

# THE NEW SCHOOL CERTIFICATE IN FILM PRODUCTION

The New School's Certificate in Film Production is comprised of two tracks. The first track combines six core courses and two electives, requiring approximately four semesters to complete. The second track is a full-time course load combining six core courses and six electives and can also be completed in four semesters. The second track is required for all students who are attending the program on an international student visa, but is recommended for all students.

The following courses must be taken either sequentially or concurrently as indicated. Electives can be taken at any time during course of study.

- **The Art of Film (or concurrently with Filmmaking Studio 1)**
- **Filmmaking Studio 1**
- **Cinematography and Lighting: Film and Digital (or concurrently with Film 2: Advanced Pre-production and Development)**
- **Film 2: Advanced Pre-production and Development**
- **Film 3: Advanced Film Production**
- **The Art of Film Editing or Editing with Final Cut Pro**

The following elective courses are recommended; however, students can choose from other film courses offered each semester.

- **Filmmaking Lab—Art, Technology, and Tools**
- **Script Analysis**
- **Developing Ideas for Film**
- **The Aesthetics of Directing**
- **Audio Production**
- **Independent Filmmaking A-Z**

## FILM PRODUCTION CERTIFICATE FAQs

### GENERAL QUESTIONS

#### **What is the Film Production Certificate program?**

Offered by the Department of Media Studies and Film, the program consists of eight approved courses (six required courses and two electives), which guide the student through the contemporary art and craft of film production, using traditional 16mm film and digital technologies. Students receive an official certificate upon successful completion of all courses, attesting to their expertise in the field. A detailed description and breakdown of the program's courses can be viewed here:

[www.newschool.edu/continuing-education/film-production-certificate/](http://www.newschool.edu/continuing-education/film-production-certificate/)

#### **How does this program differ from other programs offered at The New School?**

Unlike The New School's undergraduate and graduate degree programs, the Film Production Certificate is an open admissions program; no application is required and students do not matriculate into the program. Students receive an official certificate, not a degree, upon successful completion of the program requirements.

#### **How long does it take to complete the program?**

Depending on the number of courses taken per semester, it takes students anywhere between three (3) and four (4) semesters to complete the certificate. There is no time limit for completing the

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program, though five (5) years is a reasonable maximum time.

#### **When do courses in the Film Production Certificate program begin?**

Courses follow The New School's fall, spring, and summer semester calendars. Students can register for courses in the Film Production curriculum at the start of any semester, in accordance with the required sequence of courses. The New School's university and divisional calendars can be accessed here: <http://www.newschool.edu/student-services/registrars/academic-calendar/>. These calendars also provide information about registration deadlines and observed holidays for current and upcoming semesters.

#### **How much does the program cost?**

There is no program tuition; students pay by on a course-by-course basis. The total cost of completing the program's course requirements varies, and does not take into account the cost of film stock, film processing, and other materials needed for student projects. Individual courses range in cost and are published along with course descriptions in The New School Continuing Education Course Bulletin, available in print and online: [www.newschool.edu/continuing-education/](http://www.newschool.edu/continuing-education/).

#### **Do I need previous filmmaking experience to be eligible for this program?**

This is an open admissions program; no application or matriculation is required to be eligible for registration. (International students have separate visa application considerations. Please see information below under "Prospective International Students".) Committed students at any level of experience are encouraged to participate in this program.

#### **What kind of time commitment do the courses in this program require?**

Your workload and time commitment will depend on how many courses you take during a semester. Classes meet once a week, but you should also set aside time outside of class to complete assigned projects.

#### **As a student in this program, do I have access to filmmaking equipment?**

Registered students have access to dedicated equipment reserved for the class in which they are currently registered. Policies, procedures, and equipment reservations are made available by the Media Studies and Film Production Office at 66 Fifth Avenue, 4th Floor.

#### **Is the staff at the Media Studies and Film Production Office available to train me on how to use filmmaking equipment?**

No, the Film Production Office staff is only responsible for taking equipment reservations and checking equipment. They are not responsible for personal property, telephone calls, or additional instruction. The instructors and teaching assistants of your filmmaking courses are available during class time to teach students how to use the equipment and how to troubleshoot. Instructors are responsible for outlining the technical needs for the class and students are entitled to the equipment designated specifically for the class.

#### **How do I register for classes in this program?**

Registration begins as soon as course offerings are officially announced, either in The New School Continuing Education Course Bulletin or the [Continuing Education website](#). Payment is due at the time of registration. Film Production students can register for courses online at: [www.ceregistration.newschool.edu/register/](http://www.ceregistration.newschool.edu/register/).

Students must select "Certificate" when prompted to select course status. This will ensure that your registration as a certificate student is recognized. Certificate students pay the non-credit tuition cost per course, plus a \$60 registration fee per semester.

#### **How will I be graded for the classes I take in this program?**

Students take courses on a "pass/fail" basis, but the distinctions of "AP" (approved) and "NA" (not approved) are used. Students must receive an "AP" in all of the required courses in this program to be granted the Film Production Certificate. Courses taken toward a Film Production Certificate cannot be used toward matriculation or retroactively granted credit.

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## PROSPECTIVE INTERNATIONAL STUDENTS

### **What are the eligibility requirements needed to pursue a Film Production Certificate at The New School?**

International students must go through an official admissions process first through the Office of Admission and then through the International Student Services (ISS) Office due to Homeland Security requirements. Students are required to secure a U.S. visa to enroll in courses in the Film Production Certificate program. The application is available from the Film Production Advisor at [FilmProgramAdvisor@newschool.edu](mailto:FilmProgramAdvisor@newschool.edu).

### **How long does it take to complete the Film Production Certificate Program?**

Depending on the number of courses taken per semester, it takes students anywhere between three (3) and four (4) semesters to complete the certificate. There is no time limit for completing the program, though five (5) years is a reasonable maximum time. International students must maintain a full-time student status while participating in the program, due to US visa requirements. A minimum of three (3) film production or film studies courses per semester are required to maintain full-time student status.

### **Where can I get information and advice about the U.S. visa application process?**

The International Student Services (ISS) Office at The New School provides expertise and support throughout the U.S. visa application process and offers advisement on the maintenance of U.S. legal status, employment, reinstatement, change of status, program changes, and other immigration related matters.

### **Where is the International Student Services Office located?**

International Student Services is located at 79 Fifth Avenue, 5th Floor. Visit the ISS website for more information: [www.newschool.edu/student-services/international/](http://www.newschool.edu/student-services/international/).

### **How long does it take to acquire a U.S. visa?**

The visa application process varies from country to country and can take from one day to many weeks for processing, so please plan ahead. See the ISS website for more information: [www.newschool.edu/student-services/international/i-students/](http://www.newschool.edu/student-services/international/i-students/).

### **For how long will my U.S. visa be valid?**

Your U.S. visa will be valid for one year, beginning at the time that it was issued. To complete the Film Production Certificate, you need to request an extension on your U.S. visa. This request can be made at the ISS office. You should plan in advance to allow enough time for your extension to be processed before the validation of your U.S. visa expires.

## CURRENT FILM PRODUCTION CERTIFICATE STUDENTS

### **How do I obtain a New School student I.D. card?**

In order to obtain a *newcard*, the official identification card of The New School, you must visit Campus Card Services (66 West 12th Street, Room 409) with a valid picture I.D. (state driver's license, state photo I.D., or passport).

### **As a student in this program, do I have access to filmmaking equipment?**

Registered students can use equipment assigned to the class in which they are currently registered. Policies, procedures, and equipment reservations are made available by the Media Studies and Film Production Office at 66 Fifth Avenue, 4th Floor.

### **Is the staff at the Media Studies and Film Production Office available to train me on how to use filmmaking equipment?**

The Film Production Office staff is only responsible for taking equipment reservations and checking equipment. They are not responsible for personal property, telephone calls, or additional instruction. The instructors and teaching assistants of your filmmaking course are available during class to teach students how to use the equipment and how to troubleshoot. Instructors are responsible for outlining the technical needs for the class and students are entitled to the equipment designated specifically for the class.

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Can I take any classes offered at The New School that pertain to film to complete my electives requirement?

No; eligible electives for this program must be selected from the courses offered under "Media Studies and Film," regardless of the relevancy of any courses offered by another division of the university.

## FILM PRODUCTION CERTIFICATE ADVISING

Students can seek advisement on course options and eligibility by contacting the Film Production Certificate Advisor: [FilmProgramAdvisor@newschool.edu](mailto:FilmProgramAdvisor@newschool.edu).

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