# PARSONS THE NEW SCHOOL FOR DESIGN
## BA/BFA PROGRAM APPLICATION INSTRUCTIONS

**GENERAL INFORMATION**

- All applicants are required to apply online. The application, application fee, and most supporting materials are submitted through the online application.
- Plan ahead so that you have enough time to prepare additional supporting materials such as official transcripts, test scores, or other requirements as specified below.
- Mail supplemental application materials in a single packet to the Office of Admission. Include a Materials Cover Sheet, which can be downloaded from the instruction section of the online application or found at www.newschool.edu/admission/coversheet/parsons-ug/.
- Official transcripts and test scores can be sent directly to the admission office.
- ALL supplemental materials are due at the same time that you submit your application.
- Applicants to Strategic Design and Management BBA, Environmental Studies BS, and Urban Design BS are ineligible for the BA/BFA program.

**SLIDEROOM**

- In addition to submitting this online application, Parsons requires that you submit the portfolio and Parsons Challenge at http://parsons.slideroom.com.
- Finalize your portfolio and Parsons Challenge at the same time you submit your application. This will help prevent any delays with reviewing your application as we need all required materials to be received before we can place your application under review.
- Once you have submitted all required materials at parsons.slideroom.com, a confirmation number will be emailed to you. Save this for your records.

**DEADLINE**

- Fall Term Applicants: February 1
- Fall Term Transfer Applicants: April 1
- Spring Term Applicants: November 1
- Spring Term International Applicants: October 1

**REQUIRED APPLICATION MATERIALS**

1. APPLICATION
2. APPLICATION FEE
3. OFFICIAL TRANSCRIPTS
4. SAT OR ACT RESULTS
5. PARSONS CHALLENGE
6. PORTFOLIO
7. TWO WRITTEN ESSAYS
8. RECOMMENDATION LETTERS

**DESCRIPTION OF REQUIRED APPLICATION MATERIALS**

1. APPLICATION: Complete the online application found at www.newschool.edu/parsons/apply.
2. APPLICATION FEE: A non-refundable $50 application fee and $10 SlideRoom fee, payable as part of the online application.
3. OFFICIAL TRANSCRIPTS: All applicants must submit official high school or college transcripts. Transfer applicants who have completed fewer than 24 college credits from a semester system must also submit high school transcripts.
4. SAT OR ACT RESULTS: Required of all applicants currently in American high schools.
5. PARSONS CHALLENGE—MUST BE COMPLETED IN SLIDEROOM ONLY: All applicants must complete the Parsons Challenge. This exercise helps the admission committee understand how a future student develops ideas, creates a theme, visually communicates that theme, and defends the work in writing. Use any media to interpret your work that shares a common idea with 3 new pieces. Acceptable media can be any: drawing, video, photography, sculpture, 3D work, collage, digital images, etc. You are allowed to choose a consistent or varied medium.

**MAILING ADDRESS FOR SUPPLEMENTAL MATERIALS**

Parsons The New School for Design
Office of Admission
Undergraduate Programs (PS 100)
72 Fifth Avenue
New York, NY 10011

All mailed materials should include a Materials Cover Sheet, found at:
www.newschool.edu/admission/coversheet/parsons-ug/

**ADDITIONAL CONTACT INFORMATION**

Email: thinkparsons@newschool.edu
Phone: 212.229.5150
Fax: 212.229.5355
Website: www.newschool.edu/parsons

**APPLYING FOR FINANCIAL AID OR SCHOLARSHIP**

If you are a U.S. Citizen, or an eligible non-citizen, we encourage you to complete the Free Application for Federal Student Aid (FAFSA) which can be found on the web at www.fafsa.gov. The FAFSA is available each year on January 1. You do not need to wait for an admission decision to apply for federal aid; we recommend submitting by our FAFSA priority deadlines:

Fall: March 1
Spring: November 1

The New School's federal school code is 002780.

**INTERNATIONAL APPLICANTS**

See additional requirements regarding transcripts and TOEFL.

**TRANSFER APPLICANTS**

Please contact the Office of Admission for questions about transfer requirements.

**TEST SCORE CODES**

SAT and TOEFL: The institution code is 2638.
ACT: The institution code is 2854.

6. PORTFOLIO–MUST BE COMPLETED IN SLIDEROOM ONLY: Freshman applicants should submit a portfolio of 8 to 12 pieces. Portfolios can include drawings, paintings, photographs, digital media, design, three-dimensional work, web design, animation, video, and other digital media. Transfer applicants should submit a portfolio of 8 to 12 pieces in the area of interest.
7. TWO WRITTEN ESSAYS: Submit two essays discussing the following topics:
   ESSAY 1: Please elaborate specifically on what a liberal arts education means to you and how it can inform your studio practice or how you see your studio practice being enhanced by also studying liberal arts. Describe how the BA/BFA dual-degree program at Eugene Lang and Parsons can work together to help you realize your goals. (Maximum 500 words)
   ESSAY 2: Tell us about a time you were in the minority. (Maximum 500 words)
8. RECOMMENDATION LETTERS: Applicants coming directly from high school must submit one recommendation from a guidance or college counselor and one from a teacher. Students transferring from other colleges or universities should submit two recommendations from professors with whom they have studied. A recommender should be able to speak of your qualifications to study at Parsons The New School for Design and Eugene Lang College The New School for Liberal Arts.

**INTERNATIONAL APPLICANTS OR APPLICANTS WITH FOREIGN CREDENTIALS**

INTERNATIONAL TRANSCRIPTS

- All applicants with transcripts from international institutions are required to submit an original transcript from each institution attended outside the United States. Additionally, a certified English language translation must be provided for all official international transcripts that are not written in English.
- Applicants who would like to transfer academic credits earned at non-U.S. institutions are also required to have their transcript(s) evaluated by World Education Services (WES) at www.wes.org, our preferred provider, or by another member of the National Association of Credit Evaluation Services (NACES). A course-by-course evaluation report must be prepared for each transcript. Please start the evaluation process as early as possible, including the submission of all required documents to WES (or another provider), in order to ensure the timely completion of the evaluation report. In addition, an admission counselor may require a transcript evaluation by WES or an NACES-approved evaluator if it is deemed a necessary part of the admission decision process, even when applicants do not want transfer credits applied to a program of interest. Instruct the provider to send the report to

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  Undergraduate Programs (PS 100)
  72 Fifth Avenue
  New York, NY 10011

- If you request your report online, search for "New School Parsons" when selecting our institution. If your provider is unable to send the evaluation report directly to the school, please obtain the report and send it to Parsons The New School for Design along with a Materials Cover Sheet, found at www.newschool.edu/admission/coversheet/parsons-ug/.

ENGLISH LANGUAGE PROFICIENCY

- English is the language of instruction at The New School. You must be able to understand English well and express yourself clearly in speech and writing.
- Applicants for whom English is not the native language must take the Test of English as a Foreign Language (TOEFL). We also accept the International English Language Testing Systems (IELTS). If an applicant has attended high school where the classes are taught in English, neither the TOEFL nor the IETLS will be required. All other exemptions will be evaluated on a case-by-cases basis.

  **Minimum Scores Required:**
  TOEFL Internet-based test: 100
  IELTS: 7.0

- The TOEFL score report must be submitted directly to The New School by the Educational Testing Service (ETS). Information on taking the TOEFL can be found online at www.ets.org/toefl. Contact the office of admission if you have questions on comparison scores for other forms of the TOEFL (e.g. paper-based). Parsons The New School for Design's TOEFL code is 2385.
- Information on the IELTS can be found online at www.ielts.org.

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**ADDITIONAL INFORMATION**

- All materials submitted in association with The New School application become the property of The New School and cannot be returned to you or transmitted to a third party.
- Students wishing to apply to more than one academic program must contact the office of admission to receive instructions on how to complete a second application. You can reach an admission counselor at 212.229.5150 or toll free at 800.292.3040.
- Students who do apply to multiple programs must submit separate, complete applications (including application fees) for each academic program they apply to.
- When notified of acceptance, applicants will receive complete instructions for additional procedures regarding financial aid, housing, tuition and fees, I-20 visas (for nonresidents of the United States), and other matters. The decision to admit applicants is always contingent upon their successful completion of any current studies and the receipt of their final transcripts by the Admission Committee. All accepted students are required to send their official final transcripts before they begin classes. International applicants, please do not submit bank statements until the visa process.
- Interviews are not required. Applicants with questions about Parsons or the admission process are encouraged to attend an information session. Please review the Admission Calendar found at www.newschool.edu/parsons/ug-admission-on-campus/.

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