

NSSR Application for Internal PhD Admission

Instructions:

- Complete the student portion of the form, email it to NSSRAcademicAffairs@newschool.edu.
- All other application materials should be submitted directly to your department.
- Deadlines vary by department. Students will be notified of admission by email by April 15.
- **Current MA students in History and Liberal Studies must also use this form.*

For Students Only:

Student Name: _____ ID: _____

Current Department*: _____ PhD Department Applying to: _____

Requested Faculty Advisor(s): _____

Student Signature: _____ Date: _____

For Department Chair Only: Check the appropriate box, sign, send to Academic Affairs by March 25th.

☐ **Accept:** Assigned Faculty Advisors (list two; cannot be left blank): _____

Additional Notes: _____

☐ **Waitlist:** Assigned Faculty Advisors (list three): _____

Additional Notes: _____

☐ **Decline**

Additional Notes: _____

Signature of Department Chair

Date

For Academic Affairs Only: Check the appropriate box and sign

☐ Notification sent to student. Sent by: _____ Date: _____

☐ If "Accept," notification received from student. Date: _____

☐ If "Accept," notification sent to Registrar. Sent by: _____ Date: _____

Approval of Academic Affairs to change status from MA to PhD:

Signature _____ Date: _____ PhD Status Start Term: _____