PARSONS THE NEW SCHOOL FOR DESIGN UNDERGRADUATE APPLICATION MATERIALS COVER SHEET

INSTRUCTIONS

- Use this form as a cover sheet each time you send us items by mail. This will ensure the accurate and timely processing of admission documents. We advise that you submit the online application before sending any supporting documentation.
- Do not send copies of anything you submitted as part of your online application, and do not send materials not required for admission (passport copies, health records, financial records, etc.).
- Due to the high volume of mail and applications, it can take 2 weeks for applicant materials to be matched and marked as received in the system (this includes electronic submission of transcripts, recommendations, portfolios or auditions). Please allow time for this matching process when checking the status of your application.

APPLICATION INFORMATION				
LAST NAME/FAMILY NAME	FIRST NAME		MIDDLE INITIAL	ANY OTHER NAME BY WHICH YOU MIGHT BE KNOWN
	BFA BBA BS BA	/BFA START TERM	⊐ FALL 2014	EMAIL USED ON APPLICATION
CHECK ALL ITEMS ENCLOSED: ALL INTENDED DEGREE OPTIONS				
☐ Application Fee		☐ Official Foreign Transcript Evaluation or Translation		
☐ Official High School Transcript(s) in sealed and signed envelope from institution		□ IELTS		
☐ Official College Transcript(s) in sealed and signed envelope from institution		Other:		
ADDITIONAL PROGRAM REQUIREMENTS:				
BFA: Artist Statement		BBA: ☐ Essay		
BS: Architecture Essay Urban Design Essay Letter(s) of Recommendation in sealed envelope from recommender		BA/BFA with Lang College: BA/BFA Essay In the Minority Essay Letter(s) of Recommendation in sealed envelope from recommender Artist Statement (Optional)		

MAILING INSTRUCTIONS

- · Write the program name and degree for which you are applying on the outside of the mailing envelope, below your return address.
- · Be sure to write the proper mailing address:

Parsons The New School for Design Office of Admission (PS 100) 72 Fifth Avenue New York, NY 10011

• Or, cut out and affix this mailing label to the outside of the mailing envelope:

Parsons The New School for Design Office of Admission (PS 100) 72 Fifth Avenue New York, NY 10011