ACIR Meeting Minutes for Feb. 20, 2013 *Current as of: 02.20.13*

Attendees (*voting member, #via phone):
***Terra Lawson-Remer (Faculty, Chair)**
***Ian Morlan (Staff)**
***Susan Sawyer (Staff)**
***Izza Aftab (Student Representative)**
***Chris Crews (Student Representative)**
***Bevis Longstreth (Trustee)**
***#Malcolm Smith (Trustee)**
Brandt Weathers (Research Assistant)
Larry Woods (Finance Office)
Frank Barletta (Finance Office)
Linda Hird (Finance Office)

Topic	Discussion/ Action/ Proposal	Responsibility/Time Frame
Last Meeting Minutes	No revisions to minutes. Ian motions to approve, Susan seconds. Frank asks for comments to be cleared up (notes put on paper). Bevis asks if committee is invited and can we make it clear. Bevis asks to approve minutes, Susan seconds, its approved.	Brandt/Jens to add Malcolm to former minutes. Brandt and Jens to add page numbers to minutes. RAs (Jens and Brandt) will publish minutes online.
Fossil Fuel Discussion	Committee looks at student event document. Frank asks if Tishman is inappropriate. Points out that we may lose people while getting pizza. And that space may be too large. Terra recommends that we use Wollman, but ask for the assistance of the sustainability office. Brandt states that it is a better time slot.	Brandt and Jens to change organization schedules to Wollman. Larry to get room organization info (website for set-up) to Brandt and Jens. Brandt and Jens to circulate new draft with changes suggested here. Committee to submit comments.

	Terra states 1 hour for panel/Q&A and 1 hour for pizza would be most appropriate. Bevis asks if including 350.org activist (divestment activist) is the right way to go. Terra states that all individuals are racially homogenous. Bevis suggests that we may want to get law professors that can talk to balance sheets of public companies with fossil fuels listed as assets, which may not be feasibly usable. Describes what the SEC could do in terms of requiring disclosure. Also makes statement regarding holdings and likely actions of IMs of TNS. Stated that compared to alternatives, divestment should be a last alternative among others. Chris expresses skepticism at likelihood that SEC may require these rearrangement of energy corporations balance sheets. Ian states that this seems like a great conversation for the event. Terra agrees, strongly. Izza asks why the focus will be on fossil fuels. Bevis asked if this wasn't the point of the student event. Izza specifies that questioning the SEC on this issue may be easily deferred. Frank requests that RAs make sure that the document specifies fossil fuels, not referring environmental sustainability. Terra advises that the committee not make it too narrow, with just fossil fuel & climate change. She expresses a need to have individuals organizing breakout	Brandt and Jens - Also make a first draft of a first draft of a flyer. Susan to contact Jessica. Linda to contact student who is also endowment reporter.

	sessions and funds, eliminate CPS “up to statement”. Budget should, in general, be much bigger. Clarify sponsorship info in document. We should pose structured questions for organization afterwards. Make speakers/purposes focus on climate change/fossil fuels. Bevis states that the purpose of meeting should be changed to “possibilities for student activism in climate change”. And requests that the phrase ‘public intellectual’ be eliminated. Ian asks if we can contact local papers. Frank states CEA will likely do this with local area papers (Village voice, etc).	
Logo	Brandt passes out logos. Ian states that the tree logo which used be used for NSSR may be nice. Others agree that may be nice. Susan likes that this logo is akin to current TNS logo. Terra state she likes the bottom one. Bevis wishes that investor responsibility was bigger than other words.	Ian to scan logo and send it along to Brandt and Jens. Brandt and Jens to adjust current logo, make something up regarding nature logo.
Proxy Process Update	Brandt informs the committee that the SI2 report got pushed back. RAs are trying to determine proxy resolutions process which cannot wait until March. It’d be nice to have a process by which we can all see each other’s questions. Ian suggests that the RAs could send out	Brandt and Jens to email final report, receive feedback/votes, write summary report (not by person, but by proposal), and have a phone conversation.

	feedback email on questions. Bevis states that a conference call may be possible. Terra thinks that responding with comments within 72 hours, which should be compiled and arranged by topic for conversation would be a good solution. Going over details to have proxy vote phone conference.	Brandt and Jens to email schedule of proxy votes (phone conference, etc) deadlines, etc. Larry to ask Laura for conference call number.
CPST Campaign Updates	Bevis has to leave meeting shortly, discussion moved on to Campaign Action plan. Terra asks that in light of Macalaster's presidents letter, maybe the committee should push DVZ to also push a letter? Frank notes that we should include the letter itself (from Macalester) in any request. Bevis thinks that may weaken our letter. The entire committee agrees with this point. Bevis suggests that we should all call up Lucian Bebcheck to ask how we can be useful on this issue. Terra agrees and states that they could call him together.	Terra to pen letter to corporations. Bevis/Terra to coordinate to call Lucian Bebcheck.
Faculty Luncheon Update	Terra asks if committee wants an agenda and what should should be brought to meeting? Group - most recent annual report, letter to SEC, proxy guidelines, flyer (for student event), background statement of ACIR (from website), CFHE article (with their headlines), nametags, few extra website	Committee to show up to luncheon. More food to be ordered, Brandt and Jens to get specifics, Larry to order details from them. Brandt and Jens to send

	documents (not to handout), nametags for attendees. (all relevant items to be put into dossiers). Terra asks if committee wants any bigger press than just someone to join committee?	along emails from UFS. Brandt and Jens to add committee to Luncheon email list. Brandt and Jens to send RSVP list to committee again. Izza to talk to Teresa to get her to come to event.
Action Items	Detailed discussion of all action items from today's meeting and previous document.	Proxy process to be followed through with Susan, Brandt, Jens. Susan to circulate draft process for proxies at the next meeting (to set precedent).