THE NEW SCHOOL
A UNIVERSITY

THE NEW SCHOOL FOR SOCIAL RESEARCH

TERMS AND CONDITIONS OF SCHOLARSHIP AWARDS

1. Scholarship awards are granted on an annual basis (generally September through May), and are not automatically renewable. Scholarship awards in subsequent years will be based on academic performance and can be renewed for up to 5 years. Unless otherwise noted, the award will be divided into two equal installments, payable at the beginning of Fall and Spring semesters.

2. The scholarship amount determined is based on the number of course credits taken. If you enroll in less than the expected full-time course load, generally 9 course credits per semester, your scholarship will be prorated. Scholarship awards do not apply toward equivalency credits, maintaining of status fees, or audited courses.

3. You must notify the Student Financial Services Office of any change in your enrollment plans. In the event of a change, continuation of an award is subject to the approval of the Department Chair and the Director of Academic Support.

4. You are required to notify the Student Financial Services Office of any outside funding including employee tuition benefits. Current scholarship and need-based awards may be adjusted as a result. It is the responsibility of the student to meet all informational requirements of external funding agencies and to make sure that external scholarship funds are received by the school.

5. The renewal of scholarship awards will be processed by the Student Financial Services Office in consultation with The New School for Social Research Director of Academic Support, and the appropriate Department Chair. The New School reserves the right to rescind any scholarship if you fail to comply with all University Policies published in The New School Student Handbook, and The New School for Social Research Bulletin, and/or fail to adhere to the following guidelines: Copies of the Handbook and Bulletin are available from the Office of Academic Affairs and Scholarships.

a.) Scholarship awards which cover up to 33% of tuition cost must maintain a minimum Grade Point Average (GPA) of 3.4.
b.) Scholarship awards which cover more than 33% but no more than 75% of tuition cost must maintain a minimum GPA of 3.6.
c.) Scholarship awards of 100% (Prize, Dean's, University, and Statue) of tuition cost must maintain a minimum of GPA of 3.7.
d.) At the end of each semester, at least two-thirds of your attempted credits must be completed and no more than one incomplete in any one semester is allowed.
e.) Prize awards recipients are expected not to have more than a total of three incompletes during their tenure at the school.

6. Determination of the student's GPA and the number of incompletes will be made based on the results of Academic Review in the second week of February for the Fall semester. Scholarship decisions for the following academic year will be based on the February Academic Review. Following the Academic Review, scholarship awards may be reduced to a lower tier award in September if a student falls below a minimum eligibility requirement for the type of scholarship she or he is receiving. Scholarship awards may be discontinued altogether for students who fall below 3.4 GPA and/or have exceeded the maximum number of incompletes specified above.

7. Teaching Assistantships (TA) and Research Assistantships (RA) are for either one semester or the academic year. The amounts of pay and work requirements for TA and RA recipients are determined by their Departments. The work should not infringe upon the student's academic performance and should not exceed 20 hours per week while classes are in session.

8. Special awards such as University and Dissertation Fellowships are not renewed automatically, and students must reapply for these each academic year by submitting a special application to The New School for Social Research Office of Academic Affairs and Scholarships by the March 1 deadline for awards commencing the following academic year. Application forms for special awards are available from The New School for Social Research Office of Academic Affairs and Scholarships or the www.newschool.edu. Just follow the link to The New School for Social Research website.

9. Students wishing to withdraw from the University must follow the published withdrawal procedures and should not stop attending classes without formally dropping classes and withdrawing from the University.

Student Financial Services
Office Address: 72 Fifth Avenue, Lower Level, New York, NY 10003
Mailing Address: 79 Fifth Avenue, 5th FL, New York, NY 10003
Tel. 212.229.8930 **Fax**. 212.229.5919 **E-Mail:** sfs@newschool.edu