

Frequently Asked Questions

Continuing students applying for student housing for the 2012-2013 Academic Year

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Answers to Frequently Asked Questions

Where can I live next year as a continuing student?

20th Street Residence: Located at 300 W. 20th Street and 8th Avenue, undergraduate students may choose from a variety of rooms and suites at the 20th Street Residence.

Loeb Hall: Located at 135 E. 12th Street and 3rd Avenue, Loeb is primarily for freshmen but will also house undergraduate students who may choose from a variety of rooms and suites.

William Street Residence: Located at 84 William Street, undergraduate students, AAS and graduate students may choose from a variety of rooms and suites at William Street.

Gender Inclusive Housing Option*: New for this year will be our Gender Inclusive Housing option. This allows returning upperclassmen, AAS and graduate students of any gender identification to form groups of 3, 4 or 5 to choose from suites in Loeb Hall, 300 W. 20th Street and 84 William Street. The group will need to fill every bed in the suite (meaning a group of 3 may not choose into a 4 or 5 person suite). For full details on this new housing option, please visit our web site.

Special Interest Communities*: Consider one of the following Special Interest Communities: The New Global Village (Loeb Hall), The Healthy Living Community (Stuyvesant Park and 13th Street), The Music Community (Stuyvesant Park and 20th Street), The Honors Community (Stuyvesant Park & 13th Street) and The Green Community (20th Street). For full details on these communities, please visit our website.

***PLEASE NOTE:** Students choosing to live in Gender Inclusive Housing and all Special Interest Communities will be asked to sign a contract stating that they understand and are willing to live by the standards and expectations of that particular community.

Floor plans will be posted in your residence hall by **April 7** in the lobby of each residence hall and are available on the New School website.

What makes a Continuing student eligible for student housing?

In order to participate in Housing Selection, you must:

- Be a **current full-time student** who will be returning as a full-time student for the 2012-2013

academic year. Students currently on mobility/study abroad meet this qualification as well.

- Not have a **hold** or **balance** on your bursar student account for spring 2012.
- Be **pre-registered for classes** for fall 2012. If you are not registered for fall 2012 classes by **May 4, 2012**, the room you choose may be forfeited.

How do I apply?

Complete the Online Application

Step 1: Log into my.newschool.edu

Step 2: Find the housing application link under the "Student" tab

Step 3: Fill out the application before April 2nd (see our detailed step-by-step in related links)

Step 4: Electronically sign the 2012-2013 Housing Contract

Step 5: Pay your non-refundable housing deposit of \$250 while filling out the application via credit card

Step 6: Determine which type of the following options best suit you (See more details below):

- **General Housing Selection:** Students who are interested in simply choosing a room for themselves for the upcoming academic year.
- **Pre-Selected Groups and /or Gender Inclusive Housing:** Groups of students who wish to fill an entire suite. This option applies to those selecting to live in William Street, 20th Street or Loeb Hall.
- **Special Interest Communities:** Students interested in living in any of our themed communities: The New Global Village, Healthy Living Community, The Green Community, The Honors Community or The Music Community.
- **Same room rights:** Current residents who wish to remain in the same room as they currently reside. This option applies to those students currently living in William Street, 20th Street or Loeb Hall. (See details below)

Step 7: Wait for your 2012 Room Selection lottery number

What if I apply after April 2nd?

If you apply after April 2nd but before April 20th, you may come to the Office of Student Housing & Residence Life at 79 5th Avenue (5th Floor) to select your own room from the spaces available.

If you apply after April 20th, you can still live in student housing for 2012-2013. Simply fill out the online application as usual and pay your deposit. You will be contacted by the Office of Student Housing and Residence Life to discuss your option for housing based on availability and your room type preferences.

When do I get my lottery number?

Lottery Numbers Posted

Lottery numbers will be posted **April 11** on the Housing Selection bulletin board in each residence hall lobby and e-mailed to residents not currently living on campus.

Lottery numbers are generated based on the **number of semesters** you have previously lived in New School housing. Your lottery number will determine the order in which you select a room at Housing

Selection on **April 16, 18 or 19.**

When will I find out my room assignment for next year?

Choosing Your Room

Housing Selection will be held during the **week of April 16th** at the various location across campus based of the type of housing you have selected (see below).

What Housing Options do I have?

Same Room Rights

If you currently live at William Street, Loeb Hall or 20th Street you can sign up to retain your current room for 2012-2013. Please note that the deadline to submit your applications for “Same Room Rights” is **April 2**. Please note this is not an option for students currently residing at Stuyvesant Park or 13th Street.

- If you live in a **double** or **triple**, you will need to recruit your current roommate(s) and/or additional student(s) to fill the entire room or suite.
- If you currently live in a **single**, you will need to recruit your current suitemate(s) and/or additional student(s) to fill the remainder of the suite. Otherwise, you will not be able to remain in your single for the next academic year and must participate in either General Housing Selection or be part of a pre-selected group.

You and your friends must all submit your applications and deposits at the same time. If you are not able to find other students to help you fill your entire room/suite, you may still be able to select your current room during Housing Selection if it is available and no one has already selected it. If the final step is not completed, your room selection may be forfeited.

Special Interest Communities

If you are a student who meets the requirements, you may choose to live in a Special Interest Community. Housing selection for the Special Interest Communities will take place on **April 16 at 13th Street, 118 West 13th Street.**

The communities available for students to choose from include:

The New Global Village (Loeb Hall)
The Healthy Living Community (Stuyvesant Park and 13th Street)
The Music Community (Stuyvesant Park and 20th Street)
The Honors Community (Stuyvesant Park and 13th Street)
The Green Community (20th Street)

For more information regarding our Special Interest Communities, visit <http://www.newschool.edu/student-services/housing/apply-for-housing/special-interest-communities/>

Choosing a Room or Suite with your Friend(s)

OPTION 1: Pre-selected Groups and/or Gender Inclusive Housing (for groups of 3, 4, or 5)

If you want to live with friends of your gender or if you wish to live in a gender neutral environment in your suite, you can sign up for “Pre-Selected Groups”. This means you’ll be able to pick an entire suite at William Street, Loeb Hall or 20th Street for selection on **April 16 at 13th Street Residence, 118 West 13th Street**, based on space availability at your appointment time

You must designate a group leader to apply online first and create a group and group name when prompted to do so. **The group leader must have the complete information (full name and ID #) of the other students in the group.** Once the leader has applied, all other members of the group can also apply.

Your group will be issued a special “Group Lottery number.” At least one member of your group must be present on selection day (April 16) to choose your space. When picking a suite, you must fill all the available bed spaces within a suite to qualify. Each group member will still be issued an individual lottery number for general selection in the event that your group decides not to select a suite during the pre-selected group process.

OPTION 2: Pulling in 1 or more Friends with the Best Lottery Number.

If you and a friend or friends would like to be roommates/suitemates, the person with lowest Lottery number can “pull in” the other(s) to select a room/suite at the same time. You must fill an entire room within a suite or an entire suite to take advantage of this option. For example: if you are a group of 3 students you could select a triple, but not a double and half of another double within a suite. All students must be present at the time of room selection or have designated a proxy.

General Housing Selection

General Housing Selection will be held at **the Stuyvesant Park Residence located at 318 E. 15th Street, between 1st and 2nd Avenues** during the week of April 16th. Your lottery number will determine the date/time in which you will select your room. Bring your New School ID so that you may enter the building. Please come 10-15 minutes early so that you may check the floor plans to see which rooms are still available for selection.

If you are unable to attend your assigned Housing Selection Night or the **Make-Up Day, April 20, 10:30am-4:30pm** at the **Office of Student Housing & Residence Life, located at 79 5th Ave.,** on the 5th floor.

What if I cannot make it during my scheduled time or forget?

Designating a Proxy

You may designate a friend as your **proxy** to select a room on your behalf during your scheduled date and time. Please note that room selection choice should be discussed in advance with your proxy so they know what type of room and residence preferences you would like.

Housing Rates: 2012-2013 Room Costs

Room rates reflect a “per person” cost for the **full academic year**. The Housing Contract & License Agreement applies for the full 2012-2013 academic year. The non-refundable \$250 deposit with your Housing application is in addition to the room rates below.

William Street Residence Hall

Double	\$14,900
Open Double	\$13,900
Single	\$18,200
Open Single	\$17,000
Large Open Double w/ bath	\$14,900
Triple w/ bath	\$14,900
Large Double w/ bath	\$17,000
Single w/ bath (2)	\$19,500

Loeb Hall	
Single	\$18,200
Large Single	\$19,500
Double	\$14,900
20th Street Residence	
Single	\$18,200
Double	\$14,900
Triple	\$13,900

Cancellation & Refund Policies

If you choose a room, you will be required to sign the 2012-2013 Housing Contact & License Agreement (which is for the entire academic year). If you petition to cancel your contract, please review the cancellation policy carefully. On or after **August 30th**, residents are responsible for the full annual cost of the housing agreement if they petition to cancel their assignment

Between 3/1 and 6/30/2012

Forfeit \$250 deposit only

Between 7/1 and 7/15/2012

Forfeit \$250 deposit, plus \$500 cancellation fee

Between 7/16 and 7/31/2012

Forfeit \$250 deposit, plus \$1000 cancellation fee

Between 8/1 and 8/15/2012

Forfeit \$250 deposit, plus 25% of your fall semester room rate

Between 8/16 and 8/22/2012

Forfeit \$250 deposit, plus 50% of your fall semester room rate

Between 8/23 and 8/29/2012

Forfeit \$250 deposit, plus 75% of your fall semester room rate

On or after 8/30/2012

Resident is responsible for the full annual cost

PLEASE NOTE: Your housing contract is for THE FULL ACADEMIC YEAR. No refunds are given to students who move off campus at anytime during the academic year.

Questions?

Check out the Housing Selection bulletin board in each residence hall lobby, visit us online at www.newschool.edu/housing, stop by the housing office at 79 Fifth Avenue, 5th floor or, email MyHome@newschool.edu