the MFA in Acting, Directing, or Playwriting. Students work under the instruction of distinguished theater professionals in small, challenging classes. The three-year program is progressive: Students begin with self-discovery, develop technical skills in the second year, and finish by writing, directing, and acting in productions and developing a business plan. New York City offers Drama students both limitless opportunities to learn through observation and a wealth of career possibilities.

**The New School for Jazz and Contemporary Music**

55 West 13th Street, fifth floor, New York, NY 10011  
212.229.5896, www.newschool.edu/jazz

Established in 1986, The New School for Jazz and Contemporary Music offers talented musicians an opportunity to train with professional artists from New York City’s illustrious jazz community. The school’s teaching model is based on the tradition of the artist as mentor; students work with accomplished musicians immersed in the history and evolution of jazz, blues, pop, and newer genres. Learning takes place in three environments: the classroom (through instruction in ensemble playing, instrumental music, music history, music theory, and related topics), tutorial instrumental study (through one-on-one sessions with renowned musicians), and master classes (through lectures, performances, and workshops). In these settings, students develop their creative talent while working to meet the high standards set by their instructors. The school awards the BFA; it also offers a five-year dual-degree BA/BFA program in conjunction with Eugene Lang College The New School for Liberal Arts.