ACIR Meeting Minutes for April 17, 2013 *Current as of: 05.20.13*

Attendees (*voting member, #via phone):
***#(half of meeting via phone, arrived later)Terra Lawson-Remer (Faculty, Chair)**
***Ian Morlan (Staff)**
***Susan Sawyer (Staff)**
***Chris Crews (Student Representative)**
***Bevis Longstreth (Trustee)**
***#Malcolm Smith (Trustee)**
Brandt Weathers (Research Assistant)
Jens Astrup (Research Assistant)
Larry Woods (Finance Office)
Frank Barletta (Finance Office)
Linda Hird (Finance Office)

Topic	Discussion/ Action/ Proposal	Responsibility/Time Frame
Last Meeting Minutes	Ian moves to approve minutes. Chris seconds motion. No objections.	RAs (Jens and Brandt or J/B) will publish minutes online.
Student Event Update	Malcolm recommends we emphasize divestment. Brandt asks for feedback regarding publicity. Says he will share spreadsheet with ACIR. Frank recommends we be called 'The New School's acir....' Linda recommends emphasis on THE NEW SCHOOL (and less on 'at') Bevis asks about details of structure event. Brandt to send out details. Also wants to know details of what panelists are expected to speak about (circulate questions). Malcolm says we should emphasize Joel Towers in Parsons building.	RAs to make revisions to poster, share publicity spreadsheet, share event details, to email Nidhi Srinivas, to establish AV requests (with Larry), to establish list of resources/FAQ document for audience members, to create plan to be sent to committee to follow up on these changes. Chris to bring camera to event.

	Email Nidhi to bring class to event. Bevis recommends we reach out to ACIR counterparts at other schools in New York area (Columbia, NYU). Recommends a letter, with flyer enclosed. Brandt: should we ask for an RSVP? Bevis: I don't see a downside. Jens said might be a boundary... Bevis: "RSVP to reserve your slice" Chris said he will bring a camera to event to avoid AV costs (but Ian recommends following through with AV anyway). Brandt/Jens to get laptop, powerpoint prep, for event (ask participants what materials they'll need). Bevis recommends topics that should be recommended for breakout groups Committee discusses how to separate students/attendees: How will groups be broken apart? What are our goals? How many breakout groups? How will info be passed back to ACIR and to attendees (contact sign up sheets?) Post on website? Terra: What's the takeaway? (what to do about fossil fuels in endowment)? Proposes 3 things: 1. What did you learn 2. Half the time- what should we do ab fossil fuels at TNS 3. What more info/mechanisms we could increase student involvement. Terra and Malcolm discuss the specificity of asking question 2.	

	Bevis talks about how we should discuss the fossil fuel problem, not simply the question of yes or no on divestment. Terra asks about outreach: need to walk through groups we'll be reaching out to. Terra says she prefers calling over email. Terra says we should establish follow up plan. Also states we should provide lists to students of potential educational resources (350.org, REC, etc, etc). How to understand filing proxies, etc. Also recommends we include an FAQ for students/attendees. J/B to circulate draft ASAP. Also anything else that should be handed out during meeting.	
Logo	To be completed in summertime.	
Proxy Process Update	Linda updates committee on proxy report process. Greenhaven stated that they decided to vote with management on all proxies, she hasn't received an explanation as to why this is. Frank states original guidelines make particular request. Terra says that their report should state how they voted and why.	Linda to inquire about further information regarding Greenhaven voting decision.
Sharegate/Dan Apfel	Jens explains how we found out about Sharegate and what the venue is to be used for. Functions as a free social network for shareholders to share resolution proposals and Q&As. Terra recommends we understand exactly why we should use it. States we should not prioritize this. Asks that after student event, J/B establish list or plan of potential uses of this service, to be	During Summer, RAs

	disseminated among ACIR. Frank states that there appears to be indirect costs. Bevis updates committee on current event: “Director Watch” site by Dean Baker and Huffington Post.	
Chris Update on New Economy Conference	Explains conference, explains his role in panel, explains attendees/panelists.	
Annual Report	Annual Report to be big project after student conference. What to include? Suggestions notes by RAs, to be included in next meeting discussion. Letter to SEC, article in Chronicle, Proxy Voting Reports, etc. Open to recommendations. Endowment data to be received from Larry, if necessary, like previous year.	Jens and Brandt to create outline of Annual Report for next meeting.
Additional Topics (not on original agenda): Faculty Seat, Report on Faculty Lunch	Terra: Faculty Luncheon was good. Engaged conversation. Many diverse ideas and recommendations. Problem is that ACIR isn’t connected to faculty structures here at TNS. Recommends we do it again next year, also that Terra gets on UFS agenda next year. Reach out for new Faculty ACIR member has resulted in no positive feedback yet. Bevis recommends we get a nominee from a dean. Ian recommends we deal with adjunct faculty considerations. Terra notes that we’ve decided our stance on adjuncts but we have to determine who we want to ask to apply. Ian says that if we have someone available, we should take advantage of it. Terra: should we say full time faculty is preferred, but adjunct is preferred over	Jens and Brandt to draft letter to DVZ about adjunct committee members, to be sent and finalized by Terra; also to establish Terra on UFS agenda for next semester.

	having an empty position. Linda asks what language would be changed? Terra says simply the document between ACIR and DVZ. Frank states that we have little part of this process, applications go straight to DVZ. Terra to write letter asking for DVZs agreement on specific policy on faculty consideration process. Terra to email Denise after DVZ letter. Bevis praises RAs hard work and organization of meeting. Note: next meeting May 15th.	