Log In

Guest / User Login

Username: doe456
Password: ************

HOW TO ADD NEWCARD CASH

browse to NEWCARDCASH.NEWSCHOOLEDU

Enter your NetID and password, then click the "Login" button.

(This example uses the fictional NetID for John Doe, with an N-number of N00123546.)
Welcome back, John Doe

newcardcash

For detailed information and FAQs please go to the meal plan homepage
@ Newcardcash Homepage

To assign a guest user please see Guest user section below

Guest User Access Setup

To add a guest user to your account click on the "Manage Account" link on the left and then click "Manage Guest Users" link, and select the access you would like your guest to have. The username is the same username used to login to My NewSchool the password is the last name associated with the account

Click on the "Manage Account" button
Click on the "Add Funds" button.

This is your account management screen. From here you can add money and access detailed reports of your account history etc.
Make sure "Newcardcash" is selected in the drop-down menu. Select the denomination of money you would like to add. Click the "Click Here to Continue" button.
Please enter your credit card information

**Important**

Your transaction will not be processed until you click the "Confirm Transaction" button on the next page!

- **Credit Card Type:** Visa
- **Account Number:** 123412341234
- **Expiry Date:** 01/16
- **Security Code:** 555
- **Name on Card:** John Doe

Billing Address of Credit Card
- **Street Address 1:** 123 Main Street
- **City:** Brooklyn
- **State:** New York (NY)
- **ZIP Postal Code:** 11111
- **Country:** United States
- **Email:** dsej456@newschool.edu

Enter your credit card information and other information. (The information provided is for the fictional student John Doe.)

Scroll down and click the green "Continue" button at the bottom of the page (unpictured)
Your Account
Manage Account
Box Office / Events
Voting

General Info

Campus Card Office
The New School
72 Fifth Avenue Lower Level
212-229-5323 x4472
newcard@newschool.edu

Confirm Transaction  Cancel

IMPORTANT: Your transaction will not be processed until you press the "Confirm Transaction" button on this page!
Transaction completed. Reference Number: (your reference # will appear here)

$10.00 added to account. Newcard cash

Return to Manage Account

All done!
The cardholder will receive an email letting them know that money was placed in their Newcard Cash account.