

# THE NEW SCHOOL FOR JAZZ AND CONTEMPORARY MUSIC EUGENE LANG COLLEGE THE NEW SCHOOL FOR LIBERAL ARTS

UNIVERSITY ADMISSION  
THE NEW SCHOOL FOR JAZZ  
AND CONTEMPORARY MUSIC (JZ 100)  
72 FIFTH AVENUE  
NEW YORK, NY 10011  
212.229.5896  
jazzadm@newschool.edu  
www.newschool.edu/jazz

## Application Instructions for BA/BFA Dual Degree Program

**THANK YOU FOR YOUR INTEREST IN APPLYING TO THE NEW SCHOOL'S BA/BFA DEGREE PROGRAM AT THE NEW SCHOOL FOR JAZZ AND CONTEMPORARY MUSIC AND EUGENE LANG COLLEGE THE NEW SCHOOL FOR LIBERAL ARTS. THESE INSTRUCTIONS WILL PROVIDE YOU WITH THE INFORMATION YOU NEED TO COMPLETE YOUR APPLICATION. WE ENCOURAGE YOU TO READ THEM IN THEIR ENTIRETY BEFORE BEGINNING THE APPLICATION. VISIT OUR WEBSITE AT [WWW.NEWSCHOOL.EDU/JAZZ](http://WWW.NEWSCHOOL.EDU/JAZZ) FOR MORE INFORMATION ON ADMISSION.**

### ONLINE APPLICATION

**APPLICATION:** All applicants are required to complete and submit an online application to begin the admission process. You can start your application by going to [www.newschool.edu/jazz/admission/](http://www.newschool.edu/jazz/admission/) and selecting "Apply Online". Our website will guide you through the necessary steps to complete your application. Applications are due by January 1, 2012 if you are applying for Fall 2012 and by September 15, 2011 if you are applying for Spring 2012. For any questions regarding the online application please contact the Office of Admission at [jazzadm@newschool.edu](mailto:jazzadm@newschool.edu) or 212.229.5896 x4589.

**RECOMMENDATION LETTERS:** All applicants must submit two letters of recommendation, one recommendation from a teacher, and a second recommendation from a counselor. In the online application you will submit your recommenders' contact information and they will receive an email with instructions on how to submit their recommendation online. If your recommender wishes to mail their recommendation letter please provide them with a completed Materials Cover Sheet available at: <http://www.newschool.edu/admission/coversheet/jazz/>. Recommendation Letters sent separately of the application are due by February 3, 2012 if you are applying for Fall 2012 and by October 14, 2011 if you are applying for Spring 2012.

**APPLICATION FEE:** A \$100 non-refundable application fee is required in order to have a completed application. This is payable online by credit card, or by mailing a check or money order.

### ESSAYS

- > All applicants are required to submit two essays, and each essay should be approximately 500 words. You should upload and attach these to your online application.
- > Essay Question #1: BA/BFA Essay:  
Discuss your reasons for pursuing the dual degree program with Jazz and Eugene Lang College. Please include any information about your motivation that may not be immediately apparent from the review of your application, transcripts, or audition.
- > Essay Question #2: In the Minority Essay:  
In approximately 500 words (1 page single spaced WORD document), tell us about a time when you were in the minority.

### SAT OR ACT SCORES

- > All applicants are required to submit SAT or ACT scores. Our CEEB code for the SAT is 2521. The code for the ACT is 2828.
- > All test scores are due by February 3, 2012 if you are applying for Fall 2012 and by October 14, 2011 if you are applying for Spring 2012.

### TRANSCRIPTS

- > All applicants will need to submit transcripts as supporting materials for their application. If you are in High School or College and have not yet completed a Bachelor's Degree then you will need to submit transcripts for all high schools and/or colleges you have attended prior to entering The New School.
- > If you are currently enrolled in a program then you will need to have transcripts sent that include your

continues on next page

**THE NEW SCHOOL FOR JAZZ AND CONTEMPORARY MUSIC**  
**EUGENE LANG COLLEGE THE NEW SCHOOL FOR LIBERAL ARTS**  
Application Instructions

work in progress and upon completion of that program you will need to have the final transcripts sent to us.

- > ANY STUDENTS THAT HAVE ATTENDED SCHOOLS OUTSIDE THE UNITED STATES OF AMERICA PLEASE SEE THE INTERNATIONAL STUDENTS SECTION FOR INFORMATION REGARDING YOUR TRANSCRIPTS.
- > All Transcripts are due by February 3, 2012 if you are applying for Fall 2012 and by October 14, 2011 if you are applying for Spring 2012.

**PRESCREEN RECORDING**

- > Applicants auditioning on Drums, Guitar, Piano, and Voice are required to submit a prescreen audition. Complete instructions on <http://www.newschool.edu/jazz/admission/auditions/>.
- > Prescreen recordings are due by January 1, 2012 if you are applying for Fall 2012 and by September 15, 2011 if you are applying for Spring 2012.

**AUDITION**

All applicants must complete an audition either live (in New York City) or by submitting an audition recording. If you are a vocalist living in North America you are required to attend a live audition. We strongly encourage you to audition live in New York City, but we also understand that due to circumstance it is not possible for everyone to travel for a live audition.

If you are planning to attend the live auditions, you will be asked for two audition date preferences on the online application. We will try to honor these preferences but cannot guarantee it.

If you are submitting an audition recording, it is due by February 17, 2012 if you are applying for Fall 2012 and by October 14, 2011 if you are applying for Spring 2012.

For specific details regarding all aspects of our audition process please visit <http://www.newschool.edu/jazz/admission/auditions/>

**SCHOLARSHIP AND FINANCIAL AID**

All applicants admissible into our program are considered for a merit scholarship award that is determined by the strength of their audition. Scholarship award notification is communicated at the same time as the admission decision. If you are a U.S. Citizen we encourage you to complete a FAFSA (Free Application for Federal Student Aid) available at <http://www.fafsa.ed.gov/>. The priority deadline to file your FAFSA is March 1, 2012 if you are applying for Fall 2012 and November 1, 2011 if you are applying for Spring 2012.

International Students are only eligible for merit scholarships.

For more information on financial aid please visit <http://www.newschool.edu/student-services/financialaid/>.

**INTERNATIONAL STUDENTS**

Applicants whose native language is not English are required to take the Test of English as a Foreign Language (TOEFL). We require a minimum score of 79 on the internet-based TOEFL exam (550 on the paper test). Applicants whose primary language of instruction throughout secondary school was English may be exempt from the TOEFL, you will need to contact the Office of Admission at The New School for Jazz and Contemporary Music once you have completed your online application to be sure that you are exempt. Other exemptions for the TOEFL will be reviewed on a case-by-case basis. Please use institution code 2572 to ensure that we receive your test score.

TOEFL Scores are due by February 3, 2012 if you are applying for Fall 2012 and by October 14, 2011 if you are applying for Spring 2012.

You can register for the TOEFL at <http://www.ets.org/toefl>

All applicants with international transcripts are required to submit an original transcript from each institution attended outside the United States, along with a certified English language translation. Applicants who would

like to transfer academic credits earned at non-U.S. institutions are also required to have their transcript(s) evaluated by World Education Services (WES) at <http://www.wes.org>, our preferred provider, or by another member of the National Association of Credit Evaluation Services (NACES). A course-by-course evaluation report must be prepared for each transcript. Please start the evaluation process as early as possible, including the submission of all required documents to WES (or another provider), in order to ensure the timely completion of the evaluation report. Instruct the provider to send the report to

The New School for Jazz and Contemporary Music  
Office of Admission  
72 Fifth Avenue  
New York, NY 10011

If you request your report online, search for “New School Jazz” when selecting our institution. If your provider is unable to send the evaluation report directly to the school, please obtain the report and send it to The New School for Jazz and Contemporary Music along with a Materials Cover Sheet found at <http://www.newschool.edu/admission/coversheet/jazz/>.

For more information about international students visit  
<http://www.newschool.edu/jazz/admission/international/>.

#### **TRANSFER STUDENTS**

If you have earned university level credits at another accredited institution, you are considered a transfer applicant. In addition to the normal admission requirements, you must also submit official transcripts of the university level courses that you have completed.

- > If you earned credits from an international university, you must provide a course-by-course evaluation. See the section titled “International Students” for more information.
- > If you have completed a four-year degree already, you do not need to send in a high school transcript. All transfer applicants who have not earned a four-year degree must send official high school transcripts.
- > Transfer students must complete at least two years of study in our program
- > The transferability of previously earned credits is determined the Office of Admission after an admission decision is made.

For more information about transferring credits visit <http://www.newschool.edu/jazz/admission/transfer/>.

#### **IMPORTANT DATES AND DEADLINES**

##### **FALL 2012**

- > Priority Deadline for Application and Prescreen Recording: January 1, 2012
- > Supporting Credentials (Recommendation Letters, Transcripts, and TOEFL Score): February 3, 2012
- > Audition Recording: February 17, 2012
- > Live Auditions: February and March 2012
- > Decision and Merit Scholarship Notification: April 1, 2012
- > Deadline to Accept: May 1, 2012
- > Late Auditions\*: TBD

##### **FINANCIAL AID FOR FALL 2012**

- > FASFA Priority Deadline: March 1, 2012

##### **SPRING 2012**

- > Priority Deadline for Application and Prescreen Recording: September 15, 2011
- > Supporting Credentials (Recommendation Letters, Transcripts, and TOEFL Score): October 14, 2011
- > Audition Recording: October 14, 2011
- > Live Auditions: October 2011
- > Decision and Merit Scholarship Notification: November 15, 2011
- > Deadline to Accept: December 15
- > Late Auditions\*: N/A

##### **FINANCIAL AID FOR SPRING 2012**

- > FASFA Priority Deadline: November 1, 2011

\* The New School for Jazz and Contemporary Music will hold a late round of auditions in April or May. The Office of Admission will only accept applications for remaining openings in the program, and as such may not allow certain instruments to audition. It is highly recommended, therefore, that all applicants interested in the Fall 2012 semester apply by the priority deadline.

**ADMISSION CHECKLIST**

Please use the following list to ensure that you submit everything required for a complete application. We are unable to make admission decisions on incomplete applications.

- A submitted online application
- A nonrefundable application fee of \$100
- Essay Question #1: BA/BFA Essay
- Essay Question #2: In the Minority
- Two Recommendation Letters
- Official Transcripts
- SAT or ACT standardized test scores
- A Prescreen Recording (Drums, Guitar, Piano, Voice only)
- A Live or Recorded Audition
- Official TOEFL score if English is not your primary language
- FAFSA if you are a U.S. Citizen (optional)

**CONTACT INFORMATION**

The New School for Jazz and Contemporary Music  
Office of Admission  
55 West 13th Street, 6th Floor  
New York, NY 10011  
Phone: 212.229.5896 x4589  
Fax: 212.229.8936  
Email: jazzadm@newschool.edu

Eugene Lang College The New School for Liberal Arts  
Office of Admission  
72 Fifth Avenue, 2nd Floor  
New York, NY 10011  
Phone: 212.229.5665  
Fax: 212.229.5355  
Email: lang@newschool.edu

**MAILING ADDRESS FOR SUPPLEMENTAL MATERIALS**

University Admission  
The New School for Jazz and Contemporary Music—BA/BFA Dual Degree Program (JZ 100)  
72 Fifth Avenue  
New York, NY 10011