THE NEW SCHOOL

SUMMER HOUSING APPLICATION & AGREEMENT

THE NEW SCHOOL FOR DRAMA, SUMMER 2014

Last Name | **First Name** | **Date of Birth**

Permanent Street Address / Apartment #

City | **State / Province / Country** | **Zip / Postal Code**

New School ID # | **Home Phone** | **Cell**

Student Email [*Your housing assignment will be emailed to you***]** | Male Female **Circle one**

OCCUPANCY DATES

All rates are per person. Dates based on a Sunday arrival and Saturday departure, regardless of your date of arrival or departure. No refunds are given for early arrival or departure. Weekly and individual day rates are not available. ***Rate is for Shared Space Only.***

Arrival Date: Sunday, July 6, 2014
Departure Date: Saturday, August 2, 2014

Housing Cost: $2,330

ROOMMATE REQUEST *We will attempt to honor roommate requests received prior to the assignment of rooms, as long as both parties have mutually requested each other. Please include the name of the student.*

PAYMENT

[ ] Check Enclosed for $_____

[ ] Corporate Check to follow for $_____by

[ ] Please charge my credit card $_____

Circle one: VISA MASTERCARD AMERICAN EXPRESS

Name on card: _____

CCard #_____

Exp. Date_____

Signature of card holder

Housing assignments are on a first-come, first-served basis. Applicants are encouraged to reserve a space early as space is limited. Please note that submission of an application does not guarantee housing.

I have read the terms and conditions of this Housing Contract as outlined on the reverse of this form. I agree to abide by the terms and conditions as outlined in the contract.

Signature **Date**

To secure your housing space, please complete this form and include payment for the **FULL AMOUNT** indicated above by credit card, check, or money order. Make checks payable to **The New School**.

Mail or fax all forms to:
Summer Housing
Office of Student Housing and Residence Life
The New School
79 Fifth Avenue, 5th Floor
New York, NY 10003
[212] 229-5459, ext.3610; fax [212] 229-5410
summerhousing@newschool.edu

The New School is not able to invoice corporations for student summer housing. Payment **MUST** be accompanied with the application and processed before the student checks into the residences.

CONTRACT AND AGREEMENT

Reservation confirmation will be sent after the Housing Contract and payment are processed. Housing is assigned on a first-come, first-served basis. Space is limited and registration for the program does not guarantee housing. Students are encouraged to reserve a space early. Housing assignments vary in room and floor plans; we are unable to honor requests for specific room types. Summer guests are not allowed to bring or install their own air conditioning units.

1. OCCUPANCY AND USE. (a) Use: The resident agrees that the residence hall should at all times be used for dormitory purposes and occupied only by the resident assigned by The New School. (b) Check- in: summer guests are permitted to check in during the hours of 11:00 a.m. to 5:00 p.m. (c) Check-out: All residents must check out of the residence hall by 12:00 p.m. on the last day of occupancy. (d) Late check-out: The resident will be charged a daily rate of $75.00 if he or she vacates after 12:00 p.m. (e) Students assigned to curfew buildings are not permitted overnight guests.

Students 19 and older assigned to non-curfew buildings are permitted guest privileges on a very limited basis. You must check with the Office of Student Housing & Residence Life in advance to determine guest eligibility guidelines.

2. CANCELLATION AND REFUND POLICY. A resident who wishes to cancel this agreement must petition the director of Student Housing & Residence Life in writing at least two weeks prior to the requested cancellation date.

Any refund of housing fees is determined by the schedule as outlined in this brochure. The $250 housing application fee is forfeited in all instances. No refund will be made for any resident's late check-in or early departure. Once the cancellation request is granted, the resident must vacate the residence hall no later than 72 hours from the date of notification of approval of the cancellation request. Failure to vacate in a timely manner will result in additional penalties.

3. VACATING PROCEDURES. The resident agrees to vacate the residence hall at the time set forth by the Office of Student Housing & Residence Life or sooner if the resident shall be in default hereunder. The resident shall be responsible for all damages, direct or indirect, resulting from the resident's obligation under this agreement in any respect including, but not limited to, the cost of accommodations for each resident who would otherwise occupy the residence hall and all expenses, including legal fees incurred by The New School in connection with or as a result of the failure of the resident to vacate the residence hall or in connection with the removal of the resident from the residence hall.

4. REGULATIONS. It is the intention of the Office of Student Housing & Residence Life that the residence halls be a safe and comfortable home for all summer residents. There are a number of specific rules and regulations that must be adhered to, as well as a number of activities that cannot be tolerated. Any violation will be viewed by The New School as grounds for immediate removal, without refund, from the residence halls. The resident agrees to review and abide by all the policies and regulations of The New School and the Office of Student Housing & Residence Life that are, or shall become, effective during the term of this agreement. These policies and regulations are included in the Housing Contract, the Residence Hall Handbook, and other publications distributed by The New School.

5. 18 YEARS OF AGE AND UNDER CURFEW REQUIREMENTS. Residents enrolled in the New School for Drama Summer Program who are 18 years of age or younger as of July 6, 2014 are subject to curfew requirements. This curfew has been established for residents' safety. The Office of Student Housing & Residence Life will enforce a 12:00 midnight curfew seven days a week for the duration of the summer program. Failure to observe this curfew will result in removal from the residence hall.

6. SMOKING REGULATIONS. The residence halls are smoke-free facilities. Smoking is not allowed in any area of the buildings, including bedrooms, hallways, and common areas, or within 25 feet of residence hall entrances.

7. BUILDING DAMAGES. The resident agrees to take reasonable care of the building and rooms used and to restore them to their condition as of the date of check-in, if necessary. The resident will be responsible for any costs resulting from damage to and/or loss of university property. All residents will share joint responsibility for loss or damages to common areas if guilty parties cannot be identified.

8. RIGHT OF ENTRY. The New School may exercise the following rights: (i) to enter any accommodation to which resident has been assigned pursuant to this agreement in order to inspect the premises for the purpose of health, management, safety, or compliance with applicable rules and regulations; (ii) to make building and room repairs during the time the resident has been assigned pursuant to this agreement; every effort will be made by The New School to minimize inconvenience, and wherever possible, advance notice will be given; (iii) to vacate any of the accommodations and require the occupants to move to other New School accommodations.

9. BUILDING REPAIRS AND CAMPUS CONSTRUCTION. Summer is the only time when major maintenance work, painting, and other building repairs can be performed in the residence halls. Be aware that painting, carpet replacement, facility enhancement, lighting projects, elevator repairs, and other similar work might affect residents. Major construction projects are scheduled to take place at various locations on and around the New School campus this summer. Any or all of these projects may cause noise, system interruptions, and access changes. We will make every effort to inform residents of any work that might affect their stay.

10. RIGHTS RESERVED BY THE NEW SCHOOL. The New School reserves the right: (a) of injunction and the right to invoke any remedy at law or in equity as if reentry, summary proceedings, and other remedies were not herein provided for, and the selection of one or more remedies shall not preclude The New School from any other remedy; (b) to conduct inspections to ensure health, safety, and general welfare of members of the university community or to maintain the physical security of university properties; access to residence halls by university staff will be generated as the university deems necessary; (c) at any time and for any reason, in its sole discretion, to change or cancel the residence hall assignment. The university is not liable for the loss of money or valuables by any person or for the loss or damage to any resident's property.