

GUIDE FOR CURRENT LANG, PARSONS, and JAZZ STUDENTS INTERESTED IN APPLYING INTO A PARTICIPATING DIVISION FOR THE DUAL-DEGREE BAFA PROGRAM

Please read through this guide to inform yourself about the BAFA Program, the division you are considering entering, and the application process. *Note: students who apply and are accepted into a second division, becoming BAFA students, are called “internal transfers”.*

Basic information about the BAFA program:

In order to graduate, BAFA students are required to complete either 168 credits (Parsons-Lang) or 180 credits (Jazz-Lang). These credits are divided between liberal arts and studio credits, rather than a specific distribution between Lang, and Parsons or Jazz credits. This distinction is important because all courses you take will be applied as either liberal arts or studio credit, towards either the BA or BFA degree. An easy way to understand the difference is studio credits are for those courses where you are making work, and liberal arts credits are for courses where you are reading, writing, and discussing ideas.

Basic credit requirements for a BAFA student:

- 90 credits in liberal arts are required for the BA degree.
 - o These credits include:
 - Art history (Parsons) and music history (Jazz) courses
 - Freshman writing courses (including Integrated Seminar 1 & 2 at Parsons)
 - Major courses at Lang (approximately 50 of the total 90 credits)
 - Liberal arts elective courses for the remainder of the 90 credits
- 78 credits (Parsons) or 90 credits (Jazz) in studio are required for the BFA degree.
 - o These credits include:
 - Major courses at Parsons or Jazz (except art and music history)
 - All studio electives, internships, and business/management courses

Also, please note:

- BAFA students are expected to take most of their liberal arts courses through Lang to fulfill a residency requirement, but often have some art/music history and theory courses that will be registered through their BFA division. Courses offered in other divisions at the university may be applied toward the remaining liberal arts elective credits.
- First Year Writing courses completed at Lang, Parsons, or Jazz will fulfill the writing requirement of the division added as part of the dual-degree BAFA Program. In other words, a student who completed the required writing courses during freshmen year in the original division (PLEN 1000 & 1001/PUFY 1010 & 1011/LFYW 1000 & 1500/LFYW 1300) will have that course applied as an equivalent in transfer in the newly added division.
- The ULEC/University Lecture requirement is waived for any student who is enrolled in the BAFA program for four or more terms. If a ULEC course is required for a particular major at Lang, the student must still complete the relevant ULEC(s) as a major requirement once declared.

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STEP 1: WEBSITES

As a first step, please look through the BAFA website (<http://www.newschool.edu/babfa>) to:

- o Access the Internal Transfer BAFA Application (link available under “Current Students”)
- o Review the overall structure of the program. In addition, you can download the BAFA Handbook. Though specifically designed for current BAFA students, the Handbook has important information for prospective students as well. In particular, sample curriculum plans for the studio majors and requirements for liberal arts majors are available. Individual pages can be printed from the pdf formatted document.

You should also review the website for the division you are interested in applying into so you will understand the disciplines offered and possible majors:

- Lang <http://www.newschool.edu/lang/areas-of-study/>
- Parsons <http://www.newschool.edu/parsons/undergraduate>
- Jazz <http://www.newschool.edu/jazz/academics/>

STEP 2: ADMISSION

If you still have questions once you have reviewed these websites, please set up a meeting with the appropriate admission counselor (the information below is also found on the BAFA website, under “Admission Point People”).

Students interested in applying to	Name	Email	Phone	Location
Lang	Lark Morgenstern	morgensl@newschool.edu	229-5665 x2308	72 Fifth Avenue, 2 nd Floor
Parsons	Erin Stine	stinee@newschool.edu	229-8989 x4020	72 Fifth Avenue, 2 nd Floor
Jazz	Kevin Smith	smithkj@newschool.edu	229-5150 x4580	55 West 13th St., 6 th Floor

Basic admission information:

- Deadline for application submissions:
 - Adding Lang BA: May 15th (Fall), November 15th (Spring)
 - Adding Parsons BFA: February 1st Priority/May 15th (Fall), November 15th (Spring)*
 - Adding Jazz BFA: January 15th (Fall), September 15th (Spring)

**Students accepted for spring may be required to enroll in summer courses to finish first year requirements and to advance into second year studio course work.*

- Basic application materials that are needed for the Internal Application:
 - For BA candidates to Lang: 2 admission essays
 - For BFA candidates to Parsons: 1 admission essay; 8-12 piece Creative Portfolio & Parsons Challenge
 - For BFA candidates to Jazz: 1 admission essay; live audition
- If you are receiving financial aid from the university, please meet with a financial aid counselor at Student Financial Services, 72 Fifth Avenue, 4th Floor to learn about the potential impact on your financial aid award package if you enroll in the BAFA Program. If you are accepted into the BAFA program, you will need to submit the Admissions Reply Form to the Admissions Office to formalize your acceptance.
- Regardless of whether you are accepted and enroll in the BAFA Program for the coming semester, courses in the prospective division may still be open for you to register. For information about those opportunities, contact your current divisional person or office below:
 - o Lang: contact the Academic Advising Office at langadvising@newschool.edu
 - o Parsons: contact the Office of Advising at advisingparsons@newschool.edu
 - o Jazz: contact Kyle Wilson: wilsonk@newschool.edu

STEP 3: ACADEMIC ADVISORS

If you have questions about a division’s curriculum that the admission staff cannot answer, or have questions about how coursework completed thus far will affect the remainder of your studies as a BAFA student, please set up a meeting with the appropriate person below. (These staff members are the BAFA Divisional Point People).

Questions about	Name	Email	Phone	Location
Lang	Jon White	whitej@newschool.edu	229-5100 ext. 2282	64 West 11th St., Ground Floor
Parsons	Juli Parker	parkerj@newschool.edu	229-5855 ext. 4037	2 West 13th St., 5th Floor
Jazz	Kyle Wilson	wilsonk@newschool.edu	229-5896 ext. 4590	55 West 13th St., 5th Floor