ACIR Meeting Minutes for Dec. 11, 2012 *Current as of: 12.14.12*

Attendees (*voting member):
*Terra Lawson-Remer (Faculty, Chair)
*Bevis Longstreth (Trustee)
*Ian Morlan (Staff)
*Chris Crews (Student Representative)
*Susan Sawyer (Staff)
Jens Astrup (Research Assistant)
Brandt Weathers (Research Assistant)
Larry Woods (Finance Office)
Frank Barletta (Finance Office)
Linda Hird (Finance Office)

Topic	Discussion/ Action/ Proposal	Responsibility/Time Frame
Last Meeting Minutes	Susan motioned to approve the minutes, Chris seconded. There were no objections.	RAs will publish minutes online.
Chronical Op-Ed	Terra brings published article to the committee's attention and discusses successful publicity for ACIR's initiatives.	
REC Conference Report, SI2 Decision	Brandt has commitee read REC Conference report. He discusses the events attended by Jens, Bevis, Larry and himself in Boston. He provides some context as to the ACIR's position relative to other school's advisory committees. Brandt advises committee to approve subscription to SI2's research services, based on conference report details. Committee approves.	RAs to start purchase of SI2's services for upcoming calendar year.
Faculty Position	Terra informs committee of expressed interest by Denise Ramzy for open Faculty Position in ACIR. She also notes that she is adjunct faculty and that union-related payments for adjunct committee participation are required.	Brandt/Jens to draft contact emails for relevant full time faculty and assemble lunch costs.

	Bevis asks if full time faculty have expressed interest. He also expresses dismay that the meaningful work done by the ACIR is not drawing more interest from faculty. Frank notes that there is a new chair in environmental studies program whose work and skills may be relevant to ACIR's. Terra asks that committee focus on question of whether or not ACIR is willing to admit adjunct faculty with payment for services. Bevis recommends ACIR to pay adjuncts for services if selected for position. Ian seconds. Motion approved. Bevis, Frank, and Terra agree that select outreach must take place for relevant full time faculty (ie head of environmental studies). Brandt notes that outreach must be more personal to be more effective than previous efforts. Terra agrees, asks Jens/Brandt to get cost information for holding faculty lunch to discuss this initiative.	Terra to contact potential full time faculty and host lunch to discuss work of ACIR.
Student Outreach	Terra proposes committee discuss ideas for student outreach. She refers to the large turnout for Joseph Stiglitz at The New School and recommends we find a big name to speak under the auspices of ACIR. Chris recommends reaching out to Bill	Chris/Brandt/Jens to write up half-page proposal for student outreach event. C/B/J to contact public programming office, Peter Taback, Bill

	McKibben. Bevis proposes a panel to get range of perspectives. Brandt proposes we organize with New School Student Senate to draw most students possible and get their input. Faculty Senate as well, if possible. Bevis suggests it be a student-centered event. Committee asks Jens/Chris if such a proposal can be included in the student senate agenda for their next meeting. Jens says that would not be too difficult but recommends that a proposal be extremely clear. Most agree Bill McKibben, if possible, would be a great draw. Chris also recommends Earth Institute people and Bevis proffers a range of Harvard profs working on similar issues. Terra recommends we limit the number of speakers and keep the entire event short and sweet, but with the intent of a very large turnout. Terra asks for volunteers to coordinate this and create a half-page proposal for USS (University Student Senate) Chris volunteers as well as Brandt/Jens. Frank states that this can also be open to the local community and therefore can be coordinated with the office of Public Programming at The New School. Committee agrees.	McKibben, and reach out to student senate once proposal is drafted. Brandt/Jens to reassemble new list of dates/times for Spring 2013 ACIR meetings.

	Terra advises committee aim to implement this student outreach event in March. Brandt notes that last week of March is Spring Break. Terra also recommends we reach out to Peter Taback (Vice President of Communications and External Affairs @ The New School). Bevis proposes and Terra agrees that reaching out to other schools' ACIRs may be useful as well. Committee briefly discusses meeting schedule next semester and advises we re-organize meeting dates to facilitate Malcolm's participation.	
Action Plan	Terra asks committee to look at revised Action Plan (CPS Transparency Campaign) and note any desired changes. Frank notes changing the term 'secret' to 'transparent' in 2nd paragraph. Also asks that we include, along with plan to reach out to TIAA-CREF, reaching out to 'institutional investors' and the 'Common Fund'. Terra asks about phrasing in point #3. Bevis explains logic behind it, since he wrote it. Terra given responsibility to re-write point #3. Bevis asks what constituencies represent comments for SEC rule 4-637. Brandt/Jens commit to write up report answering this question. Bevis specifically asks if TIAA-CREF has produced a comment. Brandt/Jens to find answer to this question by CoB.	Terra to re-word points #2 and #3 in document. Brandt/Jens to write up constituency report about comments for 4-637. Also, to determine if TIAA-CREF produced a comment. Linda to send Brandt/Jens info on direct holdings. Larry to send out revised ACIR bylaws for comment and/or approval.

	Discussion ensues regarding details of direct holdings. Linda commits to send holding info to Brandt/Jens for both primary Money Manager and other direct holdings. More discussion about rewording of points in Action Plan ensue, Terra says she will attempt to do re-writes of #2 and #3. Bevis expresses willingness to write to New York State representative, when time is right and plan is in place. Also expressed willingness to call up SEC chairwoman Elisse Walter. Terra recommends this discussion be picked up at the next meeting in January. Larry committed to send out revised ACIR bylaws for comment and approval.	
Proxy Process Proposal	Linda restated her willingness to send out New School holdings to Brandt/Jens for proxy voting season. Terra notes that a process must be established for both direct and indirect holdings. Bevis recommends that, since proxy work may be extensive, that committee pursue proxy voting by topic. Terra agrees and asks that we prioritize CPS and climate change issues. Terra recommends Brandt/Jens establish set of priorities based on available data and send them out for committee approval/comment. Terra also recommends Brandt/Jens	Brandt/Jens to establish set of topical proxy priorities based on available data and send them out for committee approval/comment. Brandt/Jens to incorporate details for direct vs indirect holdings as well as timeline for proxy process proposal. Brandt/Jens to write up tentative agenda for next meeting.

	integrate timeline into proxy process proposal. Fossil fuel discussion to be passed onto next meeting agenda. Brandt/Jens to write up tentative agenda for next meeting.	