Frequently Asked Questions

Continuing students applying for student housing for the 2013-2014 Academic Year

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Answers to Frequently Asked Questions

Where can I live next year as a continuing student?

20th Street Residence (300 W 20th Street): Located on the corner of 20th Street and 8th Avenue**,** undergraduate students may choose from a variety of rooms and suites at the 20th Street Residence.

University Center Residence (65 Fifth Avenue): Located at the corner of 5th Avenue and 14th Street, undergraduate students, AAS and graduate students may choose from a variety of rooms and suites in our newest residence hall, opening August 2013.

Gender Inclusive Housing Option*: New for this year will be our Gender Inclusive Housing option. This allows returning upperclassmen, AAS and graduate students of any gender identification to form groups of 4, 5, 6 or 7 to choose from suites in University Senter Residence. The group will need to fill every bed in the suite (meaning a group of 4 may not choose into a 5,6 or 7 person suite). For full details on this new housing option, please visit our web site.

Special Interest Communities*: Consider one of the following Special Interest Communities: The New Global Village (Loeb Hall), The Healthy Living Community (Stuyvesant Park and 13th Street), The Music Community (Stuyvesant Park and 20th Street), The Honors Community (Stuyvesant Park & 13th Street) and The Green Community (20th Street). For full details on these communities, please visit our website. – TO BE UPDATED

***PLEASE NOTE**: Students choosing to live in Gender Inclusive Housing and all Special Interest Communities will be asked to sign a contract stating that they understand and are willing to live by the standards and expectations of that particular community.

Floor plans will be posted in your residence hall by **March 15** in the lobby of each residence hall and are available on the New School website.

What makes a Continuing student eligible for student housing?

In order to participate in Housing Selection, you must:

- Be a **current full-time student** who will be returning as a full-time student for the 2013-2014 academic year. Students currently on mobility/study abroad meet this qualification as well.
- Not have a **hold** or **balance** on your bursar student account for spring 2013.
- Be **pre-registered for classes** for fall 2013. If you are not registered for fall 2013 classes by

May 4, 2013, the room you choose may be forfeited.

How do I apply?

Complete the Online Application

Step 1: Log into my.newschool.edu

Step 2: Find the housing application link under the "Student" tab

Step 3: Fill out the application before April 8th (see our detailed step-by-step in related links)

Step 4: Electronically sign the 2013-2014 Housing Contract

Step 5: Pay your non-refundable housing deposit of $250 while filling out the application via credit card

Step 6: Determine which type of the following options best suit you (See more details below):

- **General Housing Selection:** Students who are interested in simply choosing a room for themselves for the upcoming academic year.
- **Pre-Selected Groups and /or Gender Inclusive Housing**: Groups of students who wish to fill an entire suite. This option applies to those selecting to live in 20th Street or University Center Residence.
- **Special Interest Communities**: Students interested in living in any of our themed communities: The New Global Village, Healthy Living Community, The Green Community, The Honors Community or The Music Community. - UPDATE

Step 7: Wait for your 2013 Room Selection lottery number

What if I apply after April 8th?

If you apply after April 8th but before April 25th, you may come to the Office of Student Housing & Residence Life at 79 5th Avenue (5th Floor) to select your own room from the spaces available.

If you apply after April 25th, you can still live in student housing for 2013-2014. Simply fill out the on line application as usual and pay your deposit. You will be contacted by the Office of Student Housing and Residence Life to discuss your options for housing based on availability and your room type preferences.

When do I get my lottery number?

Lottery Numbers Posted

Lottery numbers will be posted **April 17** on the Housing Selection bulletin board in each residence hall lobby and e-mailed to residents not currently living on campus.

Lottery numbers are generated based on the **number of semesters** you have previously lived in New School housing. Your lottery number will determine the order in which you select a room at Housing Selection on **April 22, 24 or 25**.

When will I find out my room assignment for next year?

Choosing Your Room

Housing Selection will be held during the **week of April 22nd** at the various location across campus based of the type of housing you have selected (see below).

What Housing Options do I have?

Special Interest Communities

If you are a student who meets the requirements, you may choose to live in a Special Interest Community. Housing selection for the Special Interest Communities will take place on **April 22nd at 13th Street, 118 West 13th Street.**

The communities available for students to choose from include:

The New Global Village
The Healthy Living Community
The Music Community
The Honors Community
The Green Community

For more information regarding out Special Interest Communities, visit
http://www.newschool.edu/student-services/housing/apply-for-housing/special-interest-communities/

Choosing a Room or Suite with your Friend(s)

OPTION 1: Pre-selected Groups and/or Gender Inclusive Housing (for groups of 4, 5, 6 or 7)

If you want to live with friends of your gender or if you wish to live in a gender neutral environment in your suite, you can sign up for "Pre-Selected Groups". This means you'll be able to pick an entire suite at 20th Street or University Center Residence for selection on **April 22nd** at **13th Street Residence, 118 West 13th Street**, based on space availability at your appointment time

You must designate a group leader to apply online first and create a group and group name when prompted to do so. **The group leader must have the complete information (full name and ID #) of the other students in the group.** Once the leader has applied, all other members of the group can also apply.

Your group will be issued a special "Group Lottery number." At least one member of your group must be present on selection day (April 22) to choose your space. When picking a suite, you must fill all the available bed spaces within a suite to qualify. Each group member will still be issued an individual lottery number for general selection in the event that your group decides not to select a suite during the pre-selected group process.

If not all the students in the group can be there at the designated timefor their group, please see "Designating a Proxy" below.

OPTION 2: Pulling in 1 or more Friends with the Best Lottery Number.

If you and a friend or friends would like to be roommates/suitemates, the person with lowest Lottery number can "pull in" the other(s) to select a room/suite at the same time. You must fill an entire room within a suite or an entire suite to take advantage of this option. For example: if you are a group of 3

students you could select a triple, but not a double and half of another double within a suite. All students must be present at the time of room selection or have designated a proxy.

General Housing Selection

General Housing Selection will be held on April 24th and 25th at **the Stuyvesant Park Residence located at 318 E. 15th Street, between 1st and 2nd Avenues.** Your lottery number will determine the date/time in which you will select your room. Bring your New School ID so that you may enter the building. Please come 10-15 minutes early so that you may check the floor plans to see which rooms are still available for selection.

If you are unable to attend your assigned Housing Selection Night or the **Make-Up Day, April 25th,** 10:30am-4:30pm at the **Office of Student Housing & Residence Life, located at 79 5th Ave.,** on the 5th floor.

What if I cannot make it during my scheduled time or forget?

Designating a Proxy

You may designate a friend as your **proxy** to select a room on your behalf during your scheduled date and time. Please note that room selection choice should be discussed in advance with your proxy so they know what type of room and residence preferences you would like.

For a copy of the proxy form, please email myhome@newschool.edu.

Housing Rates: 2013-2014 Room Costs

Room rates reflect a "per person" cost for the **full academic year**. The Housing Contract & License Agreement applies for the full 2013-2014 academic year. The non-refundable $250 deposit with your Housing application is in addition to the room rates below.

20th Street Residence

Single	$19,000
Standard Double	$15,570
Triple	$14,500

Plus a manditory meal plan of $300 per semester

University Center Residence

Standard Double	$15,570

Plus a manditory meal plan of $300 per semester

Cancellation & Refund Policies

If you choose a room, you will be required to sign the 2013-2014 Housing Contact & License Agreement (which is for the entire academic year). If you petition to cancel your contract, please review the cancellation policy carefully. On or after **August 30th**, residents are responsible for the full annual cost of the housing agreement if they petition to cancel their assignment

Between 3/1 and 6/30/2013
Forfeit $250 deposit only
Between 7/1 and 7/15/2013
Forfeit $250 deposit, plus $500 cancellation fee
Between 7/16 and 7/31/2013
Forfeit $250 deposit, plus $1000 cancellation fee

Between 8/1 and 8/15/2013
Forfeit $250 deposit, plus 25% of your fall semester room rate
Between 8/16 and 8/22/2013
Forfeit $250 deposit, plus 50% of your fall semester room rate
Between 8/23 and 8/29/2013
Forfeit $250 deposit, plus 75% of your fall semester room rate
On or after 8/30/2013
Resident is responsible for the full annual cost

PLEASE NOTE: **Your housing contract is for THE FULL ACADEMIC YEAR. No refunds are given to students who move off campus at anytime during the academic year.**

Questions?

Check out the Housing Selection bulletin board in each residence hall lobby, visit us online at www.newschool.edu/housing, stop by the housing office at 79 Fifth Avenue, 5th floor or, email MyHome@newschool.edu