

THE NEW SCHOOL

Mentee Application Form

Please complete the form to the best of your ability. The sole purpose of this form is to collect data in order to determine the best match of potential mentors to mentees.

Name:		Date of Hire:	
Title:		Email:	
Div/Dept:		Phone:	
Please check off which employee category you belong in:			
<input type="checkbox"/> Full Time		<input type="checkbox"/> Part Time	
<input type="checkbox"/> Administrative	<input type="checkbox"/> Faculty	<input type="checkbox"/> Union	
Please provide your personal demographics (check all that apply):			
<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> White, non-Hispanic		
<input type="checkbox"/> Asian or Pacific Islander	<input type="checkbox"/> Veteran Status		
<input type="checkbox"/> Black, non-Hispanic	<input type="checkbox"/> Other: _____		
<input type="checkbox"/> Hispanic	_____		
<input type="checkbox"/> Female	<input type="checkbox"/> Male		
Please list any/all degrees attained below:			
<i>Degree</i>		<i>Field of Study</i>	
Please list any interests/hobbies below:			
Please list any special areas you wish to focus on in this program:			
<input type="checkbox"/> Interpersonal communication		<input type="checkbox"/> Understanding institutional culture	
<input type="checkbox"/> New manager training		<input type="checkbox"/> Administrative task completion	
<input type="checkbox"/> Delegation		<input type="checkbox"/> Networking with others in similar	
<input type="checkbox"/> Conflict resolution		positions across the university	
<input type="checkbox"/> Networking with different departments/ divisions.		<input type="checkbox"/> Other: _____	

What do you hope to learn from participating in The Mentor Program?

What traits/characteristics/demographics (if any) are you looking for in a mentee?

Signature of Employee

Date

Please return this completed form to Mary Grueser in the Office of Human Resources.
79 Fifth Avenue, 18th Floor, New York, NY 10003