

Student Exit Form

Office of the University Registrar 72 Fifth Avenue New York, NY 10011 Tel 212.229.5620 Fax 212.229.5648

A. Student Information:	ID#:			
Name (Last)		_(First)	(Middle In	itial)
Telephone ()		E-mail		
If your contact info has changed, please update change of address, phone or e-mail at https://my.newschool.edu				
Division/Program [] Parsons [] Lang [] Mannes		[]NSSR []Jazz	[] NSPE (Milano & NSGS)	
Degree/Diploma/Dept				
B. Student: Please obtain signatures from the offices below and/or review the links provided if they apply to you.				
[] Financial Aid – Students who receive Financial Aid should review important information at the following link regarding the impact of an Exit on Financial Aid eligibility. http://www.newschool.edu/forms/sfs_withdrawal_leave.pdf				
[] International Students – International Students should review information at the following link regarding the impact of an Exit on their status. http://www.newschool.edu/studentservices/international/cs_withdrawal.aspx				
[] Housing			Date	
[] HEOPDate				
[] Department/Academic AdvisorDate				
C. Advisor: Complete the information below. Attach signed drop form if student is registered.				
[] attendance roster [] last exam/project [] self-report [] other If student did not attend classes for the term, the last date of attendance would be the last day attended in a previous term. If this is a new admit who never attended classes, this form is unnecessary. E-mail student info to frederie@newschool.edu. Type of Exit: [] LV Approved leave of absence. Form completed by student. Effective terms				
Reason for Exit: [] Family [] Financial [] Health [] Program Fit [] Personal [] Career [] Transfer [] Military [] Study Away [] Other				
If the student is exiting for Health Reasons and/or is currently enrolled in the Student Health Insurance Plan, please provide the student with the Student Health Information Guidelines.				
Is the student an International Student? Yes [] (student must return to ISS after approval of Exit Form for final processing)				
Student signature(If student is unable to sign form, please att Division Approval Signature	ach correspondence	from student initiat	,	Registrar: Classes: Y / N Refund: Initial/Date:
CC: Registrar's Office / Division / Student /	ISS (hand delivered l	by International St	udents)	ISS: Advised: Y / N Date: SEVIS: Y / N Date: