THE NEW SCHOOL

APPLICATION MATERIALS COVER SHEET

INSTRUCTIONS:

- Use this form as a cover sheet each time you send us items by mail. This will ensure the accurate and timely processing of admission documents. We advise that you submit the online application before sending any supporting documentation.
- Due to the high volume of mail and applications, it can take two weeks for applicant materials to be matched and marked as received in the system (this includes electronic submission of transcripts, recommendations, portfolios or auditions). Please allow time for this matching process when checking the status of your application.

APPLICATION INFORMATION:

LAST NAME/FAMILY NAME _____ FIRST NAME _____ MIDDLE INITIAL _____ ANY OTHER NAME BY WHICH YOU MIGHT BE KNOWN _____

STUDENT ID (N#) IF ASSIGNED _____ DATE OF BIRTH (MM/DD/YYYY) ____/____/____ START TERM ❒ SPRING 2016 ❒ FALL 2016 EMAIL USED ON APPLICATION _____

CHECK INTENDED DEGREE:

❒ MA ❒ MS ❒ PhD ❒ CCT ❒ Readmit ❒ Nondegree

CHECK INTENDED PROGRAM:

Milano School of International Affairs, Management, and Urban Policy: Degrees ❒ Environmental Policy and Sustainability Management (MS) ❒ International Affairs (MA/MS) ❒ Nonprofit Management (MS) ❒ Organizational Change Management (MS) ❒ Urban Policy Analysis and Management (MS) ❒ Public and Urban Policy (PhD)	Milano School of International Affairs, Management, and Urban Policy: Post-Master's Certificates: ❒ Leadership and Change (CCT) ❒ Organizational Development (CCT) ❒ Sustainability Strategies (CCT)
School of Media Studies ❒ Documentary Media Studies (CCT) ❒ Media Management (MS) ❒ Media Management Certificate (CCT) ❒ Media Studies (MA)	School of Creative Writing ❒ Creative Writing, Fiction (MFA) ❒ Creative Writing, Non-Fiction (MFA) ❒ Creative Writing, Poetry (MFA) ❒ Creative Writing, Writing for Children (MFA)
School of Language Learning and Teaching ❒ Teaching English to Speakers of Other Languages (MA)	

CHECK ALL ITEMS ENCLOSED:

Do not send copies of anything you submitted as part of your online application, and do not send materials not required for admission (passport copies, health records, financial records, etc.).

❒ Application Fee	❒ IELTS
❒ Official High School Transcript(s) in sealed and signed envelope from institution	❒ Statement of Purpose
❒ Official College Transcript(s) in sealed and signed envelope from institution	❒ Résumé/C.V.
❒ Letter(s) of Recommendation in sealed envelope from recommender	❒ Other: _____

ADDITIONAL PROGRAM REQUIREMENTS:

Creative Writing ❒ Writing Portfolio	Media Studies ❒ Academic Writing Sample
Documentary Media Studies ❒ Creative Sample 1 ❒ Creative Sample 2 ❒ Project Proposal	TESOL ❒ Lesson Plan ❒ Official Copy of Earned ELT Certificate ❒ Philosophy of Teaching Essay
International Affairs ❒ Academic Writing Sample	Public and Urban Policy ❒ Example of Scholarly Work

MAILING INSTRUCTIONS:

- Write the program name and degree for which you are applying on the outside of the mailing envelope below your return address.
- Be sure to either write our proper mailing address as written below, or cut out and affix this mailing label to the outside of the mailing envelope:

The New School (NS 300)
Office of Admission
79 Fifth Avenue, 5th Floor
New York, NY 10003